



FINANCIAL MANAGEMENT COMMITTEE M I N U T E S

**Thursday, March 11, 2021, 5:00 p.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC**

PRESENT: His Worship, Mayor Mike Hurley, Chair
Councillor Sav Dhaliwal, Vice Chair
Councillor Pietro Calendino, Member
Councillor Joe Keithley, Member
Councillor James Wang, Member

STAFF: Mr. Chad Turpin, Acting City Manager *(participated electronically)*
Mr. Dipak Dattani, Director Corporate Services
Mr. Leon Gous, Director Engineering
Ms. Noreen Kassam, Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural
Services *(participated electronically)*
Mr. Ed Kozak, Director Planning & Building
Mr. Dave Critchley, Director Public Safety & Community Services
Ms. Beth Davies, Chief Librarian *(participated electronically)*
Mr. Tim Van Driel, Manager Civic Building Projects
Ms. Elaine Wong, Executive Assistant to the Mayor
Ms. Monica Macdonald, Administrative Officer
Ms. Shelly Reinhart, Council Support Assistant

1. CALL TO ORDER

His Worship, Mayor Mike Hurley called the Open meeting to order at 5:02 p.m. and conducted the roll call.

His Worship, Mayor Mike Hurley, recognized the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

Arising from consideration of the correspondence, the Committee also received a memorandum from the Major Civic Building Projects Coordination Committee regarding the Highway 1 – Burnaby Lake Pedestrian Overpass.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR CALENDINO

THAT the memorandum from the Major Civic Building Projects Coordination Committee, Highway 1 - Burnaby Lake Pedestrian Overpass, be added to the agenda as Item 3.3.

CARRIED UNANIMOUSLY

2. **MINUTES**

2.1 **Minutes of the Financial Management Committee Open meeting held on 2021 February 17**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR KEITHLEY

THAT the minutes of the Financial Management Committee meeting held on 2021 February 17 be now adopted.

CARRIED UNANIMOUSLY

3. **CORRESPONDENCE**

3.1 **Correspondence from the Swedish Canadian Village - Re: 2020 Swedish Canadian Village Property Tax Penalties**

Correspondence was received from the Swedish Canadian Village requesting the reversal of late payment of property tax penalties for the following properties: Swedish Canadian Rest Home Association, Gustav Wasa Housing Society, and The Swedish Canadian Manor Society.

Staff advised that they have responded to the Swedish Canadian Rest Home Association stating that: in accordance with the legislation, there is no exemption from a penalty due to a mailing error; the current property tax system treats all taxpayers fairly and equitably in its administration; and, the mailing address has not changed for the City of Burnaby property tax payments.

3.2 Memorandum from the Director Planning and Building - Re: Major Civic Building Projects Status Update

A memorandum was received from the Director Planning and Building with a status update on the following civic building projects: Burnaby Lake Aquatic and Arena, Willingdon Heights Community Centre, Brentwood - Community Benefit Bonus, Confederation Park Community Centre, Cameron Community Centre, South Burnaby Arena, Laurel Street Works Yard (Phase 2), Highway 1/Burnaby Lake Overpass, and Fire Hall #8 - SFU.

Staff also advised that for Cameron Community Centre, a report on the interim Schematic Design will be provided to the Committee for the 2021 April 21 meeting. Further, discussions with SFU to determine a site for Hall #8 are ongoing.

3.3 Memorandum from the Major Civic Building Project Coordination Committee - Re: Highway 1 – Burnaby Lake Pedestrian Overpass (x-ref. Item 5.1 – Tabled Matter)

A memorandum was received from the Major Civic Building Project Coordination Committee (MCBPCC) providing information about a site visit on 2021 March 04 to the western crossing options for the Highway 1 – Burnaby Lake Pedestrian Overpass. During the visit, the participants discussed past assessments of the four options and, in particular, Option 4 that creates a direct connection between Deer Lake Park and destinations directly north of it. The participants also discussed constraints presented in Option 4 imposed by third-party infrastructure, soil conditions, archaeological and environmental impacts. The MCBPCC provided a handout summarizing all four options.

