



Item	1
Director's Report No.....	7
Meeting	2021 July 13

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION **DATE:** 2021 June 10

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES **FILE:** 9100-20

SUBJECT: 2021/2022 COMMUNITY SCHOOL GRANT

PURPOSE: To request approval and authorization of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools.

RECOMMENDATIONS:

1. **THAT** approval be given for the expenditure of \$528,229.00 as the City of Burnaby's share of the operating funds for the 2021/2022 Community School Program.
2. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the execution of an agreement with Burnaby School District #41 for the support and operation of eight Community Schools (Byrne Creek, Edmonds, Gilmore, Lochdale, Maywood, Second Street, Stoney Creek and Stride Avenue).
3. **THAT** a copy of this report be forwarded to the Burnaby Board of Education for their information.

REPORT

1.0 INTRODUCTION

The City of Burnaby and School District #41 have been working together since 1974 to provide services to the citizens of Burnaby. The eight Burnaby Community Schools fill a valuable role in our neighbourhoods by welcoming community members into the facilities throughout the day for programs, events, resources, and as places to gather and build social connections. They provide an additional layer of recreation and community services to the citizens of Burnaby in a warm, inviting and encouraging environment. In response to the CoVid19 pandemic, the Community Schools adapted their programming to respond to new and emerging community needs and will continue to do so as the next school year unfolds. The following are a few examples of this work:

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: 2021/2022 Community School Grant

..... Page 2

Early Learning

- In person and/or outdoor programs at all StrongStart locations; Virtual Circle Times featuring early learning community partners as guest speakers
- Learning Together on My Way to Kindergarten providing opportunities to welcome new kindergarten students and their families in multiple formats
- Childcare programs continued to expand providing new spaces in schools and on school grounds

Out of School Time Programs

- Out of school time programs were offered at 11 sites with a variety of community organizations including Burnaby MoreSports, Burnaby Neighbourhood House, Canada Scores, Big Brothers and Sisters of Greater Vancouver, Awesome Escape Rooms, Rhythm Resource, Sprouting Chefs, Cameray Family Services
- Summer programs will be offered at 7 community schools during July and August 2021, serving over 700 students

Youth Connections

- Girls' and Boy's groups offered online for vulnerable students
- Resources and information shared with parents to enrich home learning
- Mentorship programs continued through Pen Pal and virtual activities
- The Burnaby Youth COVID Response Team continued - a group of youth from grades 9-12 from secondary schools in Burnaby provided relevant information to students across Burnaby during the CoVid19 pandemic

Family & Community Support

- Food security; Non-perishable food procurement and home delivery was provided to families in need and/or in isolation as a result of COVID-19; Over \$50,000 in gift cards were delivered to families in need; Backpack Buddies, outdoor breakfast programs, snack distribution, emergency lunches continued with the support of Burnaby Neighbourhood House, Burnaby Helping Families in Need, churches, Tzi Chi Foundation, Burnaby Children's Fund, BASES and the local fire department
- Coordinators continued to work with all school principals to help connect families to services and supports (mental wellness, health supports, CoVid19 resources); Frequent wellness visits and calls occurred to check in on vulnerable families
- Weekly newsletters, Tweets, regular website updates and CommuniTEA Times supported communication and engagement of families
- Intentional Acts of Kindness – Sunshine Notes Project (notes exchanged students and seniors); Wall of Kindness at Lougheed Mall and community chalk messages of love

The work of the Community Schools is guided by the District Community School Advisory and Coordinating Committee (DCSACC). Committee members are parent representatives from each community school, one School Trustee, one Parks, Recreation and Culture Commission member, one Council member and one member at large, with the support of City and School District staff. As has been the practice for over 40 years, DCSACC requests the School District and the City of Burnaby provide the funds for the continued operation of the eight Community Schools for the 2021/2022 school year.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: 2021/2022 Community School Grant

..... Page 3

A letter from the Burnaby School District #41 (**Attachment #1**) outlines the Community Schools' operating budget and funding sources for the upcoming year. This budget is an \$11,357.00 increase (2%) to overall base contribution levels from the City to address increases of employee wages and benefits for 2021/2022. The School District will also be increasing its contribution by 2%. This funding is distributed equally to each school to help cover their core requirements. All Community Schools supplement their community education programs and neighbourhood support activities through a variety of fund raising activities, grants, donations and sponsorships.

2.0 POLICY SECTION

The Community School Grant aligns with the Corporate Strategic Plan by:

A Connected Community

- Enhance social connections throughout Burnaby
- Work collaboratively with educational institutions

An Inclusive Community

- Ensure City services fully meet the needs of our dynamic community
- Provide opportunities that encourage and welcome all community members and create a sense of belonging

A Healthy Community

- Improve upon and develop programs and services that enable ongoing learning

3.0 RECOMMENDATION

It is recommended that approval be given for the expenditure of \$528,229.00 as the city's share of the funds to operate Burnaby's Community schools. The funds are included in the City's Annual Budget.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES
RJ:km:tc
Attachment

cc: Acting City Manager
City Solicitor
Director of Corporate Services
Director of Finance

May 3, 2021

Mr. Dave Ellenwood, Director
Burnaby Parks, Recreation & Cultural Services
#101 – 4946 Canada Way
Burnaby, BC V5G 4H7

Re: 2021-22 Budget for Community Schools

Dear Mr. Ellenwood,

At its April 29, 2021 meeting, the District Community School Advisory and Coordinating Committee (DCSACC) approved the following recommendation:

THAT the proposed 2021-22 Community School Budget (attached) be approved and that the Burnaby Board of Education and the City of Burnaby each be requested to include in their respective budgets, the amounts requested for the support and operation of community schools during the 2021/2022 school year.

