



PARKS, RECREATION AND CULTURE COMMISSION

M I N U T E S

Tuesday, February 9, 2021, 5:00 p.m.

Council Chamber, City Hall

4949 Canada Way, Burnaby, BC

PRESENT:

- Councillor Sav Dhaliwal, Chair
- Commissioner Barbara Larkin, Deputy Chair *(participated electronically)*
- Councillor James Wang, Member
- Trustee Christine Cunningham *(participated electronically)*
- Commissioner Gary Cheng
- Commissioner Stace Dayment *(participated electronically)*
- Commissioner Rainy Kent
- Commissioner Claire Preston *(participated electronically)*
- Commissioner Mikelle Sasakamoose
- Commissioner Dan Staschuk

STAFF:

- Mr. Dave Ellenwood, Director Parks, Recreation and Cultural Services
- Mr. Dean Pelletier, Assistant Director Business Operations
- Mr. Denis Nokony, Assistant Director Cultural Services
- Mr. David O'Connor, Assistant Director Golf Services
- Mr. Steve Bruneau, Assistant Director Parks
- Mr. Eric Bientjes, Assistant Director Recreation
- Ms. Heather Edwards, Manager Parks Planning Design and Development
- Ms. Karin Hung, Senior Planner
- Ms. Kathryn Matts, Commission Secretary

1. CALL TO ORDER

The Chair called the Open Commission meeting to order at 5:00 p.m. and conducted the roll call. Due to the COVID-19 pandemic, the following members participated electronically: Commissioner Larkin, Commissioner Dayment, and Commissioner Preston.

For the benefit of those participating electronically, the Chair read out the names of members and staff physically present.

The Chair, Councillor Sav Dhaliwal, recognized the ancestral and unceded homelands of the hən̓q̓əmin̓əm̓ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

2. ELECTION OF DEPUTY CHAIR

The Chair called for nominations for the Office of Deputy Chair for 2021.

Commissioner Staschuk nominated Commissioner Larkin.

Commissioner Dayment seconded the nomination.

Commissioner Larkin accepted the nomination.

There being no further nominations, Commissioner Larkin was elected Deputy Chair for 2021 by acclamation. The Deputy Chair thanked the Commission for their nomination.

3. APPOINTMENT OF COMMISSION SECRETARY

MOVED BY COUNCILLOR WANG

SECONDED BY COMMISSIONER STASCHUK

THAT Kathryn Matts be appointed as Commission Secretary of the Parks, Recreation and Culture Commission for 2021.

CARRIED UNANIMOUSLY

4. MINUTES

4.1 Minutes of the Parks, Recreation and Culture Commission Open meeting held on 2021 January 12

MOVED BY COMMISSIONER STASCHUK

SECONDED BY COMMISSIONER KENT

THAT the minutes of the Parks, Recreation and Culture Commission meeting held on 2021 January 12, be now adopted.

CARRIED UNANIMOUSLY

5. CORRESPONDENCE

5.1 Memorandum from the Administrative Officer Re: Purchase of 3713 Kensington Avenue

A memorandum was received from the Administrative Officer advising that at the Open Council meeting held on 2021 January 25, Council received the above noted report and adopted the recommendations contained therein. The report requested Council authorization for the use of Community Benefit Reserves to finance the purchase of 3713 Kensington Avenue.

5.2 Correspondence from Ms. Alicia Schuurmans and Ms. Louise Woodruff Re: Application for 2021 Playground Development Grant - Buckingham Elementary School

Correspondence was received from Ms. Alicia Schuurmans and Ms. Louise Woodruff on behalf of the Buckingham Elementary School Parent Advisory Committee, requesting a Playground Development Grant in the amount of \$4,000.

A note on the correspondence advises that Item 7.1 of the Director's Report refers to this correspondence.

5.3 Correspondence from Mr. Alfred Romann Re: Application for 2021 Playground Development Grant for Clinton Elementary School

Correspondence was received from Mr. Alfred Romann on behalf of the Clinton Elementary School Parent Advisory Committee, requesting a Playground Development Grant in the amount of \$4,000.

