

**TO:** ACTING CITY MANAGER **DATE:** 2021 APRIL 21

**FROM:** DIRECTOR CORPORATE SERVICES  
DIRECTOR FINANCE

**SUBJECT: FROZEN MEAL DELIVERY PROGRAM – UPDATE**

**PURPOSE:** To provide Council with an update on the City's Frozen Meal Delivery Program to vulnerable seniors in Burnaby.

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**RECOMMENDATION:**

1. **THAT** this report be received for information purposes.

**REPORT****1.0 INTRODUCTION**

At the Open Council meeting on 2020 November 23, Council received a report from staff titled "Frozen Meal Delivery Program" which provided Council with an update on the City's Frozen Meal Delivery Program to vulnerable seniors in Burnaby.

The purpose of this report is to provide a further update to Council on the status and outcomes from the City's Frozen Meal Delivery Program to vulnerable seniors in Burnaby.

**2.0 POLICY SECTION****Goal**

- A Healthy Community
  - Healthy life –  
Encourage opportunities for healthy living and well being
- An Inclusive Community
  - Celebrate a sense of community –  
Provide opportunities that encourage and welcome all community members and create a sense of belonging

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- A Thriving Organization
  - Organizational culture –  
 Ensure that our core values are reflected in our policies, programs and service delivery

### 3.0 FROZEN MEAL DELIVERY PROGRAM – UPDATE

The City’s Frozen Meals Delivery Program began in May 2020 in response to the COVID-19 impact on seniors and other vulnerable populations in the City. In collaboration with the Parks, Recreation and Cultural Services Department – Food Services Division and other staff from various departments, the Citizen Support Services Department provided a delivery service of frozen meals to identified seniors each week. Funding for this initiative was provided through a temporary reduction in Council indemnity, as well as grants received from external organizations.

As at the first update provided to Council at the Open Council meeting on 2020 November 23, staff had delivered a total of 13,595 meals between 2020 May 8 to 2020 October 30. Since then, City staff have continued providing this vital service and delivered an additional 8,614 meals between 2020 October 31 to 2021 April 13, bringing the total of meals delivered throughout the program to 22,209.

Remaining funds available will allow for an additional 1,474 frozen meals to be delivered until 2021 May 07 at which point the Frozen Meal Delivery Program will conclude. Frozen meals delivered to date and proposed for future delivery are noted in the table below.

Meal Delivery Period	Funding Source	Amount	Meals Supplied (#)
2020 May 8 – 2020 July 9	Council Indemnity 2020 Budget Reallocation	\$35,809	5,600
2020 July 10 – 2020 August 27	United Way Grant	\$25,000	3,571
2020 August 28 – 2020 December 04	Canadian Medical Association Grant	\$45,318	6,474
2020 December 05 – 2020 December 25	United Way Grant	\$7,500	1,071
2021 January 1 – 2021 April 13	Canadian Medical Association Grant	\$39,682	5,493
2021 April 14 – 2021 May 07	Council Voluntary Stipend Contribution	\$10,323	1,474
<b>Total</b>		<b>\$163,632</b>	<b>23,683</b>

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#### **4.0 CONCLUSION**

With funding from the temporary reduction in Council indemnity, United Way and the Canadian Medical Association, the Citizen Support Services Department in collaboration with the Parks, Recreation and Cultural Services – Food Services Division and other City staff, have delivered 22,209 frozen meals to the most vulnerable seniors from 2020 May 8 to 2021 April 13. With additional funding from a temporary reduction in Council indemnity for 2021, the program will continue its service delivery to 2021 May 07. By the end of the program, staff would have delivered 23,683 frozen meals to seniors during this difficult COVID-19 pandemic period.



Dipak Dattani  
DIRECTOR CORPORATE SERVICES



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

DD:GBW:NK / wk:md

Copied to: Director Parks, Recreation and Cultural Services  
Director Planning and Building