

21.05. Cameray Child and Family Services



COMMUNITY GRANT APPLICATION

SECTION A: APPLICANT INFORMATION

1. ORGANIZATION NAME Cameray Community Fun (aka Cameray Child & Family Services)		
2. ORGANIZATION STREET ADDRESS #102 - 5623 Imperial Street, Burnaby, BC V5J 1G1		
3. WEBSITE (IF APPLICABLE) www.cameray.ca		
4. GRANT APPLICATION MAIN CONTACT PERSON		
NAME Tracey Rusnak	PHONE (604) 436-9449	EMAIL tracey.rusnak@cameray.ca
5. ALTERNATIVE CONTACT PERSON		
NAME Kamala Sproule	PHONE (604) 506-1796	EMAIL kamalasproule@gmail.com

6. APPLICANT TYPE		
<input checked="" type="radio"/> LOCAL REGISTERED NON-PROFIT SOCIETY	SOCIETY NO S-17939	DATE OF INCORPORATION 1983-03-13
<input checked="" type="radio"/> REGISTERED CHARITY	CHARITABLE NO 130534613RR0001	
<input type="radio"/> NATIONAL/INTERNATIONAL NON-PROFIT OPERATING LOCALLY	SOCIETY NO	DATE OF INCORPORATION
<input type="radio"/> SPORT OR RECREATION ORGANIZATION		
<input type="radio"/> OTHER	SPECIFY	

SECTION B: GRANT INFORMATION

1. ARE YOU? <input type="radio"/> New Applicant <input checked="" type="radio"/> Returning Applicant	
2. SELECT THE KIND OF COMMUNITY GRANT YOU ARE APPLYING FOR: <input checked="" type="radio"/> General Grant (Operating) <input type="radio"/> General Grant (Programming) <input type="radio"/> Recreational Sport Grant <input type="radio"/> Fee Waiver	
3. AMOUNT YOU ARE REQUESTING: \$ 10,000.00 <input type="checkbox"/> In-Kind (check if applicable)	
4. TOTAL COST OF THE PROJECT/EVENT/PROGRAM ETC. \$ 355,534.00	
5. IF YOU ARE A RETURNING APPLICANT AND ARE REQUESTING AN INCREASE OVER YOUR LAST YEAR GRANT AMOUNT AWARDED. PLEASE PROVIDE A RATIONALE FOR THE INCREASE. We are applying for this grant on behalf of the Burnaby Early Childhood Development (ECD) Table. The ECD Table's operating budget includes a provincial contract that goes directly to Table agencies to run ECD programs and services in Burnaby's four quadrants. However, none of this provincial funding can be used for ECD Table coordination, or community development. The coordinator role is vital to ensure that program priorities and community gaps are identified by community-based research, and that opportunities and needs are inclusively met. The in-kind and monetary contributions from table agencies critically needs City partner funding for an equitable, efficient, and relevant delivery of services and community development initiatives. City funding means we can continue collaboratively working to make Burnaby a caring, inclusive and vibrant community that fosters participation and belonging.	

6. IF YOU ARE APPLYING FOR A GENERAL OPERATING GRANT, DESCRIBE HOW THIS GRANT WILL BE USED TO OFFSET COSTS INCURRED TO OPERATE THE ORGANIZATION. PLEASE DETAIL THE NATURE OF OPERATING EXPENSES (SALARY, LEASE, UTILITIES, ETC.) AND SPECIFY THE TIME PERIOD DURING WHICH THE GRANT WILL BE USED.

The Operating Grant will go towards the Coordinator's annual salary, April 1, 2021 to March 31, 2022.

