



## PLANNING AND DEVELOPMENT COMMITTEE

### MINUTES

**Tuesday, December 15, 2020, 2:00 p.m.**

**Council Chamber, City Hall**

**4949 Canada Way, Burnaby, BC**

- PRESENT:** Councillor Pietro Calendino, Chair  
Councillor Sav Dhaliwal, Vice Chair  
His Worship, Mayor Mike Hurley, Member  
Councillor Joe Keithley, Member  
Councillor James Wang, Member
- STAFF:** Mr. Dipak Dattani, Director Corporate Services  
Mr. Ed Kozak, Director Planning and Building  
Mr. Johannes Schumann, Assistant Director Planning and Building  
Ms. Lee-Ann Garnett, Assistant Director Long Range Planning  
Ms. May Phang, Assistant Director Engineering Infrastructure and Development  
Ms. Sarah Crawford, Long Range Planner (*participated electronically*)  
Ms. Elaine Wong, Executive Assistant to the Mayor  
Ms. Eva Prior, Acting Deputy City Clerk  
Ms. Samantha Thompson, Council Support Assistant

#### **1. CALL TO ORDER**

The Chair called the Open Committee meeting to order at 2:00 p.m. and conducted the roll call.

The Chair, Councillor Calendino, recognized the ancestral and unceded homelands of the hən̓q̓əmin̓əm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

## 2. **MINUTES**

### 2.1 **Minutes of the Planning and Development Committee Open meeting held on 2020 November 24**

MOVED BY COUNCILLOR KEITHLEY  
SECONDED BY COUNCILLOR WANG

THAT the minutes of the Planning and Development Committee meeting held on 2020 November 24 be now adopted.

CARRIED UNANIMOUSLY

## 3. **CORRESPONDENCE**

### 3.1 **Memorandum from the Administrative Officer - Re: Marlborough Neighbourhood Park Site**

A memorandum was received from the Administrative Officer advising that, at the Open Council meeting held on 2020 December 07, Council authorized completion of the assembly of the Marlborough Neighbourhood Park site in Metrotown; as well as a Capital Reserve Fund Transfer Bylaw to finance the assembly.

## 4. **REPORTS**

### 4.1 **Report from Director Planning and Building - Re: Housing Needs Report Preliminary Draft**

The Director Planning and Building submitted a report providing the Committee with a preliminary draft of the Housing Needs Report for information and comment.

Sarah Crawford, Long Range Planner, presented the Committee with an overview of the report.

Ms. Crawford advised that effective 2019 April, the Province required that a housing needs report be completed by 2022 April and updated every five years. The City was able to secure funding support through the UBCM to assist with the report.

The report includes:

- Collection of housing data for the City;
- Data about the community;
- Summary of the City's housing stock;
- Insights on key areas of local need; and
- Summary of current and anticipated housing needs.

Staff advised that this report may be used to inform policy, but is not a policy document. The Housing Needs report is a continuation of the process to address affordable housing issues in Burnaby, and builds on the recommendations of the Mayor's Task Force on Community Housing.

The next steps include a finalized report to the Committee at the end of 2021 January and forwarded to Council in 2021 February. Once adopted by Council, the City will have fulfilled their reporting obligation to the Province.

Staff advised that this is a critical first step on the housing portfolio and will allow for informed, evidence based policy making and recommendations.

The Director Planning and Building recommended:

1. THAT the Committee receive a preliminary draft of the City of Burnaby's Housing Needs Report for information and comment.

MOVED BY MAYOR HURLEY

SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

**5. NEW BUSINESS**

No items of new business were brought forward at this time.

**6. INQUIRIES**

No inquiries were brought forward at this time.

**7. CLOSED**

MOVED BY COUNCILLOR KEITHLEY

SECONDED BY COUNCILLOR WANG

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to discuss matters concerning the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality; and to consider negotiations and related discussions respecting the proposed provision of a municipal service(s) that are at the their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR WANG  
SECONDED BY COUNCILLOR KEITHLEY

THAT the Open Committee meeting do now recess at 2:35 p.m.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR WANG

THAT the Open Committee meeting do now reconvene at 3:45 p.m.

CARRIED UNANIMOUSLY

8. **ADJOURNMENT**

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR WANG

THAT the Planning and Development Committee do now adjourn at 3:45 p.m.

CARRIED UNANIMOUSLY

---

CHAIR

---

ADMINISTRATIVE OFFICER