



## EXECUTIVE COMMITTEE OF COUNCIL M I N U T E S

Thursday, July 15, 2021, 5:00 p.m.  
Council Chamber, City Hall  
4949 Canada Way, Burnaby, BC

- PRESENT: Councillor Sav Dhaliwal, Chair  
His Worship, Mayor Mike Hurley, Vice Chair  
Councillor Pietro Calendino, Member  
Councillor Joe Keithley, Member (*participated electronically*)  
Councillor James Wang, Member
- STAFF: Mr. Chad Turpin, Acting City Manager  
Mr. Dipak Dattani, Director Corporate Services  
Ms. Noreen Kassam, Director Finance  
Mr. Ed Kozak, Director Planning and Building  
Mr. Bob Klimek, Deputy Director Finance  
Mr. Todd Polich, Anti-Graffiti Coordinator  
Ms. Hoi Bing Mo, Special Events Projects Assistant (*participated electronically*)  
Ms. Blanka Zeinabova, City Clerk  
Ms. Monica Macdonald, Administrative Officer

### 1. **CALL TO ORDER**

The Chair called the Open Committee meeting to order at 5:02 p.m. and conducted the roll call. Due to the COVID-19 pandemic, Councillor Keithley and Ms. Mo participated electronically.

The Chair, Councillor Dhaliwal, recognized the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

**2. MINUTES**

**2.1 Minutes of the Executive Committee of Council Open meeting held on 2021 June 09**

MOVED BY MAYOR HURLEY

SECONDED BY COUNCILLOR CALENDINO

THAT the minutes of the Executive Committee of Council meeting held on 2021 June 09 be now adopted.

CARRIED UNANIMOUSLY

**3. CORRESPONDENCE**

**3.1 Correspondence from Burnaby Hospital Foundation - Re: Gift Agreement Between the Foundation and the City of Burnaby**

Correspondence was received from the Burnaby Hospital Foundation expressing appreciation for funding support and providing the Gift Agreement between the City and the Foundation. The Agreement sets out the pledge schedule and the Statement of Purpose to support the construction of a new hospital tower, and the expansion and renovation of the Facilities Services building.

Staff certified that the Agreement describes what Council had previously agreed to. Staff will execute the Agreement once the Committee approves the proposed name on the exterior of the renovated Facilities Service Building – Emergency Department: “City of Burnaby Emergency Department”.

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY MAYOR HURLEY

THAT staff execute the Gift Agreement between the City of Burnaby and the Burnaby Hospital Foundation.

CARRIED UNANIMOUSLY

**3.2 Correspondence from Navreen Gill - Re: Thank you freezing rental rates for non-profits**

Correspondence was received from Navreen Gill, Executive Director, Burnaby Family Life, expressing appreciation for Council's decision to continue the 2021 lease rates, and corresponding grants levels, for the duration of the 2022 calendar year for non-profit tenants at City-owned Community Resource Centres in recognition of the financial impact of the pandemic.

**3.3 Correspondence from Take a Hike Foundation - Re: Letter of Appreciation and Report (#20.20)**

Correspondence was received from Larissa Hayes, Director of Development Take a Hike Foundation, expressing appreciation to the City for funding in support of the organization's programming. Ms. Hayes provided information on the positive impact of the Foundation on youth in 2020.

**4. REPORT**

**4.1 Report from the Chief Election Officer and the Director Engineering - Re: Sign Bylaw Violations During the 2021 City of Burnaby By-Election**

The Chief Election Officer and the Director Engineering submitted a report providing information on the Sign Bylaw violations during the 2021 City of Burnaby By-Election.

The Chief Election Officer and the Director Engineering recommended:

1. THAT the Committee recommend Council receive this report for information.

MOVED BY MAYOR HURLEY

SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Chief Election Officer and the Director Engineering be adopted.

CARRIED UNANIMOUSLY

The Committee raised concerns regarding staff enforcement of the Sign Bylaw during the recent by-election, and specifically the wording in the Bylaw as it pertains to the waving of signs on sidewalks and at intersections.

The Committee advised that the waving of signs on street corners promote good democracy. This activity not only levels the playing field among candidates in terms of campaign resources, but also raises public awareness about an upcoming election. As such, the Bylaw wording should allow for temporary waving of signs by people during an election.

Staff advised that they would review the Bylaw wording to allow for a broader interpretation, as well as enforcement activity during the by-election with respect to "human billboards".

Staff undertook to follow up.

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR KEITHLEY

THAT the staff review the Sign Bylaw as it relates to signage during an election and report back to the Committee with proposed amendments to allow for temporary waving of signs by people.

CARRIED UNANIMOUSLY

5. **FESTIVALS BURNABY GRANTS APPROVED BUDGET - \$250,000**  
**AVAILABLE BUDGET - \$250,000**

6. **NEW APPLICATION - FESTIVALS BURNABY GRANTS**

6.1 **LARGE SCALE EVENTS**

6.1.1 **#21-L-001 - UniverCity Community Association**

*SFU StreetFest @ UniverCity 2021*

**REQUEST: \$12,000**

An application was received from the UniverCity Community Association for the SFU StreetFest @ UniverCity 2021 event to be held on 2021 September 1-3 at University High Street, Burnaby Mountain. This is an annual Festival (although cancelled last year due to the COVID-19 pandemic) created to further engage SFU students and staff, local businesses, SFU services, elementary school and residents. This free festival highlights various activities with performances, vendors, food and activities.