Applicants for General Operating Grants are not required to complete sections C, D, and E (marked with an asterisk *)

SECTION C: THE PROJECT/EVENT/PROGRAM*

1. NAME OF THE PROJECT/EVENT/PROGRAM	
2. PROJECT/EVENT/PROGRAM LOCATION (PHYSICAL STREET ADDRESS OR EVENT LOCATION)	
3. PROJECT/EVENT/PROGRAM START DATE	4. PROJECT/EVENT/PROGRAM END DATE

SECTION D: PURPOSE OF BENEFIT*

1. DESCRIBE THE PURPOSE OR GOAL OF THE PROJECT/EVENT/PROGRAM
2. DESCRIBE THE PROJECT/EVENT/PROGRAM AND THE ACTIVITIES
3. DESCRIBE HOW THIS PROJECT/EVENT/PROGRAM WILL BENEFIT RESIDENTS OF BURNABY (WHO WILL BENEFIT). HOW MANY BURNABY RESIDENTS WILL BE INVOLVED WITH OR BENEFIT FROM THE PROJECT?



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Applicants for **Recreational Sport Grants** are not required to complete sections F, and H (marked by two asterisks **).

SECTION F: LONG TERM VIABILITY**

ATTENTION: The grant program is intended to support new organizations and encourage organizational self sufficiency, while creating a framework of financial sustainability rather than using City resources as an indefinite funding source. It is requested that your organization develop a diverse funding income base and seek alternative methods for self-sufficiency to ensure your organization's long-term operational sustainability.

1. WHAT ARE YOUR SOURCES OF REVENUE? WHAT PERCENTAGE OF TOTAL REVENUE DO THEY EACH REPRESENT?					
SOURCE OF REVENUE	% OF TOTAL REVENUE PREVIOUS YEAR		% OF TOTAL REVENUE CURRENT YEAR		
EARNED REVENUE (ALL TICKET SALES, REGISTRATION FEES, MEMBERSHIPS, ETC...)	0		0		
GRANTS (ALL FEDERAL, PROVINCIAL, MUNICIPAL, FOUNDATION AND GAMING GRANTS)	98		98		
DONATIONS AND SPONSORSHIPS (CASH)	2		2		
DONATIONS AND SPONSORSHIPS (IN-KIND)	0		0		
ALL DONATIONS (CASH/IN-KIND) PROVIDED BY THE CITY OF BURNABY	0		0		

2. WHAT OTHER SOURCES OF FUNDING ARE YOU CURRENTLY PURSUING? DOES THE ORGANIZATION HAVE A PLAN FOR DIVERSIFICATION AND INCREASE OF REVENUE OVER THE LONGER TERM? IF YES, PLEASE PROVIDE A COPY OF THE PLAN OR DESCRIBE THE PRIMARY OBJECTIVES AND STRATEGIES.

We are also pursuing contributions from ECD Table member agencies (non-profit and public partner). We also require the extensive in-kind Table member contributions in order to plan and coordinate ECD programs and services (primarily online due to COVID-19), and community development work. As noted above, the provincial contract for ECD programs cannot be used for coordination or community development. Yet, this role is required in order to effectively plan for and coordinate the many programs provided by the multiple agencies, and to engage community development initiatives. The ECD Table exists to collaboratively support and work with all of its key stakeholders, aligned in its Strategic priorities and goals, moving forward the vision for Burnaby as a caring, inclusive, and vibrant community that fosters participation and belonging of all children and families. The City, School District, Fraser Health, MCFD, and Burnaby family serving non-profit agencies are the ECD Table.

3. PLEASE IDENTIFY THE CASH VALUE (\$) OF ALL CITY OF BURNABY CONTRIBUTIONS YOUR ORGANIZATION/PROGRAM/EVENT HAS RECEIVED FROM THE CITY OF BURNABY OVER THE PAST THREE (3) YEARS. ADDITIONALLY, PLEASE INDICATE ANY OTHER CITY OF BURNABY GRANT OPPORTUNITIES YOU WILL BE PURSUING IN THE CURRENT YEAR. FAILURE TO IDENTIFY CITY OF BURNABY CONTRIBUTIONS MAY AFFECT YOUR ELIGIBILITY FOR GRANTS IN THE PRESENT YEAR AND IN THE FUTURE.

