



FINANCIAL MANAGEMENT COMMITTEE

M I N U T E S

Wednesday, November 18, 2020, 5:00 p.m.

Council Chamber, City Hall

4949 Canada Way, Burnaby, BC

PRESENT: His Worship, Mayor Mike Hurley, Chair
Councillor Sav Dhaliwal, Vice Chair (*participated electronically*)
Councillor Pietro Calendino, Member (*participated electronically*)
Councillor Joe Keithley, Member
Councillor James Wang, Member

STAFF: Mr. Lambert Chu, City Manager
Mr. Dipak Dattani, Director Corporate Services
Mr. Leon Gous, Director Engineering
Ms. Noreen Kassam, Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Ms. Lee-Ann Garnett, Assistant Director Long Range Planning
Mr. Tim Van Driel, Manager Civic Building Projects
Ms. Elaine Wong, Executive Assistant to the Mayor
Ms. Monica Macdonald, Administrative Officer
Ms. Samantha Thompson, Council Support Assistant

1. CALL TO ORDER

His Worship, Mayor Mike Hurley, called the Open meeting to order at 5:00 p.m. and conducted the roll call. Due to the COVID-19 pandemic, Councillors Dhaliwal and Calendino participated electronically.

For the benefit of the Councillors participating by electronic means, the Administrative Officer reviewed the staff members present at the meeting.

His Worship, Mayor Mike Hurley, recognized the ancestral and unceded homelands of the hə́ŋdəmińəŋ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

2. MINUTES

2.1 Minutes of the Financial Management Committee Open meeting held on 2020 October 14

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR CALENDINO

THAT the minutes of the Financial Management Committee meeting held on 2020 October 14 be now adopted.

CARRIED UNANIMOUSLY

3. CORRESPONDENCE

3.1 Memorandum from the Director Planning and Building - Re: Major Civic Building Projects Status Update

A memorandum was received from the Director Planning and Building with a status update on the following civic building projects: Burnaby Lake Aquatic and Arena, Willingdon Heights Community Centre, Brentwood Community Benefit Bonus, Confederation Park Community Centre, Cameron Community Centre, South Burnaby Arena, Laurel Street Works Yard (Phase 2), Metrotown Events Centre, Highway 1/Burnaby Lake Overpass, and Fire Hall #8 - SFU.

3.2 Memorandum from the Acting City Clerk - Re: Burnaby Lake - Highway 1 Pedestrian Overpass Funding and Grant Application Request

A memorandum was received from the Acting City Clerk advising that Council, at the Open Council meeting held on 2020 October 26, adopted a report authorizing the use of Community Benefit Bonus Reserves, as well as approving a grant application to the *Investing in Canada Infrastructure Program – Community, Culture and Recreation* to assist with the construction of the Burnaby Lake - Highway 1 Pedestrian Overpass project.

3.3 Memorandum from the Acting City Clerk - Re: Assessment Appeals - 2020 Cost Implications

A memorandum was received from the Acting City Clerk advising that Council, at the Open Council meeting held on 2020 October 26, adopted a report providing information on the significant charges incurred by the City and other taxing authorities from recent assessment appeal decisions.

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY COUNCILLOR WANG

THAT this matter be **REFERRED** back to staff for further review and a report on the assessment appeal process.

CARRIED UNANIMOUSLY

Arising from further discussion, the Committee requested the report include a recommendation that Council write to the Province and to the Union of BC Municipalities regarding the assessment appeal process and concern with outstanding appeals going back over many years.

4. **REPORTS**

4.1 **Report from the Director Engineering and the Director Parks, Recreation and Cultural Services - Re: New Boulevard Tree Planting - #TREE4FREE**

The Director Engineering and the Director Parks, Recreation and Cultural Services submitted a report seeking authorization for a new boulevard tree planting program.

The Director Engineering and the Director Parks, Recreation and Cultural Services recommended:

1. THAT the Financial Management Committee recommend Council approve a new boulevard tree planting program, as outlined in this report.
2. THAT a copy of this report is provided to the Environment Committee.
3. THAT a copy of this report is provided to the Parks, Recreation and Culture Commission.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendations of the Director Engineering and the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

4.2 Report from the Director Finance - Re: 2021 Sanitary Sewer Fund Rates

The Director Finance submitted a report seeking approval for the 2021 Sanitary Sewer Fund Rates.

The Director Finance recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to amend the Burnaby Sewer Parcel Tax Bylaw 1994, the Burnaby Sewer Charge Bylaw 1961, and the Burnaby Sewer Connection Bylaw 1961, to reflect the 2021 rates in Schedule C of this report, effective 2021 January 01.

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

4.3 Report from the Director Finance - Re: 2021 Waterworks Utility Rates

The Director Finance submitted a report seeking approval for the 2021 Waterworks Utility Rates.

The Director Finance recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to amend the Burnaby Waterworks Regulation Bylaw 1953 to reflect the 2021 rates in Schedule C of this report, effective 2021 January 01.

MOVED BY COUNCILLOR WANG
SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

4.4 Report from the Director Parks, Recreation and Cultural Services - Re: 2020 November - Parks, Recreation and Cultural Services Gaming Reserve Projects

The Director Parks, Recreation and Cultural Services submitted a report seeking authorization for the use of the Gaming Reserve to finance the Burnaby Village Museum Heritage Building Upgrades and Kushiro Garden Restoration projects.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT the Financial Management Committee recommend that Council authorize the use of the Gaming Reserve in the amount of \$730,000 to finance the projects, outlined in this report.

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

4.5 Report from the Director Planning and Building - Re: Lougheed Highway - Brentwood Streetscape Beautification

The Director Planning and Building submitted a report seeking authorization for use of the Gaming Reserve to finance the Lougheed Highway - Brentwood Streetscape Beautification project.

The Director Planning and Building recommended:

1. THAT the Financial Management Committee authorize the use of the Gaming Reserve in the amount of \$175,000 to finance the beautification project within the Brentwood Town Centre, as outlined in this report.

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

5. NEW BUSINESS

There were no items of new business brought before the Committee at this time.

6. INQUIRIES

There were no inquiries brought before the Committee at this time.

7. CLOSED

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY COUNCILLOR WANG

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

Without objection, the Open Committee meeting recessed at 5:34 p.m. and, following the conclusion of the Closed portion of the meeting, reconvened at 5:36 p.m.

8. ADJOURNMENT

Without objection, the Financial Management Committee Open meeting adjourned at 5:36 p.m.

CHAIR

ADMINISTRATIVE OFFICER