Please consider this letter as the formal request to include in the City's operating budget, the sum of \$528,229 as its share of the funds required to support Burnaby's Community School Program for the 2021-22 school year. This budget provides for a 2% wage increase for CUPE, a 2% wage increase for teachers, and a 1% benefits increase for both.

DCSACC also wishes to acknowledge and thank the City Council, Burnaby Parks, Recreation and Cultural Commission, and the Burnaby Board of Education for their ongoing support of Burnaby's vibrant Community School program.

Please find attached an operating budget information sheet that provides an overview of the 2021/2022 budget, process, and guiding principles.

If you require further information, please contact me at 604.296.6900, ext. 661008.

Sincerely,



Wanda Mitchell
Assistant Superintendent

WM/dja

encl.

c: Robin Juergensen, City of Burnaby Recreation Services Manager Margaret Manifold, City of Burnaby Senior Planner
James Wang, City of Burnaby Councillor Jen Mezei, Board of Education Chair
Claire Preston, Parks, Recreation & Cultural Commissioner Sheri Brattston, Burnaby School District

The community school program in Burnaby is supported by an integrated funding model involving the school district, City of Burnaby, provincial government, organizations and community residents.

The City of Burnaby and the school district have an operating agreement which outlines the process for receiving community school designation status and a funding formula to support community school operations.

The provincial government through the Ministry of Education's CommunityLINK funding provides the school district with the funds to support a number of school-based social service programs such as school meals, children, youth and family support services, and community schools. Many of these services are integral elements of the district's community school model.

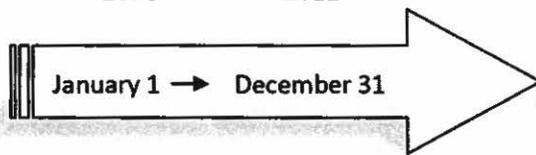
The community school budget merges the school district financial year (July 1 - June 30) with the city calendar year (January 1 - December 31) to produce an 18-month budget cycle. It is further complicated by the provincial government's budget year (April 1 - March 31). The budget that is being proposed is for the 2021-22 school year (July 1, 2021 to June 30, 2022).

The following graphic may be helpful in understanding how the funding partnership works:



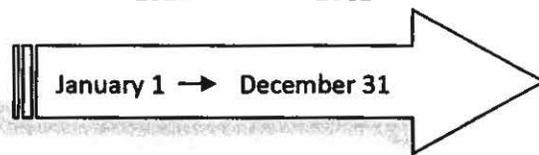
City provided funding

2021 2021



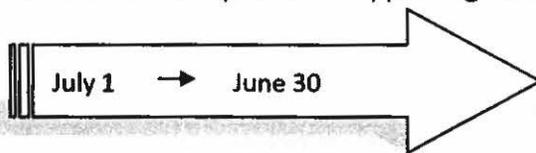
City in process of approving funding levels

2022 2022

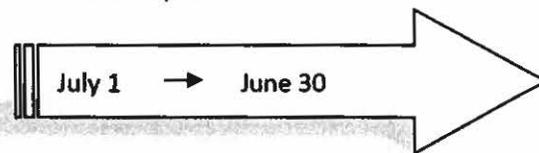


School district in process of approving funding levels for 2021/2022

2021 2022



2022 2023



2021-22 Budget Preparation Guiding Principles

- Budget includes a \$29,119 increase to overall base contribution levels from the City and School District
- Budget provides for an equitable distribution of funds to each designated community school
- Budget recognizes that each community school enhances their community education program through a variety of other funding sources including provincial and federal government summer program grants
- Budget uses the historical community school cost sharing agreement to determine the level funding required from the City of Burnaby and the School District for the operation of the community school programs for 2021-22
- Requests the City increase its contribution by \$11,357 from \$516,872 to \$528,229 to cover its share of the overall cost of providing the existing community schools program in 2021-22
- Requests the School District increase its contribution by \$17,764 from \$815,981 to \$833,745 to cover its share of the overall cost of providing the existing community schools program in 2021-22

**PROPOSED OPERATING BUDGET FOR EIGHT COMMUNITY SCHOOLS
JULY 1, 2021 – JUNE 30, 2022**

Operating Budget for Burnaby City Letter	Approved 2020-21 Operations (8 Schools)	Proposed 2021-22 Operations (8 schools)
REVENUE		
City of Burnaby	\$516,872	\$528,229
School District (from School District Funding Sources)	\$815,981	\$833,745
	<u>\$1,332,853</u>	<u>\$1,361,974</u>
EXPENDITURES		
Coordinators & Staff Program Assistants	\$1,020,265	\$1,045,814
Clerical & Custodial Support Services		
Employee Benefits	\$238,088	\$241,658
	<u>\$1,258,353</u>	<u>\$1,287,472</u>
SUPPLIES/SERVICES		
Summer Programs	\$16,000	\$16,000
Program Development/After School Programs	\$24,000	\$24,000
Supplies	\$8,000	\$8,000
Equipment	\$12,000	\$12,000
Training Development	\$6,000	\$6,000
Mileage	\$6,000	\$6,000
Telephone	\$2,500	\$2,500
	<u>\$74,500</u>	<u>\$74,500</u>
TOTAL	<u>\$1,332,853</u>	<u>\$1,361,974</u>