
INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

DATE: 2021 April 9

FROM: REBECCA PASCH
CITY ARCHIVIST

FILE: 2410-20
Reference: CHC

SUBJECT: CITY OF BURNABY ARCHIVES – UPDATE

For the information of the Chair and Members of the Community Heritage Commission, the following memorandum outlines the activities and initiatives undertaken by the City Archives since the last CHC meeting:

- In February, the Archives partnered with the McGill branch of the Burnaby Public Library to host a Zoom field trip for the Kindergarten to Grade 2 class at Confederation Park Elementary School. The students were studying shapes and were interested in learning more about the library and archives' building design and its architect. The field trip provided the opportunity to introduce the students to an archives and tie it to the school's socials curriculum which focuses on the place where we live and how it has changed over time. The Library provided a recorded tour of the building, highlighting its unique features and shapes, including the triangular section in the middle of the branch and the circular cone skylight by the desk and children's area. The Archives gave a live tour of its holdings with a show-and-tell of records from our collection. We included photographs of the interiors of the library and Confederation Park Elementary School from different decades and architectural drawings of the library and archives building. It was a terrific experience for all involved, and one that we hope to repeat in the future.
- In March, the Archives welcomed two additional staff members to the team, which brought our staffing levels back up to pre-COVID-19 pandemic levels.
- The Archives remains closed to the public for in-person access, and staff is doing its best to reach satisfaction on all City staff and public research requests remotely via phone and email.

Respectfully submitted,



Rebecca Pasch
City Archivist