

**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: 2021 APRIL ENGINEERING CAPITAL FACILITIES MANAGEMENT  
BYLAW FUNDING REQUEST**

**RECOMMENDATION:**

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$100,000 to finance the Engineering capital Facilities Management improvement project, as outlined in the report.

**REPORT**

The Financial Management Committee, at its meeting held on 2021 April 21, received and adopted the attached report seeking Council authorization for the use of a Capital Reserve Fund Bylaw to finance the design of the Mechanical Shop Extension at Fire Hall No. 1 project. The Bylaw appears elsewhere on the Council agenda.

Respectfully submitted,

Mayor M. Hurley  
Chair

Councillor S. Dhaliwal  
Vice Chair

Copied to:	Acting City Manager Director Engineering Director Corporate Services Director Finance Assistant Director, Facilities Management City Solicitor Deputy Fire Chief, Planning and Logistics
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**TO:** CHAIR AND MEMBERS FINANCIAL MANAGEMENT COMMITTEE      **DATE:** 2021 April 08

**FROM:** DIRECTOR ENGINEERING      **FILE:** 32000-05

**SUBJECT:** **2021 APRIL ENGINEERING CAPITAL FACILITIES MANAGEMENT BYLAW FUNDING REQUEST**

**PURPOSE:** To request the use of a Capital Reserve Fund Bylaw to finance the design of the Mechanical Shop Extension at Fire Hall No. 1 project.

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**RECOMMENDATION:**

1. **THAT** the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$100,000 to finance the Engineering capital Facilities Management improvement project, as outlined in this report.

**REPORT****INTRODUCTION**

The 2021 – 2025 Annual Financial Plan will provide funding for various multi-year capital improvement projects. In order to proceed with the award of contract for design, funding approval is requested for the project listed below.

**POLICY SECTION**

The following project is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

**Goal**

- A Safe Community
  - Maintain a high level of safety in City buildings and facilities for the public and City staff.

To: Chair and Members Financial Management Committee  
 From: Director Engineering  
 Re: 2021 APRIL ENGINEERING CAPITAL FACILITIES  
 MANAGEMENT BYLAW FUNDING REQUEST  
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- A Dynamic Community
  - City Facilities and infrastructure –  
Build and maintain infrastructure that meets the needs of our growing community.
- A Thriving Organization
  - Reliable services, technology and information –  
Protect the integrity and security of City information, services and assets.

**1.0 Mechanical Shop Extension at Fire Hall No. 1 Estimated \$100,000**

The Fire Hall No. 1 mechanics shop is part of the original 1971 building construction. This capital project will involve the early review and design for the renovation of the mechanics garage facility to improve the operational efficiencies. This project is necessary to match the operational growth of the department and to accommodate the larger modern day fire trucks. Following the development of the design and estimated budget, construction funding will be requested in future year capital budgets. This project will be managed by the Facilities Management Division in Engineering.

Facility	Mask	2021
City Buildings – Fire Hall	ABX.0021	\$100,000

This expenditure will be included in the 2021 – 2025 Annual Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

**RECOMMENDATION**

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$100,000, to finance the Engineering capital Facilities Management improvement project, as outlined in this report.

Leon A. Gous, P.Eng., MBA  
 DIRECTOR ENGINEERING

AA/RS/ac

Copied to: Acting City Manager  
 Director Finance  
 City Solicitor  
 Assistant Director Facilities Management  
 Deputy Fire Chief, Planning and Logistics