

FACILITY RENTAL, ADMISSION AND EQUIPMENT FEES

Effective 2022 January 01 unless otherwise indicated

Note: All allotments fees in this schedule include a base level of staff support for the event. If additional staff are required for set up/take down, maintenance or clean up, then these direct costs will be billed to the allotment group. GST will be added where applicable.

I. PRIVATE RENTALS AND ALLOTMENTS - ACTIVITIES

Exclusive use of designated areas by private group/individuals of Parks and Recreation buildings. (2 hour minimum)

a) Personal Use - Meetings, Activity Rentals

As per Appendix A	Small Rooms	\$29.11/hr.
	Medium Rooms	\$45.77/hr.
	Large Rooms	\$91.59/hr.
	Premium Rooms Recreation	\$146.08/hr.
	Premium Rooms Culture	\$99.00/hr.

b) Personal Use - Gymnasium Rental

Private rental for sports activities only, including standards, nets and exclusive use of the gymnasium(s)

Bonsor Recreation Complex, Cameron Recreation Complex, Christine Sinclair Community Centre, Edmonds Community Centre	Single Gym (equivalent to one full basketball court)	\$111.45 /hr.
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II. COMMUNITY RENTALS AND ALLOTMENTS - ACTIVITIES

Registered Not-for-profit and/or informal recreation, sport, art club, or organization.

Membership and or participation must be non-restrictive.

(i.e. open to the public)

a) Meeting Rate

Community group/associated criteria:

Group must utilize City of Burnaby facilities on a regular and ongoing basis. May have meeting to review regular group business ONE time per month. One room only (must take place in one of designated rooms below) 4 hours maximum. Ad hoc meetings will be accepted, only if space is permitted, 3 - 5 days in advance.

Meetings to take place in designated room at the following locations:

Alan Emmott-Room #2, Bill Copeland Arena: Conference Room, Bonsor Recreation Complex: Conference Room, Burnaby Lake Arena: Meeting Room & Club Room, Burnaby Lake Sport Complex West: Meeting Room #2, Burnaby Central School: Community Room, Cameron Recreation Complex: Juniper Room, Charles Rummel Centre: Committee Room, Christine Sinclair Community Centre: Multi-purpose 1, Edmonds Community Centre: Meeting Room #3, Kensington Complex: Community Room, Wesburn Centre: Committee Room, Willingdon Community Centre: Community Room	No charge
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b) Community Group Activity Rentals

All rentals for regular, intermittent activities and special event activities (i.e. tournaments, meets, displays, exhibitions). All rentals for any Burnaby based political group meeting.

(i) Parks & Recreation Facilities

Activity Rooms - Youth	
Regular activities exclusively for youth. Groups with exclusive youth membership.	No Charge

Activity Rooms		
As per Appendix A	Small rooms	\$13.01/hr.
	Medium rooms	\$21.58/hr.
	Large rooms	\$40.74/hr.
	Premium rooms	\$61.94/hr.
Bonsor Judo Room		\$6.02 /hr.

Gymnasiums	
Single gym based on equivalent of one full basketball court	
Youth only membership	No Charge
Adult/Mixed ages membership: Bonsor, Cameron, Christine Sinclair & Edmonds	\$72.30/hr.

(ii) School Gymnasiums

a) Private

Not-for-profit community groups or informal community groups with a membership of less than 60% Burnaby residents or employees/employers of a Burnaby based company.

Youth and Adult Mixed membership	Elementary School gym	\$76.54/hr.
	Secondary School gym	\$140.74/hr.

b) Community

Not-for-profit community groups or informal community groups with a membership of more than 60% Burnaby residents or employees/employers of a Burnaby based company.

Youth only membership	Elementary & Secondary School gyms	No Charge
Adult/mixed age membership	Elementary School	\$35.26/hr.
	Secondary School (Alpha, Cariboo Hill, Marlborough(w), Burnaby North (small))	\$44.18/hr.
	Secondary School (Burnaby Mountain, Burnaby North (large))	\$52.48/hr.

III. PRIVATE RENTALS AND ALLOTMENTS - SOCIALS

Exclusive use of Parks & Recreation buildings by private groups/individuals (4 hour minimum)

Personal Use / Socials

Social functions such as weddings, receptions, banquets, dances, etc. Includes tables, chairs, custodial, set up, and exclusive use of the room(s) for event.