Staff advised that further investigation and preliminary design is necessary to determine the advisability and feasibility of Option 4, and would cost an estimated \$250,000 and take approximately six months to complete.

4. REPORTS

4.1 Report from the Director Finance and the Director Corporate Services - Re: Internal Carbon Pricing Policy for the City of Burnaby

The Director Finance and the Director Corporate Services submitted a report seeking approval for an Internal Carbon Pricing Policy.

The Director Finance and the Director Corporate Services recommended:

1. THAT the Financial Management Committee recommend Council approve the Internal Carbon Pricing Policy.

2. THAT a copy of this report be sent to the Environment Committee.

MOVED BY COUNCILLOR KEITHLEY

SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Director Finance and the Director Corporate Services be adopted.

AMENDED

The Committee inquired regarding the City's proposed internal carbon price and its alignment with the Metro Vancouver Regional District's carbon price.

Staff advised that the City's proposed carbon price is based on internal carbon pricing policies of other municipalities, including Metro Vancouver. Although the current rates of both Vancouver and Metro Vancouver are lower for 2021 than Burnaby's proposed price, these rates will increase next year. Further, staff is following the carbon pricing used by other municipalities, including that of Metro Vancouver, to recommend adoption of the most effective pricing and align with others in the region.

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR KEITHLEY

THAT the report be **AMENDED** to set the City's internal carbon price in alignment with Metro Vancouver's carbon price.

CARRIED UNANIMOUSLY

Arising from further discussion, the Committee expressed the difficulty for one city alone to address climate change and the need for local governments to work together, such as being in accord with carbon pricing.

Staff undertook to amend the report.

With the report amended, the original motion was then put:

MOVED BY COUNCILLOR KEITHLEY

SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Director Finance and the Director Corporate Services be adopted.

CARRIED UNANIMOUSLY

4.2 Report from the Director Engineering - Re: 2021 March Engineering Capital Infrastructure Bylaw Funding Request

The Director Engineering submitted a report seeking authorization for the use of Waterworks Utility and Sanitary Sewer Fund Capital Reserves, as well as a Capital Reserve Fund Bylaw to finance 2021 - 2022 Engineering capital infrastructure projects.

The Director Engineering recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$10,882,000, the use of Sanitary Sewer Fund Capital Reserves in the amount of \$600,000 and the use of Waterworks Utility Capital Reserves in the amount of \$6,552,500 to finance Engineering capital infrastructure improvement projects, as outlined in this report.

MOVED BY COUNCILLOR WANG

SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

4.3 Report from the Director Engineering - Re: Storm Sewer Extension Refunds Capital Bylaw Funding Request

The Director Engineering submitted a report seeking authorization for the use of a Capital Reserve Fund Bylaw to finance partial refunds for contributions and fees paid under the Storm Sewer Extension Contribution and Fee Bylaw 2017.

The Director Engineering recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$497,247 to finance partial refunds for properties that have already paid contributions and fees under the Storm Sewer Extension Contribution and Fee Bylaw 2017.

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

4.4 Report from the Director Public Safety and Community Services - Re: Temporary Extension of Cancellation Date for Unpaid 2021 Business Licence Renewals

The Director Public Safety and Community Services submitted a report seeking authorization for an amendment to the Burnaby Business Licence Bylaw 2017 to temporarily extend the cancellation date for unpaid 2021 business licence renewals.

The Director Public Safety and Community Services recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a bylaw to amend the Burnaby Business Licence Bylaw 2017 to extend the cancellation date, from 2021 March 01 to 2021 June 01, for all unpaid 2021 business licence renewals.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the Director Public Safety and Community Services be adopted.

CARRIED UNANIMOUSLY

The Committee inquired about staggering the licence renewal expiry dates in the future.

Staff advised that they are developing a staggered expiry date model, which includes consultation with the Burnaby Board of Trade, for implementation next year. Additional information regarding the project will be forthcoming.