**History:** 2020 – No Application // 2019 – \$8,000 Festivals Grant // 2018 – \$550 Program Grant

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MAYOR HURLEY

THAT a grant in the amount of \$8,000 be awarded to the UniverCity Community Association for the SFU StreetFest @ UniverCity 2021 event to be held on 2021 September 1-3 on University High Street, Burnaby Mountain.

CARRIED UNANIMOUSLY

**7. COMMUNITY GRANTS APPROVED BUDGET \$400,000 - PROGRAM \$300,000 AND OPERATING \$100,000**

**AVAILABLE BUDGET - PROGRAM \$214,000 AND OPERATING \$20,500**

**7.1 Program (P) Grants Approved to Date - \$86,000**

**7.2 Operating (O) Grants Approved to Date - \$79,500**

**8. NEW APPLICATIONS - COMMUNITY GRANTS**

**8.1 #21.21.I - United Way of the Lower Mainland - United Way Street Banners**

**REQUEST: (I) \$10,000**

An application was received from the United Way of the Lower Mainland requesting an in-kind grant for \$10,000 to cover banner installation and removal expenses along the Kingsway corridor, between Boundary Road and Royal Oak Avenue. The banners would be installed from 2021 October 01 to December 31. Approximately 37,500 residents benefit from United Way programs.

**History:** 2020 (P) - \$10,000 // 2019 (P) - \$10,000 // 2018 (P) - \$10,000

MOVED BY MAYOR HURLEY

SECONDED BY COUNCILLOR WANG

THAT an in-kind grant of up to \$10,000 for labour be awarded to the United Way of the Lower Mainland in support of their 2021 United Way Campaign to cover banner installation and removal costs along Kingsway, between Boundary Road and Royal Oak Avenue, from 2021 October 01 to December 31.

CARRIED UNANIMOUSLY

**8.2 #21.22.P Stream of Dreams Murals Society - Métis Camps**

**REQUEST: (P) \$13,110**

An application was received from the Stream of Dreams Murals Society requesting a program grant in support of the Métis Camps taking place from 2021 July 17 to December 31. This is an ecology-based program, employing at least five Burnaby residents, for children ages 6-12. The program teaches Métis children about their culture and their roots through medicinal plant walks at Burnaby Lake, creating medicine bags, making dream catchers and traditional foods. About 30 Burnaby families will participate in this year's program.

**History:** 2020 – No Application // 2019 – \$5,000 // 2018 – No Application

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MAYOR HURLEY

That a grant in the amount of \$7,000 be awarded to Stream of Dreams Murals Society in support of the Métis Camps taking place from 2021 July 17 to December 31 at Burnaby Lake.

CARRIED UNANIMOUSLY

**8.3 #21.23.I - Young Elite Vancouver Business Association – Golf Tournament and Fundraiser**

**REQUEST: (I) Not specified**

A first time application was received from Young Elite Vancouver requesting an in-kind grant (green fee waiver) in support of a golf tournament fundraiser for the Burnaby Hospital Foundation to be held in 2021 September (date to be determined) at Burnaby's Riverway Golf Course. The organization plans to donate the majority of the profits from the event, as well as any corporate sponsorship money received. The Vancouver International Volunteer Association, a Burnaby-based registered society, is co-hosting this event.

A staff note advised that they had not received confirmation of a booking at Riverway Golf Course.

**History:** no previous application

The Committee inquired regarding the applicant's budget, including the retaining fee, and forecast donation amount to the Burnaby Hospital Foundation.

The Chair requested staff confirm with the applicant that all net proceeds from the tournament, including sponsorship monies, will go to the Foundation.

Staff undertook to follow up.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR WANG

THAT an in-kind grant of up to \$8,400 for a green fee waiver be awarded to the Young Elite Vancouver Business Association in support of a golf tournament fundraiser to be held in 2021 at Riverway Golf Course.

CARRIED UNANIMOUSLY

**9. NEW BUSINESS**

**Executive Committee of Council - Terms of Reference**

Council Dhaliwal proposed an amendment to the Executive Committee of Council Terms of Reference and introduced the following motion:

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR WANG

THAT the Executive Committee of Council Terms of Reference be amended to add an item under Section 2. Functions, before Section 2.15, to read: "To recommend to Council on governance matters, including Terms of Reference for Standing Committees, Boards and Commissions".

CARRIED UNANIMOUSLY

**10. INQUIRIES**

There were no inquiries brought before the Committee at this time.

**11. CLOSED**

MOVED BY COUNCILLOR WANG

SECONDED BY MAYOR HURLEY

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; labour relations or other employee relations; and negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR WANG

THAT the Open Committee meeting recess at 5:43 p.m.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR WANG

THAT the Open Committee meeting reconvene at 7:05 p.m.

CARRIED UNANIMOUSLY

**12. ADJOURNMENT**

Without objection, the Open Committee meeting adjourned at 7:05 p.m.

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Councillor Sav Dhaliwal  
CHAIR

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Monica Macdonald  
ADMINISTRATIVE OFFICER