A note on the correspondence advised that Item 7.1 of the Director's Report referred to this item.

5.4 Correspondence from Ms. Tasha Murray Re: Application for 2021 Playground Development Grant for Glenwood Elementary School

Correspondence was received from Ms. Tasha Murray on behalf of Glenwood Elementary School Parent Advisory Committee, requesting a Playground Development Grant in the amount of \$3,982.10.

A note on the correspondence advised that Item 7.1 of the Director's Report referred to this correspondence.

5.5 Correspondence from Ms. Antonia Beck, Executive Director, Burnaby Neighbourhood House Re: Car Rally Fundraiser Donation Request

Correspondence was received from Ms. Antonia Beck - Executive Director, Burnaby Neighbourhood House, requesting a donation for their upcoming fundraiser. Ms. Beck advised that Burnaby Neighbourhood House will be celebrating its 24th Silver Anniversary with an innovative Car Rally Fundraiser Event on Sunday, May 2, 2021 which is also the launch of Neighbourhood House Week in the lower mainland. Ms. Beck requested a donation of 4 Golf Passes from Burnaby Mountain with cart rental, 4 Golf Passes from Riverway with cart rental, and two \$50 gift certificates for the restaurants.

Arising from discussion, the following motion was introduced:

MOVED BY COMMISSIONER SASAKAMOOSE

SECONDED BY COMMISSIONER STASCHUK

THAT 4 golf passes to the Burnaby Mountain Golf Course, 4 golf passes to the Riverway Golf Course and 2 gift certificates for either the Riverway Golf Course Restaurant or Burnaby Mountain Golf Course, in the amount of \$50.00 each, be given to Burnaby Neighbourhood House for their Car Rally Fundraising Event, scheduled to take place on 2021 May 02.

CARRIED UNANIMOUSLY

5.6 Correspondence from Mr. Peter Kauhausen, President of Confederation Seniors' Association Re: Lunch Program

Correspondence was received from Mr. Peter Kauhausen, President of Confederation Seniors' Association, requesting a wage waiver for the 2020 Lunch Program fees for the cook and dishwasher.

A note on the correspondence advised that Item 7.3 of the Director's Report referred to this item.

6. REPORTS

6.1 Committee Liaisons 2021

A report from the Chair advising of the 2021 Committee and Liaison Member Appointments was submitted.

MOVED BY COMMISSIONER SASAKAMOOSE

SECONDED BY COMMISSIONER STASCHUK

THAT the 2021 Committee and Liaison Member Appointments be approved.

CARRIED UNANIMOUSLY

7. DIRECTOR'S REPORT

7.1 Playground Development Grant Requests 2021

A report from the Director of Parks, Recreation and Cultural Services was submitted requesting Commission and Council authorization for the City to enter into an agreement for contribution to the cost of playground upgrades at: Buckingham Elementary School, Glenwood Elementary School, and Clinton Elementary School.

The Director recommended:

1. **THAT** the playground development grant request from Buckingham Elementary School, Clinton Elementary School and Glenwood Elementary School be approved.
2. **THAT** a copy of this report be forwarded to; Alicia Schuurmans, Parent Advisory Council (PAC) President and Louise Woodruff Treasurer Buckingham Elementary School, Jennifer Carson Principal, Buckingham Elementary School; Tasha Murray, PAC Chair Glenwood Elementary School, Claudio Bortolussi Principal Glenwood Elementary School; Alfred Romann Clinton Elementary School PAC, Claudio Bortolussi Principal Clinton Elementary School; Russell A. Horswill, Secretary Treasurer, Burnaby School District; Chris McAuley, Assistant Director of Facilities Services, Burnaby School District.
3. **THAT** Council be requested to authorize the City enter into an agreement with the Burnaby School District for contribution to the cost of the playground upgrades as detailed in this report.