4.5 Report from the Major Civic Building Projects Coordination Committee - Re: Bob Prittie Metrotown Library Interior Renovation

The Major Civic Building Projects Coordination Committee submitted a report seeking authorization for a Capital Reserve Fund Bylaw to finance Phase 1 detailed design and construction of operational and public space interior renovations at the Bob Prittie Metrotown Library.

The Major Civic Building Projects Coordination Committee recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$3,160,000 to finance the detailed design and construction of Phase 1 of the Bob Prittie Metrotown Library Interior Renovations, as outlined in this report.

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Major Civic Building Project Coordination Committee be adopted.

CARRIED UNANIMOUSLY

4.6 Report from the Major Civic Building Projects Coordination Committee - Re: City Hall Space Needs Assessment

The Major Civic Building Projects Coordination Committee submitted a report seeking authorization for the use of the General Revenue Surplus Reserve to finance the City Hall Space Needs Assessment.

The Major Civic Building Projects Coordination Committee recommended:

1. THAT the Financial Management Committee recommend Council authorize the use of the General Revenue Surplus Reserve in the amount of \$500,000 to finance the City Hall Space Needs Assessment, as outlined in this report.

MOVED BY COUNCILLOR WANG
SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendation of the Major Civic Building Project Coordination Committee be adopted.

CARRIED UNANIMOUSLY

5. TABLED MATTER

5.1 Report from the Major Civic Building Projects Coordination Committee - Re: Burnaby Lake - Highway 1 Pedestrian Overpass Phase One Feasibility Study

The Major Civic Building Projects Coordination Committee submitted a report summarizing the findings for the Burnaby Lake - Highway 1 Pedestrian Overpass Phase One Feasibility Study, and seeking authorization to proceed with the next phase of the design.

The Major Civic Building Project Coordination Committee recommended:

1. **THAT the Financial Management Committee recommend Council approve the schematic design of the Highway 1 Pedestrian Overpass project in principal and authorize staff to proceed to the detailed design of Option 1 of the western crossing options, as outlined in the report.**

2. **THAT the Financial Management Committee recommend Council authorize staff to undertake the first phase of selecting location and schematic design works for a possible future second (eastern) crossing.**

3. **THAT a copy of the report be forwarded to the Parks, Recreation and Culture Commission for information purposes.**

MOVED BY COUNCILLOR WANG

SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendations of the Major Civic Building Project Coordination Committee be adopted.

TABLED

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR WANG

THAT the report be TABLED to allow the Committee further review of the western crossing options.

CARRIED

(Opposed: Mayor Hurley)

Staff undertook to facilitate a walk-through of the sites.

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR KEITHLEY

THAT this report be now LIFTED from the table.

CARRIED UNANIMOUSLY

The recommendations were then put:

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Major Civic Building Project Coordination Committee be adopted.

REFERRED

The Committee advised that Option 4, and to a lesser degree Option 3, is the ideal crossing as it creates the most direct connection to Bill Copeland Centre from the Kensington/Canada Way intersection and would be used by the public most. As well given the benefits, and because only a superficial analysis of the sites' physical constraints were done, further investigation of the feasibility of Options 3 & 4 would be worthwhile.

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR CALENDINO

THAT the report be **REFERRED** back to staff for further investigations and preliminary design of Options 3 & 4.

CARRIED UNANIMOUSLY

Arising from further discussion, the Committee requested that, upon conclusion of the investigations and preliminary design work, staff forward the report regarding the Burnaby Lake - Highway 1 Pedestrian Overpass Phase One Feasibility Study directly to Council.

6. **NEW BUSINESS**

There was no new business brought before the Committee at this time.

7. **INQUIRIES**

There were no inquiries brought before the Committee at this time.

8. **CLOSED**

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR KEITHLEY

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

Without objection, the Open Committee meeting recessed at 5:56 p.m. and, following the conclusion of the Closed portion of the meeting, reconvened at 6:34 p.m.

9. **ADJOURNMENT**

Without objection, the Financial Management Committee Open meeting adjourned at 6:34 p.m.

CHAIR

ADMINISTRATIVE OFFICER