	3 YEARS AGO	2 YEARS AGO	1 YEAR AGO	CURRENT YEAR	
				AWARDED	REQUESTED
GRANT - CASH OPERATIONS.		\$ 7,000.00	\$ 8,000.00		\$ 10,000.00
GRANT - IN-KIND					
PERMISSIVE TAX EXEMPTION					
LEASE GRANT					
OTHER PROGRAM GRANT.			\$ 5,000.00		\$ 15,000.00

4. DESCRIBE THE TOP 3 GOALS FOR THE ORGANIZATION IN THE CURRENT YEAR.

GOAL 1

Communities support the development of all children and families.

DESCRIPTION

Strategy 1: Engage in collaborative planning and capacity building for integrated neighbourhood planning and service delivery that includes hard-to-reach, multi-barriered families and children.
Activities: Hold 10 table meetings/year to share information, trends, and best practices; organize professional development workshops/presentations.

Strategy 2: Educate and raise awareness with the community - service providers, residents, business, government - about the importance of investing in healthy child development, including child care.
Activities: Organize and host workshops/presentations; compile all free programs and services 4 times/year; maintain social media (website and FB).

GOAL 2

Families and caregivers have the knowledge, resources and supports to help children develop to their full potential.

DESCRIPTION

Strategy 1: Ensure that ECD programs and services, including child care, are part of a coordinated, integrated continuum that is responsive to and inclusive of all children, families and caregivers.

Activities: Organize a table annual planning session, with community-based research, hosted by the Human Early Learning Partnership. Organize and host a table annual planning and priority session, grounded in the research; and compile and disseminate trends. Attend meetings and share best practices from other communities (Tricities and New West). Ongoing cross-community information sharing and partnership building.

Strategy 2: Work together to promote the importance of a family-friendly community.

Activities: Request City of Burnaby to proclaim National Child Day in November and annual update to City Council; seek funding support.

GOAL 3

DESCRIPTION

5. PLEASE COMPLETE THE FOLLOWING

	PREVIOUS YEAR	CURRENT YEAR
NUMBER OF VOLUNTEERS (INCLUDING BOARD)	0	0
VOLUNTEER HOURS PER YEAR	0	0
NUMBER OF VOTING MEMBERS	0	0

6. HOW DOES YOUR ORGANIZATION WORK TO ENSURE THAT PROGRAMS AND SERVICES ARE ACCESSIBLE AND INCLUSIVE FOR ANYONE WHO HAS AN INTEREST REGARDLESS OF AGE, ABILITY, ORIENTATION, ETHNIC/CULTURAL BACKGROUND, SOCIO-ECONOMIC STATUS? PLEASE SHARE EXAMPLES AND SUCCESS STORIES OF INCLUSIVITY AND DIVERSITY WITHIN YOUR ORGANIZATION AND PROGRAMMING.

The Burnaby Early Childhood Development Table is a collaborative coalition of 46 non-profit and public partners that work cooperatively to deliver programs, services, resources and community development initiatives to all families with children -0-6 years old, including children with special needs, immigrants and refugees, Indigenous families, low income families, mainstream Canadian families and LGBTQ2+ families. Two outreach workers also reach out to and support Burnaby's most isolated and vulnerable families. Due to the number of agencies and initiatives, please visit any one of these agencies' sites for the breadth and depth of examples: <https://bflgrowscommunity.org/>; <https://burnabynh.ca/programs/family/>; <http://cameray.ca/wp-content/uploads/2021/01/ONLINE-GROUPS-FEB> <https://sotcs.ca/children/>; <https://burnabyschools.ca/strongst> <https://bc-cfa.org/programs-services/supported-child-development/>; <https://www.mosaicbc.org/services/family-children-youth/family-centre/>

