

**COUNCIL REPORT**

**TO:** CITY MANAGER **DATE:** 2020 November 18

**FROM:** DIRECTOR CORPORATE SERVICES  
DIRECTOR FINANCE

**SUBJECT: FROZEN MEAL DELIVERY PROGRAM**

**PURPOSE:** To provide Council with an update on the City's Frozen Meal Delivery Program to vulnerable seniors in Burnaby.

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**RECOMMENDATION:**

1. **THAT** this report be received for information purposes.

**REPORT****1.0 INTRODUCTION**

At the Open Council meeting on 2020 June 01, Council received a report from staff titled "Temporary Reduction in Council Indemnity for City's Vulnerable Population Program" which sought Council's approval to reallocate budget equivalent to the temporary reduction in Council indemnity to the City's Citizen Support Services Department budget to allow the continuity of meals to the vulnerable people identified through the City's existing programs.

The purpose of this report is to update Council on the City's Frozen Meal Delivery Program to vulnerable seniors in Burnaby.

**2.0 POLICY SECTION****Goal**

- A Healthy Community
  - Healthy life –  
Encourage opportunities for healthy living and well being
- An Inclusive Community
  - Celebrate a sense of community –  
Provide opportunities that encourage and welcome all community members and create a sense of belonging

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- A Thriving Organization
  - Organizational culture –  
Ensure that our core values are reflected in our policies, programs and service delivery

### 3.0 FROZEN MEAL DELIVERY PROGRAM – UPDATE

The City's Citizen Support Services Department, with assistance from over 200 volunteers, provides a number of programs that help support our community in health and independent living. Given the impact of COVID-19 on seniors and other vulnerable populations in the City, staff reached out to clients within the existing programs and identified about 80 seniors who cannot pay for meals and would benefit from being provided with meals during the pandemic period. The City had 5,600 frozen meals in place at the start of this initiative. With the approval of the Emergency Operations Centre for COVID-19, staff from various departments in the City, in collaboration with the Citizen Support Services Department and the Parks, Recreation and Cultural Services Department – Food Services Division, initiated the delivery of the frozen meals to the identified seniors each week. Frozen meals delivered to date and proposed for future delivery are noted in the table below:

Meal Delivery Period	Funding Source	Amount	Meals Supplied (#)
2020 May 8 – 2020 July 9	Council Indemnity Budget Reallocation	\$35,809	5,600
2020 July 10 – 2020 August 27	United Way Grant	\$25,000	3,571
2020 August 28 – 2021 February 26	Canadian Medical Association Grant	\$85,000	12,159
<b>Total</b>		<b>\$145,809</b>	<b>21,330</b>

Staff are currently in the process of applying for an additional United Way Lower Mainland grant for \$10,000, which if approved, would allow continuity of frozen meal delivery until 2021 March 19.

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#### 4.0 CONCLUSION

With funding from the temporary reduction in Council Indemnity, United Way and the Canadian Medical Association, the Citizen Support Services Department in collaboration with the Parks, Recreation and Cultural Services – Food Services Division, have delivered 13,595 frozen meals to the most vulnerable seniors from 2020 May 8 to 2020 October 30. With the remaining funding, the program continues its service delivery and by 2021 February 26, staff would have delivered 21,330 frozen meals to seniors during this difficult COVID-19 pandemic period. Additional funding of \$10,000, if received, would allow the program to deliver approximately 1,365 additional frozen meals until 2021 March 19.



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DIRECTOR CORPORATE SERVICES



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

DD:MW:NK / wk:md

Copied to: Director Parks, Recreation and Cultural Services  
Director Planning and Building