



## **EXECUTIVE COMMITTEE OF COUNCIL M I N U T E S**

**Wednesday, September 01, 2021, 5:00 p.m.  
Council Chamber, City Hall  
4949 Canada Way, Burnaby, BC**

**PRESENT:** Councillor Sav Dhaliwal, Chair  
His Worship, Mayor Mike Hurley, Vice Chair  
Councillor Pietro Calendino, Member  
Councillor Joe Keithley, Member  
Councillor James Wang, Member  
Councillor, Mike Hillman

**STAFF:** Mr. Leon Gous, Director Engineering  
Ms. Noreen Kassam, Director Finance  
Mr. Dave Ellenwood, Director Parks, Recreation and Cultural Services  
Mr. Ed Kozak, Director Planning and Building  
Ms. Kathryn Matts, Administrative Officer  
Ms. Monica Macdonald, Administrative Officer  
Ms. Georgette Cabrilo, Council Support Assistant

### **1. CALL TO ORDER**

The Chair called the Open Committee meeting to order at 5:22 p.m. and conducted the roll call.

The Chair, Councillor Dhaliwal, recognized the ancestral and unceded homelands of the həŋqəmiŋəm' and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

### **2. MINUTES**

#### **2.1 Minutes of the Executive Committee of Council Open meeting held on 2021 July 15.**

MOVED BY MAYOR HURLEY  
SECONDED BY COUNCILLOR KEITHLEY

THAT the minutes of the Executive Committee of Council Open meeting held on 2021 July 15 be adopted.

**CARRIED UNANIMOUSLY**

3. **CORRESPONDENCE**

3.1 **Correspondence from the Crisis Intervention & Suicide Prevention Centre of BC - Re: Letter of Appreciation (#21.16.P/O)**

Correspondence was received from Jeffrey Preiss, Director, Development and Communications, Crisis Intervention and Suicide Prevention Centre of British Columbia, expressing appreciation to the City for funding in support of their programs and services in Burnaby in 2021.

4. **FESTIVALS BURNABY GRANTS APPROVED TO DATE: \$8,000**

5. **COMMUNITY GRANTS APPROVED TO DATE: PROGRAM (P) \$103,000 and OPERATING (O) \$79,500**

6. **NEW APPLICATIONS - COMMUNITY GRANTS**

6.1 **#21.24.P - Volunteer Grandparents – Burnaby's Letters to Seniors Program**  
**REQUEST: \$3,000**

An application was received from Volunteer Grandparents requesting a cash donation in support of the Burnaby's Letters to Seniors Program taking place from 2021 January 01 to December 31. The program supports isolated seniors within Burnaby care-facilities with encouraging, meaningful handwritten letters created by volunteers of all ages. Currently there are 17 seniors in care homes and 12 seniors living in the community that have been matched to pen pals. In addition, there are 38 volunteer pen-pals and the goal is to accept new youth volunteers into the program.

**History:** 2020 - \$1,500 in-kind printing // 2019 - \$1,500 in-kind printing // 2018 - \$1,000 in-kind printing

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MAYOR HURLEY

THAT a grant in the amount of \$1,500 be awarded to Volunteer Grandparents in support of Burnaby's Letters to Seniors program, taking place from 2021 January to December 31 in Burnaby.

CARRIED UNANIMOUSLY

**6.2 #21.25.P - Down Syndrome Resource Foundation – One to One Children Programs**

**REQUEST: \$15,000**

An application was received from the Down Syndrome Resource Foundation (DSRF) in support of their One to One Children Programs taking place from 2021 September 13 to 2022 June 24. The DSRF provides specialized and innovative health and education programs that increase social connectedness and self-esteem, improve quality of life, and provide a foundation for lifelong learning. Their services are designed to empower individuals with disabilities to be more successful in public activities provided by the City in its efforts to promote inclusion. The request is higher than previous years due to the negative financial impact of the Covid-19 pandemic, which included cancellation of fundraising events.

**History:** 2020 – \$10,000 // 2019 - \$10,000 // 2018 – No Application

MOVED BY COUNCILLOR CALENDINO

SECONDED BY MAYOR HURLEY

That a grant in the amount of \$10,000 be awarded to the Down Syndrome Resource Foundation in support of One to One Children Programs, taking place from 2021 September to 2022 June in Burnaby.

CARRIED UNANIMOUSLY

**7. NEW BUSINESS**

**Councillor Keithley - Notice of Motion - Musical Instrument Program**

Councillor Keithley provided the Committee with the following notice of motion:

THAT Council authorize staff to develop a program to receive donated musical instruments from the public and then to distribute these donated instruments to people in the community who could otherwise not afford to own or rent them; and

THAT Council also authorize staff to provide, as part of the program, access to lessons that will allow participants to learn to play the instruments and to benefit from exposure to musical and artistic expression through this City initiative.

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR CALENDINO

THAT the Committee waive notice, and consider the motion as presented, at this time.

CARRIED UNANIMOUSLY

With notice waived, the following motion was before the Committee:

THAT Council authorize staff to develop a program to receive donated musical instruments from the public and then to distribute these donated instruments to people in the community who could otherwise not afford to own or rent them; and

THAT Council also authorize staff to provide, as part of the program, access to lessons that will allow participants to learn to play the instruments and to benefit from exposure to musical and artistic expression through this City initiative.

REFERRED

Councillor Keithley provided background information on the program and advised that the initial program was started with the support of Burnaby Firefighters Charitable Society. Currently the program has \$20,000 in funding to be utilized for lessons; as well as 115 musical instruments that have been donated. Councillor Keithley further advised that plans are underway for a program at Kitchener School to start in October. There have been hurdles with the school program in terms of space availability and other logistics.

The Committee expressed support for the program but also expounded the need to:

- Make sure that the program as requested is able to be implemented.
- Ensure the parameters of the program are well laid out including: management of the program; length of program; cost of program; defined criteria for in-take and distribution of instruments for the program; evaluation process of students for lessons; and, donation process for instruments and cash donations.

The Committee expressed concern with the overlap of the Recreation Credit program that is already established to support families in need; as well as the program being provided by City services as opposed to the School District. Further, the program may set a problematic precedent as the City does not provide this type of support for other sports or art programs.

MOVED BY MAYOR HURLEY  
SECONDED BY COUNCILLOR CALENDINO

THAT the motion be **REFERRED** to staff for a report outlining the framework for a musical instrument program.

CARRIED UNANIMOUSLY

## 8. INQUIRIES

There were no inquiries brought before the Committee at this time.

9. **CLOSED**

MOVED BY COUNCILLOR WANG  
SECONDED BY COUNCILLOR KEITHLEY

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and Labour relations or other employee relations.

CARRIED UNANIMOUSLY

MOVED BY MAYOR HURLEY  
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Committee meeting recess at 5:47 p.m.

CARRIED UNANIMOUSLY

MOVED BY MAYOR HURLEY  
SECONDED BY COUNCILLOR WANG

THAT the Open Committee meeting reconvene at 6:00 p.m.

CARRIED UNANIMOUSLY

10. **ADJOURNMENT**

Without objection, the Open Committee meeting adjourned at 6:00 p.m.

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Councillor Sav Dhaliwal  
CHAIR

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Kathryn Matts  
ADMINISTRATIVE OFFICER