



## **FINANCIAL MANAGEMENT COMMITTEE M I N U T E S**

**Wednesday, June 16, 2021, 5:00 p.m.  
Council Chamber, City Hall  
4949 Canada Way, Burnaby, BC**

**PRESENT:** His Worship, Mayor Mike Hurley, Chair  
Councillor Pietro Calendino, Member (*participated electronically*)  
Councillor Joe Keithley, Member (*participated electronically*)  
Councillor James Wang, Member

**ABSENT:** Councillor Sav Dhaliwal, Vice Chair

**STAFF:** Mr. Chad Turpin, Acting City Manager  
Ms. Noreen Kassam, Director Finance  
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
Mr. Ed Kozak, Director Planning & Building  
Mr. Dave Critchley, Director Public Safety & Community Services  
Mr. Bachar Khawajah, Chief Information Officer  
Mr. James Lota, Deputy Director Engineering  
Mr. Tim Van Driel, Manager Civic Building Projects  
Ms. Monica Macdonald, Administrative Officer

### **1. CALL TO ORDER**

His Worship, Mayor Mike Hurley, called the Open meeting to order at 5:03 p.m. and conducted the roll call. Due to the COVID-19 pandemic, Councillors Calendino and Keithley participated electronically.

His Worship, Mayor Mike Hurley, recognized the ancestral and unceded homelands of the hən̓q̓əmiñəŋ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

**2. MINUTES**

**2.1 Minutes of the Financial Management Committee Open meeting held on 2021 May 19**

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR KEITHLEY

THAT the minutes of the Financial Management Committee meeting held on 2021 May 19 be now adopted.

CARRIED UNANIMOUSLY

**3. CORRESPONDENCE**

**3.1 Memorandum from the Director Planning and Building - Re: Major Civic Building Projects Status Update**

A memorandum was received from the Director Planning and Building summarizing the current status on the following major civic building projects: Burnaby Lake Aquatic and Arena, Brentwood - Community Benefit Bonus, Confederation Park Community Centre, Cameron Community Centre, South Burnaby Arena, Laurel Street Works Yard (Phase 2), Highway 1/Burnaby Lake Overpass, and Fire Hall #8 - SFU.

**4. REPORTS**

**4.1 Report from the Director Engineering - Re: 2021 June Engineering Capital Infrastructure Bylaw Funding Request**

The Director Engineering submitted a report seeking authorization for the use of a Capital Reserve Fund Bylaw to finance the Lougheed Highway Upgrade Austin to Underhill road improvement project.

The Director Engineering recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$300,000 to finance the Engineering capital infrastructure improvement project outlined in this report.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

**4.2 Report from the Director Finance - Re: United States Currency**

The Director Finance submitted a report seeking authorization to discontinue accepting American currency at the City.

The Director Finance recommended:

1. THAT the Financial Management Committee recommend Council authorize staff to discontinue the acceptance of United States of America currency for all City payments.

MOVED BY COUNCILLOR KEITHLEY

SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**4.3 Report from the Chief Information Officer - Re: 2021 Information Technology Capital Program**

The Chief Information Officer submitted a report seeking authorization for the use of a Capital Reserve Fund Bylaw to finance the 2021 Information Technology capital program.

The Chief Information Officer recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,129,000 to finance the Information Technology capital program, as outlined in this report.

MOVED BY COUNCILLOR WANG

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Chief Information Officer be adopted.

CARRIED UNANIMOUSLY

**4.4 Report from the Major Civic Building Project Coordination Committee - Re: Fire Dispatch Centre Relocation Project (ABX.0017)**

The Major Civic Building Project Coordination Committee submitted a report seeking authorization for the use of Gaming Reserves to finance the construction of the Fire Dispatch Centre Relocation project.

The Major Civic Building Project Coordination Committee recommended:

1. THAT the Financial Management Committee authorize the use of Gaming Reserves in the amount of \$4,925,000 to finance the Fire Dispatch Centre Relocation project, as outlined in this report.

MOVED BY COUNCILLOR KEITHLEY  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Major Civic Building Project Coordination Committee be adopted.

CARRIED UNANIMOUSLY

5. **NEW BUSINESS**

There was no new business brought before the Committee at this time.

6. **INQUIRIES**

There were no inquiries brought before the Committee at this time.

7. **ADJOURNMENT**

Without objection, the Open Committee meeting adjourned at 5:13 p.m.

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His Worship, Mayor Mike Hurley  
CHAIR

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Monica Macdonald  
ADMINISTRATIVE OFFICER