

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2021 Jan 12

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 2410-20

SUBJECT: 2021 RECOGNITION NIGHT

PURPOSE: To request approval to host the 2021 Recognition Night on Friday, 2021 April 16.

RECOMMENDATION:

1. **THAT** approval be given to host Recognition Night on Friday, 2021 April 16 at the Riverway Golf Course Clubhouse.

REPORT**1.0 INTRODUCTION**

In 2019, the Commission hosted its annual Recognition Night on April 23 at the Clubhouse at Riverway Golf Course with approximately 160 people in attendance. Unfortunately, due to the Pandemic and Public Health Orders in effect at the time, the 2020 Recognition Night scheduled for 2020 April 24 was cancelled.

The purpose of Recognition Night is to recognize the important contribution that the volunteer community groups add to the provision of parks, recreational and cultural programs and services in the city and we are hopeful that this year we will be able to celebrate these wonderful volunteers. The event will take place at the Clubhouse at Riverway Golf Course, if Public Health Orders allow.

The invitation criteria reflect that the community organizations provide a service or partnership role which enhances the services provided by our department.

The invitation criteria are as follows:

1. The purpose of Recognition Night is to honour representatives from not-for-profit groups which provide a significant benefit to the community through the provision of parks, recreation and cultural services through either a partnership or as a service which enhances that offered by the department.

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From: Director - Parks, Recreation & Cultural
Services
Re: Recognition Night 2021

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2. Representatives are invited from groups who offer open membership to all qualified and interested Burnaby residents.
3. Representatives are invited only from those sports associations which represent more than one team.

2.0 POLICY SECTION

Goal

- A Connected Community
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- An Inclusive Community
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Healthy life –
Encourages opportunities for healthy living and well-being
 - Community involvement –

3.0 RECOMMENDATION

Staff will be working on the arrangements in the coming months and a draft program is attached for the Commission's information. Estimated expenses for the 2021 Recognition Night are \$14,000.



Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

KM:
Attachment

**2021 RECOGNITION NIGHT
THE CLUBHOUSE AT RIVERWAY GOLF COURSE
FRIDAY, 2021 APRIL 16**

APPROXIMATE TIME

6:00 - 7:00 pm GUEST SIGN-IN AND SOCIAL HOUR

Chair and Commissioners will take turns greeting guests as they arrive.

- Sign-in of guests / Name tags will be available
- Cash Bar

7:00 - 7:15 pm INTRODUCTIONS

Chair requests guests to be seated.

- Welcome and Introductory remarks: Commission Chair
- Introduction of Mayor or Acting Mayor
Brief welcome from Mayor or Acting Mayor
- Remarks by Chair:
 - Introduction of Commissioners
 - Introduction of Special Guests
 - Introduction of Staff

Cash Bar remains open during dinner.

7:15 - 8:30 pm DINNER

8:30 pm PRESENTATIONS

- Thank you to staff
- Presentation of gift to former Commissioner(s)
 - Recognition of all Volunteers - Digital Presentation (5 min.)
 - Flower arrangements presentation

8:45 pm CLOSING BY CHAIR