



PARKS, RECREATION AND CULTURE COMMISSION M I N U T E S

**Tuesday, December 1, 2020, 5:00 p.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC**

PRESENT: Councillor Sav Dhaliwal, Chair
Councillor James Wang, Member (participated electronically)
Trustee Bill Brassington, Burnaby School Board-(participated electronically)
Commissioner Claire Preston (participated electronically)
Commissioner Dan Staschuk (participated electronically)
Commissioner James Jang (participated electronically)
Commissioner Stace Dayment (participated electronically)
Commissioner Karin Alzner
Commissioner Rainy Kent

REGRETS: Commissioner Barb Larkin, Deputy Chair

STAFF: Mr. Denis Nokony, Acting Director Parks, Recreation and Cultural Services
Mr. Eric Bientjes, Acting Assistant Director Recreation
Mr. Steve Bruneau, Assistant Director Parks
Mr. Dean Pelletier, Assistant Director Business Operations
Mr. Denis Nokony, Assistant Director Cultural Services
Mr. David O'Connor, Assistant Director Golf Services
Ms. Karin Hung, Senior Planner
Ms. Kathryn Matts, Commission Secretary

1. CALL TO ORDER

The Chair called the Open Commission meeting to order at 5:00 p.m.

The Chair, Councillor Sav Dhaliwal, recognized the ancestral and unceded homelands of the hən̓q̓əmi̓ñəm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

2. **MINUTES**

2.1 **Minutes of the Parks, Recreation and Culture Commission Open meeting held on 2020 November 10**

MOVED BY COMMISSIONER ALZNER
SECONDED BY COMMISSIONER KENT

THAT the minutes of the Parks, Recreation and Culture Commission meeting held on 2020 November 10 be now adopted.

CARRIED UNANIMOUSLY

3. **DELEGATIONS**

3.1 **Burnaby Arts Council**

As a result of technical difficulties in Chambers, Ms. Maria Anna Parolin was unable to present. The Chair instructed staff to add the Burnaby Art Council as a delegation to the 2021 January 12 meeting of the Parks, Recreation and Culture Commission. Staff undertook to follow up.

4. **CORRESPONDENCE**

4.1 **Correspondence from Angela Bucher/Wendell Hiltz Re: Playground Grant Request for Stoney Creek Community School**

Correspondence was received from Ms. Angela Bucher and Mr. Wendell Hiltz on behalf of the Stoney Creek Community School Parent Advisory Committee, requesting a Playground Grant in the amount of \$4,000. A note advises that Item 5.1 of the Director's Report refers to this

4.2 **Correspondence from Ms. Jasmine Wu - Burnaby Arts Council Re: 2021 Operating Grant Request**

Correspondence was received from Ms. Jasmine Wu, Gallery Coordinator, Burnaby Arts Council, requesting a 2021 Operating Grant in the amount of \$25,000. The correspondence provided highlights from 2020 which included:

- 8 talented local musicians were invited to perform outdoors and to an online audience for Live at the Gallery
- Showcased 5 storytellers from diverse backgrounds to share a legend (via video) from their cultural heritage through Burnaby Summer Theatre.

- Increased accessibility to programming through website, video and other digital content.
- Continued to award our annual Burnaby School District student bursary to 8 students pursuing the arts.

Ms. Wu advised that every dollar of the \$25,000 that the Burnaby Arts Council receives from the City of Burnaby through the Operating grant is effectively spent on ensuring a high quality roster of programming. Ms. Wu, thanked the City of Burnaby and the Parks, Recreation and Culture Commission for their support over the years.

4.3 Memorandum from the Administrative Officer Re: New Boulevard Tree Planting

A memorandum was received from the Administrative Officer advising that at the Open Council meeting held on 2020 November 23, Council received the above noted report and adopted the recommendations contained therein. The report approved a new boulevard tree planting program. #Tree4Free. Additional boulevard tree planting is a quick action to support Burnaby's Climate Action Strategy. Planting through property owner request also ensures direct and local support. The new #Tree4Free program was approved with an annual budget of \$200,000.

5. DIRECTOR'S REPORT

5.1 Playground Grant - Stoney Creek Elementary School

This report from the Director of Parks, Recreation and Cultural Services requested that a playground development grant request from Stoney Creek Community School be approved.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT the playground development grant request from Stoney Creek Community School be approved.
2. THAT Council authorize the City enter into an agreement with Burnaby School District for contribution to the cost of the playground upgrades at Stoney Creek Community School, as detailed in this report.
3. THAT a copy of this report be forwarded to; Angela Bucher, Community Council Chair, Stoney Creek Community Council; Wendell Hiltz, Principal, Stoney Creek Community School; Russell A. Horswill, Secretary Treasurer, Burnaby School District; Chris McAuley, Assistant Director of Facilities Services, Burnaby School District

MOVED BY COMMISSIONER DAYMENT
SECONDED BY COMMISSIONER KENT

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5.2 Burnaby Arts Council Licence Agreement

A report from the Director of Parks, Recreation and Cultural Services requested the approval for a new licence agreement with the Burnaby Arts Council for the house at 6584 Deer Lake Avenue.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT approval be granted for a new licence agreement with the Burnaby Arts Council for the use of the house at 6584 Deer Lake Avenue for an additional three year term beginning 2021 January 01 and ending on 2023 December 31, under the terms and conditions outlined in this report.
2. THAT Council be requested to approve a new licence agreement with the Burnaby Arts Council for the use of the house at 6584 Deer Lake Avenue, as outlined in this report.
3. THAT Council authorize the City Solicitor to prepare and finalize for execution a new lease agreement with the Burnaby Arts Council for the use of the house at 6584 Deer Lake Avenue, as outlined in this report.
4. THAT a copy of this report be sent to the Burnaby Arts Council for information.

MOVED BY COMMISSIONER JANG
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5.3 2020 December - Parks, Recreation and Cultural Services Capital Funding Bylaw

A report from the Director Parks, Recreation and Cultural Services requested a Capital Reserve Fund Bylaw to finance 2021 projects outlined in the report.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,150,000 to finance the projects outlined in this report.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER PRESTON

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5.4 2020 Parks, Recreation and Cultural Services Transfer of Donations/Sponsorship Funds to Reserves

A report from the Director Parks, Recreation and Cultural Services requested a transfer to Parks, Recreation and Cultural Services operating reserves.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT a transfer to Parks, Recreation and Cultural Services operating reserves of \$21, 352 in donations be approved for use in future years.
2. THAT a transfer from Parks, Recreation and Cultural Services operating reserves of \$1,893 be approved for current year programs.

MOVED BY COMMISSIONER ALZNER
SECONDED BY COMMISSIONER KENT

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

6. NEW BUSINESS

Chair Dhaliwal - Commission Members End of Term

The Chair advised that this was the last meeting for both Commissioner Karin Alzner and Commissioner James Jang as their second terms have come to an end. On behalf of Commission, the Chair thanked them for their contributions throughout their six year terms and wished them all the best in future endeavors.

The Commissioners expressed their appreciation to all the Staff and Commissioners they have worked with over the years and thanked the Chair for the opportunity to volunteer in this capacity.

7. **INQUIRIES**

There were no inquiries at this time.

8. **ADJOURNMENT**

Without objection, the Parks, Recreation and Culture Commission Open meeting adjourned at 5:46 p.m.

CHAIR

COMMISSION SECRETARY