

COMMISSION REPORT

TO: CHAIR AND MEMBERS **DATE:** 2021 FEBRUARY 01
PARKS, RECREATION AND CULTURE
COMMISSION

FROM: DIRECTOR PARKS, RECREATION & **FILE:** 2410-20
CULTURAL SERVICES

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FROM
BUCKINGHAM, GLENWOOD, CLINTON, ELEMENTARY SCHOOLS**

PURPOSE: To request Council's authorization for the City to enter into an agreement for contribution to the cost of playground upgrades at Buckingham Elementary School, Glenwood Elementary School, and Clinton Elementary School, as outlined in this report.

RECOMMENDATIONS:

1. **THAT** the playground development grant request from Buckingham Elementary School, Clinton Elementary School and Glenwood Elementary, Elementary School be approved.
2. **THAT** a copy of this report be forwarded to; Alicia Schuurmans, Parent Advisory Council (PAC) President and Louise Woodruff Treasurer Buckingham Elementary School, Jennifer Carson Principal, Buckingham Elementary School; Tasha Murray, PAC Chair Glenwood Elementary School, Claudio Bortolussi Principal Glenwood Elementary School; Alfred Romann Clinton Elementary School PAC, Claudio Bortolussi Principal Clinton Elementary School; Russell A. Horswill, Secretary Treasurer, Burnaby School District; Chris McAuley, Assistant Director of Facilities Services, Burnaby School District.
3. **THAT** Council be requested to authorize the City enter into an agreement with the Burnaby School District for contribution to the cost of the playground upgrades as detailed in this report.

REPORT**1.0 INTRODUCTION**

Appearing on the agenda is correspondence from Alicia Schuurmans - President and Louise Woodruff – Treasurer, Buckingham Elementary School PAC, Tasha Murray-Chair, Glenwood Elementary PAC, and Alfred Romann for Clinton Elementary PAC.

To: Parks, Recreation & Culture Commission
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The three schools are requesting a grant from the 2021 Annual Operating Playground Development Budget to assist with the redevelopment of their playgrounds.

2.0 POLICY SECTION

Goal

- A Safe Community
 - Community amenity safety –
Maintaining a high level of safety in City buildings and facilities for the public and City staff
- A Connected Community
 - Social connection –
Enhance social connections throughout Burnaby
 - Partnership –
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- A Healthy Community
 - Healthy life –
Encourages opportunities for healthy living and well-being
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community

3.0 BACKGROUND

There is \$12,000 budgeted annually in the Operating Budget and, with few exceptions, the fund is expended each year. The Playground Funding Requests criterion is attached (Attachment #1). The first three schools to request a grant this year are Buckingham, Glenwood, and Clinton Elementary.

All schools meet the Playground Grant guidelines. Buckingham last received a grant in 2011, Glenwood last received a grant in 2004, and Clinton last received a grant in 2016.

The following provides the cost breakdown for the grant request:

Buckingham Elementary School

| | |
|-------------------------------------|----------------|
| Cost of outdoor classroom equipment | \$7,840 |
| Buckingham Parent Advisory Council | <u>\$3,840</u> |

| | |
|---|-----------------|
| Amount requested from Playground Development grant. | \$ 4,000 |
|---|-----------------|

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Glenwood Elementary School

| | |
|-------------------------------------|----------------|
| Cost of outdoor classroom equipment | \$7,982 |
| Glenwood Parent Advisory Council | <u>\$4,000</u> |

| | |
|---|-----------------|
| Amount requested from Playground Development grant. | \$ 3,982 |
|---|-----------------|

Clinton Elementary School

| | |
|-------------------------------------|-----------------|
| Cost of outdoor classroom equipment | \$13,102 |
| Clinton Parent Advisory Council | \$ 5,200 |
| Clinton elementary School | <u>\$ 4,000</u> |

| | |
|---|-----------------|
| Amount requested from Playground Development grant. | \$ 4,000 |
|---|-----------------|

These requests show the influence of COVID 19, recognized health benefits of being outdoors, and the increased understanding by all of the benefits of outdoor learning. The installation of these structures allows for additional outdoor learning opportunities and also provides an alternate location for play and physical activities.

4.0 RECOMMENDATION

It is recommended that the requests from Buckingham Elementary School, Glenwood Elementary School, and Clinton Elementary School be approved, and that Council be requested to authorize the City enter into an agreement with the Burnaby School District for the contribution of the cost of the playground upgrades as detailed in this report.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

TK:km
Attachment

Copied to: City Manager
Director of Corporate Services
City Solicitor
Director Finance

CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS

The purpose of the Playground Development Grant is to recognize the fundraising efforts of Burnaby parents and Parent Advisory Councils, as well as improve the play experience at school playgrounds for the community at large, as a valuable way to participate in physical activity and connect with neighbours who use these assets.

CRITERIA:

1. The project is initiated and cost shared by a parent group and the Burnaby School Board. The parent group must have 50% of the project cost raised at the time of the request. The Playground Development Grant will provide matching funds up to a maximum of \$4,000.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the schoolchildren during school hours.
3. The parent group may request a grant once every 4 years.
4. The remainder of the funding for the entire project needs to be either in place or very close to being finalized.
5. Parks, Recreation & Cultural Services staff will be allowed input into the design process.
6. The Burnaby School Board must approve the project and its installation of the playground within 12 months of the grant approval. Consequently, a letter from the School District must be included with the request. The parent group may contact Charran Millsip (Charran.Millsip@sd41.bc.ca) to arrange for a letter of support.
7. The grant can be used for equipment and/or for the purchase and planting of trees and/or shrubs for the playground area or garden projects.

OPERATIONAL GUIDELINES:

1. Projects are considered on a first come, first served basis. Requests will be received and time dated after the 3rd Monday of January of the year the grant is available.
2. Playground Development Grants are only available if approved in the City of Burnaby's Annual Capital Budget.
3. In the event the Playground Development Fund is completely allocated prior to year-end, staff will advise Commission of all subsequent requests for their consideration.

Revised 2021 Jan 29

P:/playground development grant criteria.docx