



AUDIT COMMITTEE M I N U T E S

**Wednesday, April 8, 2020, 4:00 p.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC**

PRESENT:	His Worship, Mayor Mike Hurley, Chair Councillor Sav Dhaliwal, Vice Chair Councillor Pietro Calendino, Member <i>(participated electronically)</i> Councillor Joe Keithley, Member <i>(participated electronically)</i>
ABSENT:	Councillor Paul McDonell, Member <i>(due to illness)</i>
EXTERNAL AUDITORS (KPMG):	Ms. Nancy Adie-MacKay, Engagement Partner <i>(participated electronically)</i> Ms. Aanu Adeleye, Senior Manager <i>(participated electronically)</i>
STAFF:	Mr. Lambert Chu, City Manager Ms. Noreen Kassam, Director Finance Ms. Kate O'Connell, City Clerk Ms. Monica Macdonald, Administrative Officer

1. **CALL TO ORDER**

His Worship, Mayor Mike Hurley called the Open meeting to order at 4:03 p.m. and conducted the roll call. Due to the COVID-19 pandemic, Councillors Calendino and Keithley, as well as the KPMG auditors, participated electronically.

For the benefit of those participating remotely, the Chair reviewed the staff present at the meeting.

His Worship, Mayor Mike Hurley, recognized the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

2. **MINUTES**

2.1 **Minutes of the Audit Committee Open meeting held on 2019 April 09**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR DHALIWAL

THAT the minutes of the Audit Committee meeting held on 2019 April 09 be now adopted.

CARRIED UNANIMOUSLY

3. **NEW BUSINESS**

There was no new business brought before the Committee at this time.

4. **INQUIRIES**

There were no inquiries brought before the Committee at this time.

5. **CLOSED**

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY COUNCILLOR DHALIWAL

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [*annual municipal report*].

CARRIED UNANIMOUSLY

Without objection, the Open Committee meeting recessed at 4:06 p.m. and, following the conclusion of the Closed portion of the meeting, reconvened at 4:47 p.m.

6. **ADJOURNMENT**

Without objection, the Open Audit Committee meeting adjourned at 4:47 p.m.

CHAIR

ADMINISTRATIVE OFFICER