



FINANCIAL MANAGEMENT COMMITTEE M I N U T E S

Wednesday, July 14, 2021, 5:00 p.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC

PRESENT: Councillor Sav Dhaliwal, Vice Chair
Councillor Pietro Calendino, Member
Councillor Joe Keithley, Member
Councillor James Wang, Member

ABSENT: His Worship, Mayor Mike Hurley, Chair

STAFF: Mr. Leon Gous, Director Engineering
Ms. Noreen Kassam, Director Finance
Mr. Ed Kozak, Director Planning & Building
Mr. Dave Critchley, Director Public Safety & Community Services
Mr. Dean Pelletier, Assistant Director Business Operations (*participated electronically*)
Mr. Bachar Khawajah, Chief Information Officer
Ms. Robin Juergensen, Manager Recreation Services (*participated electronically*)
Mr. Tim Van Driel, Manager Civic Building Projects
Ms. Monica Macdonald, Administrative Officer

1. **CALL TO ORDER**

The Vice Chair called the Open meeting to order at 5:01 p.m. and conducted the roll call.

The Vice Chair, Councillor Dhaliwal, recognized the ancestral and unceded homelands of the hən̓q̓əmi̓ñəm̓ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

2. **MINUTES**

2.1 **Minutes of the Financial Management Committee Open meeting held on 2021 June 16**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR KEITHLEY

THAT the minutes of the Financial Management Committee meeting held on 2021 June 16 be now adopted.

CARRIED UNANIMOUSLY

3. **CORRESPONDENCE**

3.1 **Memorandum from the Director Finance - Re Financial Report as at 2021 Period 05**

A memorandum was received from the Director Finance providing an overview of the City's financial activity as of the end of Period 05, and to compare that activity with the 2021-2025 Financial Plan adopted by Council on 2021 May 10.

The City is currently in an Operating Budget net favourable position of \$5.1M, due to reduced expenditures of \$7.3M primarily from compensation savings and overall lower operating expenditures. This favourable position in expenditures is offset by \$2.2M in lower than budgeted revenues primarily due to reduced parking revenues and Parks, Recreation and Cultural Services program and registration revenues. The higher permit and fee revenues, and business licence revenues, as well as other external recoveries offset these lower revenues. The year-end General Fund forecast shows a \$5.9M surplus attributed, in part, by the remaining \$4.9M from the 2020 BC Restart Grant.

The City Sanitary Sewer Fund and the Waterworks Utility Fund operating results show a year-end forecast of \$1.5M and \$1.9M, respectively, resulting in the total Operating Budget forecast to the year-end of \$9.3M.

The capital plan total for 2021 is \$293.6M. The 2021 capital expenditures to the end of Period 05 are \$70.9M. To date, 24.2% of the planned capital expenditures have been spent compared to 15.4% in the same period in 2020.

3.2 Memorandum from the Director Planning and Building - Re: Major Civic Building Projects Status Update

A memorandum was received from the Director Planning and Building summarizing the current status on the following major civic building projects: Burnaby Lake Aquatic and Arena, Brentwood - Community Benefit Bonus, Confederation Park Community Centre, Cameron Community Centre, South Burnaby Arena, Laurel Street Works Yard (Phase 2), Highway 1/Burnaby Lake Overpass, and Fire Hall #8 - SFU.

Staff advised that, with respect to the Burnaby Lake Aquatic and Arena project design, they are able to get more seating in the rink area for spectator viewing.

The Committee inquired as to how many seats are included in the arena design.

Staff advised that the seating number would be around 200, as well as standing room for spectators behind the glass in the café and lobby area. Further, staff will conduct a review of the projected standing-room number.

Staff undertook to provide information on total available space for viewing.

Staff provided the following update on two other projects: 1) Stride Child Care Centre – substantially complete by 2021 July 31; and 2), Emergency Generator Upgrade - Bonsor and Edmonds project – a report to award a contract for construction is being sent to the 2021 July 26 Council meeting.

