

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2021 May 4

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 2410-20

**SUBJECT: VOLUNTEER RECOGNITION – SERVICE AWARD PINS**

**PURPOSE:** To request approval of extension of the volunteer award pins to up to 50 years of service.

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**RECOMMENDATION:**

1. **THAT** Commission approve the production of volunteer award pins for 35 to 50 years of service, as outlined in this report.

**REPORT****1.0 BACKGROUND**

In August 1990, the Commission approved the institution of an enhanced volunteer recognition program within the Burnaby Parks and Recreation system. The program, which was put into effect in 1991, includes award of a certificate to volunteers who contribute a minimum of 35 hours of service annually, and award of a pin to volunteers who complete five, ten or fifteen years of service. Those volunteers who are awarded a pin also receive a certificate for that year of service. In 1993, a twenty year award pin was added to the program, in 1997 a twenty-five year award pin was added, and in 2017 a 30 year pin was added to recognize those volunteers with additional years of service.

**2.0 POLICY SECTION**

The provision for recognition of volunteers supports the following sub-goals of the plan:

**Goal**

- A Connected Community

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From: *Director Parks, Recreation and Cultural Services*  
Re: *Volunteer Recognition – Service Award Pins*  
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- Social connection
- An Inclusive Community
  - Create a sense of community
- A Healthy Community
  - Healthy life
  - Encourage opportunities for healthy living and well being
- A Dynamic Community
  - City facility and infrastructure

### **3.0 DISCUSSION**

Staff requests for awards recognizing 2020 service are currently being processed. Among these requests are two for thirty five years of service. As noted above, the current pin awards only go up to thirty years. Although recognition for each year of volunteer service after twenty-five years is acknowledged by the award of a certificate, it is felt that thirty-five years or more of volunteer service warrants special recognition in the form of a pin. It is therefore recommended that award pins be created to recognize those who have contributed thirty-five, forty, forty-five and fifty years of volunteer service as required.

### **4.0 SUMMARY**

It is recommended that additional pins, in five year increments, from 35 years to 50 years, be created on an as needed basis. Funds for the pins are included in the Commission's budget for Volunteer Recognition.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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