MOVED BY COUNCILLOR WANG

SECONDED BY COMMISSIONER KENT

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

7.2 Burnaby Sailing Association Licence Agreement

A report from the Director Parks, Recreation and Cultural Services was submitted requesting approval for a new licence agreement with the Burnaby Sailing Association for the operation and maintenance of a small boat compound at Barnet Marine Park.

The Director recommended:

1. **THAT** approval be granted for a new licence agreement with the Burnaby Sailing Association for the operation and maintenance of a small boat compound at Barnet Marine Park, for an additional five-year term beginning 2021 March 01 and ending on 28 February 2026, under the terms and conditions outlined in this report.
2. **THAT** Council be requested to approve a new licence agreement with the Burnaby Sailing Association for the operation and maintenance of a small boat compound at Barnet Marine Park, as outlined in this report.

3. **THAT** Council authorize the City Solicitor to prepare and finalize for execution a new licence agreement with the Burnaby Sailing Association for the operation and maintenance of a small boat compound at Barnet Marine Park, as outlined in this report.
4. **THAT** a copy of this report be sent to the Burnaby Sailing Association.

MOVED BY COUNCILLOR WANG
SECONDED BY COMMISSIONER CHENG

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

7.3 Confederation Seniors' Association Lunch Program

A report was submitted from the Director of Parks, Recreation and Cultural Services to respond to a wage waiver request for the Confederation Seniors' Association Lunch Program for the year 2020. Since 1988, staff have worked with the Confederation Seniors' Association to facilitate a lunch program for seniors five days a week.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT the \$29,514.60 invoiced to Confederation Seniors' Association for wages for the staff team of Confederation Lunch Program be waived for the period of 2020 January 1 - 2020 May 26.
2. THAT a copy of this report be sent to the Confederation Seniors' Association.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

7.4 2021 February - Parks, Recreation and Cultural Services Capital Funding Bylaw

A report from the Director of Parks, Recreation and Cultural Services was submitted, requesting a Capital Reserve Fund Bylaw to finance 2021 Parks projects as outlined in the report. The report requested that financing from the Capital Reserve be approved for the following projects:

- Barnet Marine Park Access Bridges,
- Confederation Park Artificial Turf Field, and
- Ron Mclean Park Field Improvements.

The Director of Parks, Recreation and Cultural Services recommended:

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,100,000 to finance the projects outlined in this report.

MOVED BY COMMISSIONER STASCHUK
 SECONDED BY COMMISSIONER SASAKAMOOSE

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

Commission inquired as to whom Ron McLean Park was named after.

Staff undertook to provide information to the Commission.

8. **NEW BUSINESS**

Claire Preston - Playground Grants

Arising from discussion, the following motion was introduced:

MOVED BY COUNCILLOR WANG
 SECONDED BY COMMISSIONER SASAKAMOOSE

THAT Commission be provided with the Playground Grant Policy for review.

CARRIED UNANIMOUSLY

9. **INQUIRIES**

Commissioner Larkin – Riverway and Burnaby Mountain Bookings

Commissioner Larkin inquired as to the status of the facilities for gatherings/weddings/events.

Staff undertook to provide information to the Commission.

Commissioner Larkin - Cafferky Park

Commissioner Larkin noticed the refurbishment of Cafferky Park on a recent visit to New Vista Care Home and passed on her kudos to staff.

Commissioner Kent - Barnet Marine Park Off Leash Area

Commissioner Kent inquired if there had been recent changes to the dog off leash area at Barnet Marine Park.

Staff advised that there had been no changes made to the boundaries of the dog off-leash park. Signage has been replaced to ensure visitors are aware of the off-leash boundaries.

Commissioner Dan Staschuk - Horizon's Update

Commissioner Staschuk inquired if Commission would be receiving an update on the status of Horizon's Restaurant.

Staff undertook to provide an update to Commission.

10. ADJOURNMENT

Without objection, the Open Commission meeting adjourned at 6:10 p.m.

CHAIR

COMMISSION SECRETARY