4. REPORTS

4.1 Report from the Director Engineering - Re: 2021 July Engineering Capital Facilities Management Gaming Funding Request

The Director Engineering submitted a report seeking authorization for the use of the Gaming Reserve to finance the Burnaby Green Recycling of Organic Waste (BurnabyGROW) Facility project.

The Director Engineering recommended:

1. THAT the Financial Management Committee authorize the use of the Gaming Reserve in the amount of \$150,000 to finance the rezoning application for the Burnaby Green Recycling of Organic Waste (BurnabyGROW) Facility project, as outlined in this report.

MOVED BY COUNCILLOR WANG

SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

4.2 Report from the Director Engineering - Re: Universal Water Metering

The Director Engineering submitted a report seeking authorization to develop a detailed implementation plan and rate strategy for Universal water metering, and to set aside funding for implementation from Water and Sewer reserves.

The Director Engineering recommended:

1. THAT the Financial Management Committee recommend Council to instruct staff to develop a detailed implementation plan and rates strategy for Universal water metering for approval by Council; and
2. THAT the Financial Management Committee allocate funding from Water and Sewer reserves, as described in Section 4.0 of this report, for implementation of water metering for all one and two family residential properties.

MOVED BY COUNCILLOR KEITHLEY

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Director Engineering be adopted.

DEFEATED

(Opposed: Councillors Calendino, Dhaliwal, Keithley, and Wang)

The Committee advised that, in addition to water metering, there are other strategies to encourage water conservation, such as public education and water reclamation. Bolder actions are required to conserve water, besides metering.

The Committee noted that it would be helpful to have comparison data on water usage between Burnaby and fully metered and partially metered cities.

The Committee expressed the following concerns with water metering:

- rate equity - for example use of different rates at peak hours similar to what BC Hydro has done with installing smart meters;
- charging more to residents for watering gardens and lawns who, then may not be able to afford their garden or choose not to keep a lawn; and,
- spending \$30 million on water metering when the region's dams still have enough water in them.

The Committee also expressed concern with the limited information and analysis, and public engagement, noting that there were only 20 Burnaby homes included in the 2019 Metro Vancouver public survey on water metering. In 2016, Engineering staff installed meters in 115 residential properties, mostly single family, to collect baseline consumption data.

Arising from discussion and with no objection, the Committee directed staff to facilitate a Council workshop for more information, including a cost benefit analysis of cities who have adopted water metering, and debate on options to address water conservation including metering in the City.

The Committee further requested that staff, following the workshop, recommend a strategy on water conservation for the City.

Staff undertook to facilitate a Council workshop.

4.3 Report from the Director Finance - Re: Contract Award - Parks and Recreation Information Management System Replacement

The Director Finance submitted a report seeking authorization to execute a contract for the supply, design, configuration and implementation of the Parks and Recreation Information Management System.

The Director Finance recommended:

1. THAT the Financial Management Committee recommend Council authorize staff, upon final contract negotiation, to enter into a contract with The Active Network Ltd. for an estimated total cost of \$2,077,186.65, including GST and PST in the amount of \$202,094.65, as outlined in this report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as negotiated.

MOVED BY COUNCILLOR WANG

SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

4.4 Report from the Director Public Safety and Community Services - Re: Amendments to Burnaby Police Services Fees Bylaw

The Director Public Safety and Community Services submitted a report seeking authorization for amendments to the Burnaby Police Services Fees Bylaw.

The Director Public Safety and Community Services recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a bylaw to replace Schedule A of the Burnaby Police Services Fees Bylaw, as outlined in this report.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the Director Public Safety and Community Services be adopted.

CARRIED UNANIMOUSLY

5. **NEW BUSINESS**

There was no new business brought before the Committee at this time.

6. **INQUIRIES**

There were no inquiries brought before the Committee at this time.

7. **ADJOURNMENT**

Without objection, the Open Committee meeting adjourned at 5:56 p.m.

Councillor Sav Dhaliwal
VICE CHAIR

Monica Macdonald
ADMINISTRATIVE OFFICER