
TO: ACTING CITY MANAGER **DATE:** 2021 Jul 21
FROM: DIRECTOR ENGINEERING **FILE:** 37500-03
SUBJECT: CONCORD PACIFIC BIKE FESTIVAL
PURPOSE: To seek Council approval for the Concord Pacific Bike Festival on Sunday, 2021 August 22.

RECOMMENDATIONS:

1. **THAT** Council approve the road closures required for the Concord Pacific Bike Festival as discussed in this report subject to Phase 3 of BC's Restart plan and the current COVID-19 Guidelines.
2. **THAT** a copy of this report be sent to the event coordinator, Jaime Williams, Project Marketing, Concord Pacific Developments Inc, 4750 Kingsway, Burnaby, BC V5H 2C2.

REPORT

INTRODUCTION

A request to ride on Kingsway and Nelson Avenue in Burnaby for the Concord Pacific Bike Festival has been received from Jaime Williams, Project Marketer for Concord Pacific Developments Inc. The Concord Pacific Bike Festival is an event to promote Burnaby and Concord Metrotown as the "Most Bike Friendly Place to Live". This event has been scheduled for Sunday, 2021 August 22.

POLICY SECTION

The Concord Pacific Bike Festival is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal

- A Connected Community
 - Social connection – Enhance social connections throughout Burnaby
- An Inclusive Community
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging

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- A Healthy Community
 - Community involvement –Encourage residents and businesses to give back to and invest in the community

DISCUSSION

The Concord Pacific Bike Festival wants to host a community bike festival that includes multiple vendors, activities, and a bike race around the Concord Pacific Sales Centre.

The festival will commence at the Concord Pacific Sales Centre (4750 Kingsway, Burnaby), travel west through the Sales Centre parking lot, north towards Kingsway, east through Kingsway, south through Nelson Avenue, and then return west towards the Sales Centre. The route passes through the City of Burnaby's right of way and Concord Pacific Sales Centre's property (see Attachment #1).

The Eastbound curb lane on Kingsway and the Southbound curb lane on Nelson Avenue will be closed to accommodate for the race participants for the duration of the parade. The road closures would start at 1:00pm and finish at 5:00pm to allow time for setup and cleanup.

The parade organizers will be required to arrange for the delivery, installation and removal of all necessary traffic control equipment (i.e. barricades, cones, stanchions), certified traffic control personnel (TCP's) who will be stationed at each lane closure location to control traffic, at their cost. The organizers are expecting about 400 people to attend at any given time.

The organizers are aware that approval is subject to the following conditions:

1. That the event be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the organizers are responsible for providing a professional Traffic Control company to supply, install, and remove barricades at all road closure locations and station certified traffic control persons at each lane closure location to control traffic operations.
4. That the parade be covered with liability insurance in the minimum amount of \$5 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and cross liability clause.

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5. That a signed copy of the “City of Burnaby Permit For Short Term Use And Occupancy Of City Lands” be received no later than one week prior to the event.
6. That the organizers send out letters to the residents and businesses who are affected by the road closures at least 14 days in advance.
7. That the organizers follow all Public Health Guidelines regarding COVID-19 and produce a Communicable Disease Plan for this event.

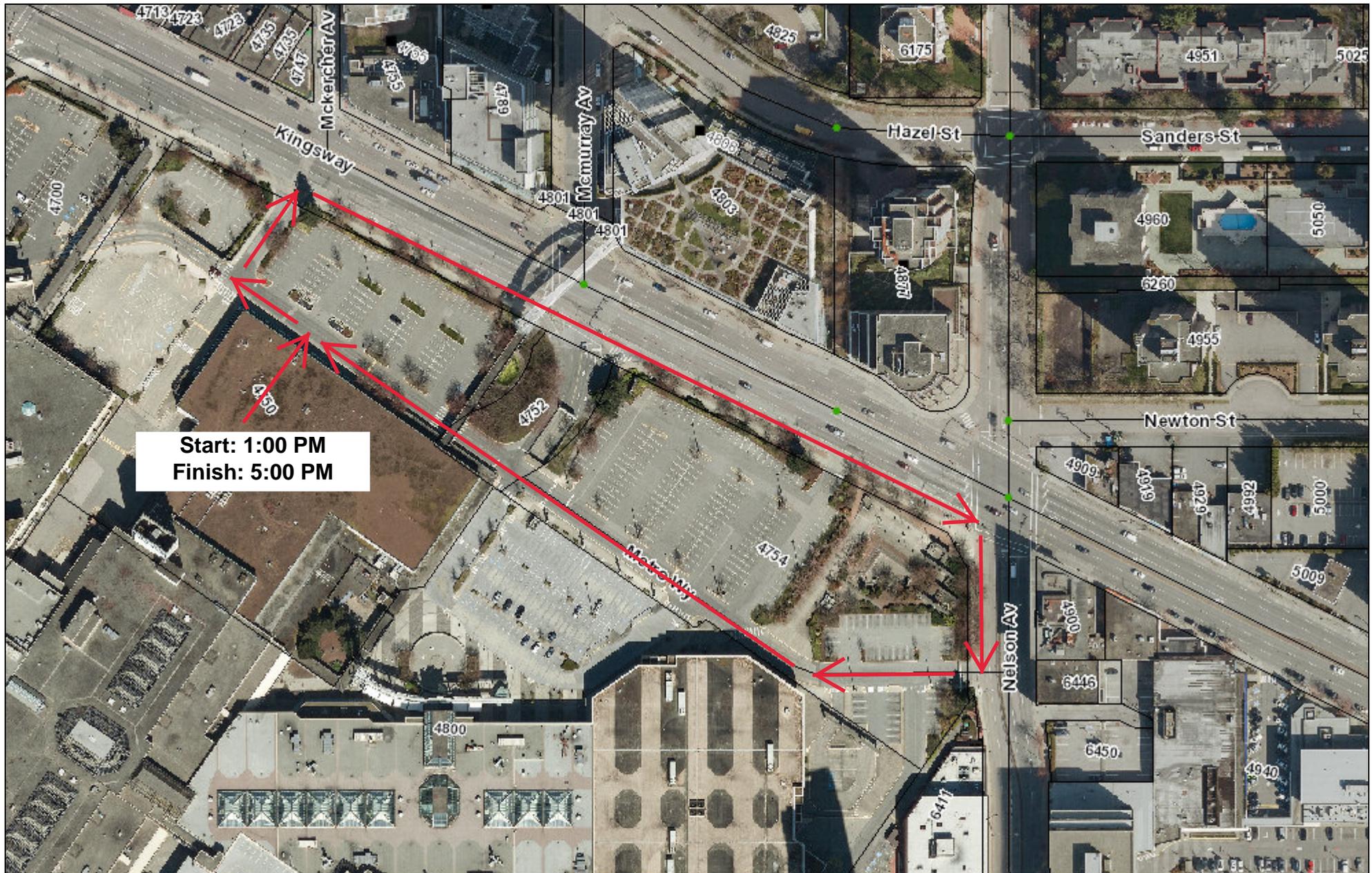


Leon A. Gous, P.Eng. MBA
DIRECTOR ENGINEERING

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Attachment

Copied to: Director Corporate Services
Director Public Safety & Community Services
RCMP – OIC Burnaby Detachment Graham de la Gorgendiere
Fire Chief Chris Bowcock
BC Ambulance Special Operations via email EMSO@bcehs.ca
Emergency Program Coordinator – Charmaine Pflugrath



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