SECTION G: INSURANCE AND ACKNOWLEDGEMENT*

1. DOES YOUR ORGANIZATION HAVE GENERAL LIABILITY INSURANCE?

☒ Yes☐ No

2. IF YES, WHAT COVERAGE?

\$2,000,000.00

3. IF AWARDED A GRANT, HOW WILL YOUR ORGANIZATION ACKNOWLEDGE THE CONTRIBUTION FROM THE CITY OF BURNABY?

We will acknowledge the City of Burnaby's contribution on the following:

- kidsinburnaby website
- in all workshop/presentation posters
- in all other grant applications
- by announcing it to the 46 table member agencies



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SECTION H: OPERATING BUDGET FOR ORGANIZATION or PROJECT/EVENT/PROGRAM**

PLEASE IDENTIFY IF YOU ARE PROVIDING INFORMATION FOR THE ENTIRE ORGANIZATION OR A SPECIFIC PROJECT/EVENT/PROGRAM
<input checked="" type="radio"/> Organization <input type="radio"/> Project/Event/Program
FOR THE FISCAL YEAR 2021-2022
MONTH FISCAL YEAR BEGINS April 1, 2021

REVENUES	PRIOR YEAR ACTUAL	CURRENT YEAR BUDGET	CURRENT YEAR CONFIRMED? Y/N	BRIEF DESCRIPTIONS/COMMENTS (TYPE OF GRANT AND FUNDING PERIOD)
FEDERAL GOVERNMENT (SPECIFY)				
1				
2				
3				
PROVINCIAL GOVERNMENT (SPECIFY)				
1 MCFD Early Years	\$305,569	\$318,534	Y	ECD programs and services
2 MCFD Grant	\$1,500	\$2,000	N	Website and social media
3				
LOCAL GOVERNMENT (SPECIFY)				
1 City of Burnaby - Op Grant	\$8,000	\$10,000	N	
2 City of Burnaby-Program	\$5,000	\$15,000	N	
3				
SPONSORSHIP (SPECIFY)				
1				
2				
3				
EARNED REVENUE				
1				
2				
3				
FUNDRAISING (NET REVENUE)				
INDIVIDUAL DONATIONS				
IN-KIND SOURCES				
INVESTMENT INCOME				
OTHER SOURCES (SPECIFY)				
1 Table member agencies (6)	\$2,000	\$2,000	N	Cash given by non-profits
2 Burnaby School District	\$3,500	\$3,000	N	
3 Primary Care Network		\$5,000	N	Applying for assistance
TOTAL REVENUE	325.569	355.534		

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EXPENDITURES	PRIOR YEAR ACTUAL	CURRENT YEAR BUDGET	BRIEF DESCRIPTIONS/ COMMENTS (TYPE OF GRANT AND FUNDING PERIOD)
TOTAL COMPENSATION EXPENSE			
OFFICE SUPPLIES & EXPENSES			
PROGRAM & EVENT SUPPLIES			
ADVERTISING & PROMOTION	\$1,500	\$2,000	Website and social media
TRAVEL & VEHICLES EXPENSES			
INTEREST AND BANK CHARGES			
LICENCES, MEMBERSHIPS, & DUES			
OCCUPANCY COSTS			
PROFESSIONAL & CONSULTING FEES	\$16,100	\$25,000	ECD Table Coordination
CAPITAL PURCHASES & IMPROVEMENTS			
AMORTIZATION OF CAPITALIZED ASSETS			
DONATION, GRANTS, & SCHOLARSHIP EXPENSE AS PART OF CHARITABLE ACTIVITIES			
EDUCATION AND TRAINING FOR STAFF & VOLUNTEERS	\$1,000	\$2,500	Facilitation and coordination
CITY SERVICES EXPENSES (SPECIFY)			
1			
2			
3			
OTHER EXPENSES (SPECIFY)			
1 Early Years Programs and Services	\$305,569	\$318,534	MCFD contract for early years p
2 Workshops/presentations for families	\$1,400	\$5,000	Facilitation and coordination
3 Events and materials		\$2,500	
4			
5			
TOTAL EXPENDITURES	325.569	355.534	
CURRENT SURPLUS (DEFICIT)	0	0	