



## **MANAGER'S REPORT**

### **April 12, 2021**

*Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council*

#### **HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;**

The following report is submitted for your consideration:

#### **Item**

##### **01      2021 BY-ELECTION CHIEF ELECTION OFFICER AND DEPUTY CHIEF ELECTION OFFICER APPOINTMENTS**

**PURPOSE:** To recommend appointments of the Chief Election Officer and the Deputy Chief Election Officer for the 2021 City of Burnaby by-election, and seek Council authorization to request a Ministerial Order from the B.C. Ministry of Municipal Affairs to permit oral declarations of voting eligibility criteria in place of written declarations.

##### **02      INFORMATION REPORT – FIRE DEPARTMENT STRATEGIC PLAN**

**PURPOSE:** To provide Mayor and Council the Fire Department 2021-2026 Strategic Plan for information.

##### **03      CONTRACT AWARD DOUGLAS ROAD MAIN NO. 2 – ROSSER AVENUE ROAD UPGRADES PROGRAM**

**PURPOSE:** To obtain Council approval to award a contract for roadwork improvements at Rosser Avenue, Eton Street, McGill Street and North Madison Avenue.

**Item**

**04            CONTRACT AWARD  
SUNSET STREET PRESSURE REDUCING VALVE (PRV) STATION  
AND WATERMAIN REPLACEMENT**

**PURPOSE:** To obtain Council approval to award a contract for the Sunset Street pressure reducing valve (PRV) station and watermain replacement.

**05            CONTRACT INCREASE  
BROADWAY STREET IMPROVEMENTS BAINBRIDGE TO  
UNDERHILL AVENUE**

**PURPOSE:** To obtain Council approval to award a contract increase for additional construction services for the Broadway Street Improvements project.

**06            RESIDENT RECONVENING WORKSHOP AND RECONVENING THE  
MAYOR'S TASK FORCE ON COMMUNITY HOUSING**

**PURPOSE:** To provide Council with a summary of the outcomes from both the Resident Reconvening Workshop (2021 February 11) and the reconvening of the Mayor's Task Force on Community Housing (2021 March 1).

**07            SITING APPROVAL  
6360, 6386 AND 6396 ARBROATH STREET  
PROPOSED TWO AND A HALF STOREY INDUSTRIAL BUILDING  
UNDER EXISTING ZONING  
EDMONDS TOWN CENTRE COMMUNITY PLAN**

**PURPOSE:** To inform Council of a request to consolidate the properties and construct a new two and a half storey industrial building under existing zoning within the Edmonds Town Centre Community Plan area.

**08            APPLICATION TO THE UBCM – STRENGTHENING COMMUNITIES'  
SERVICES GRANT PROGRAM**

**PURPOSE:** To seek Council authorization to submit a funding application to the Union of BC Municipalities (UBCM) for temporary, one-time funding to support community responses to the increasing and urgent needs of unsheltered homeless people in Burnaby resulting from the COVID-19 pandemic.

**Item**

**09 BUILDING PERMIT TABULATION REPORT NO. 3  
FROM 2021 MARCH 01 – 2021 MARCH 31**

**PURPOSE:** To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject periods.

**10 REZONING APPLICATION**

**PURPOSE:** To submit a new rezoning application series for the information of Council.

Yours respectfully,

A handwritten signature in black ink, appearing to read "Chad Turpin", with a long horizontal flourish extending to the right.

Chad Turpin  
Acting City Manager