<u>Alan Emmott Centre</u>	
Hourly Rate	\$127.09/hr.
<u>Burnaby Lake Pavilion</u>	
Hourly rate	\$173.38/hr.
<u>Bonsor Active Studio & Bonsor Multi-purpose rooms 1 & 2 , Christine Sinclair Community Centre</u>	
Hourly Rate	\$95.80/hr.
<u>Bonsor Banquet Room</u>	
Hourly rate	\$173.38/hr.
<u>Cameron Multi-purpose Room, Charles Rummel, Wesburn & Willingdon: Main Hall</u>	
Hourly rate	\$100.23 /hr.
<u>Confederation Main Hall</u>	
Hourly rate	\$150.55 /hr.
<u>Edmonds Active Studio</u>	
Hourly rate	\$108.08/hr.

IV. COMMUNITY RENTALS AND ALLOTMENTS - SOCIALS

Recreation, sport or art club/organization or registered Not-for-profit society use of Parks and Recreation buildings (4 hours minimum)

a) Preferred Group Socials

Social functions such as weddings, receptions, banquets, dances, etc. Includes tables, chairs, custodial, set up, and exclusive use of the room(s) for event.

	Hourly Rate
Alan Emmott Centre	\$87.01/hr.
Bonsor & Edmonds: Active Studio; Bonsor & Christine Sinclair: Multi-purpose Room 1 and 2	\$77.51/hr.
Bonsor Banquet Room	\$127.51/hr.
Burnaby Lake Pavilion	\$113.88/hr.
Cameron Multi-purpose Room/Charles Rummel Main Hall/ Wesburn Main Hall/ Willingdon Main Hall	\$70.46/hr.
Confederation Main Hall	\$105.38/hr.

b) Fund Raising Social

Limit of 1 rental per group per year. Rental for the purpose of raising funds to support the community group's activities.

Fund Raising Social	Rate is 55% of private rental rate
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V. SPORTS FIELD ALLOTMENTS

All field sports.

Cancellation Fee	\$31.53 /contract
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a) Private Allotments

- Not-for-profit community groups or informal community groups with a membership of less than 60% Burnaby residents or employees/employers of a Burnaby based company.
- Commercial or private groups

			<u>Rates in Effect to 2022 March 31</u>	<u>Tournament Rates in Effect to 2022 March 31 (8 hours)</u>	<u>Rates Effective 2022 April 01</u>
"A" –Grass Field			\$29.86/hr.	\$209.04	\$27.45/hr.
"B" - Grass Field			\$23.11/hr.	\$161.76	\$27.45/hr.
"C" - All-weather fields with lights			\$20.33/hr.	\$142.30	\$20.33/hr.
"D" - Grass or all-weather fields, practice fields & lacrosse boxes			\$13.61/hr.	\$95.19	\$13.61/hr.
"E" - Artificial Turf	Youth	Prime Time	\$59.01/hr.		\$59.01/hr.
		Non-Prime Time	\$50.46/hr.		\$50.46/hr.
	Adult	Prime Time	\$85.89/hr.		\$85.89/hr.
		Non-Prime Time	\$68.72/hr.		\$68.72/hr.

b) Community Allotments

Not-for-profit community groups or informal community groups with a membership of 60% or more Burnaby residents or employees/ employees of a Burnaby based company.

<u>Youth Allotments</u>		<u>Rates in Effect to 2022 March 31</u>	<u>Rates Effective 2022 April 01</u>
General Use	Artificial Turf (per hour)	\$22.66/hr.	\$22.66/hr.
	Grass Field	No Charge	No Charge
	All Weather Field	No Charge	No Charge
Tournament – Per Field/Diamond	A Grass Field (8 hours)	\$52.91/field	\$52.91/field
	B Grass Field (8 hours)	\$40.08/field	\$52.91/field
	Additional hour 50% of A Rate	\$8.67/field	\$8.67/field
	Additional hour 50% of B Rate	\$6.57/field	\$8.67/field
Tournament - Per Artificial Field	Tournament (8 hours)	\$160.89/day	N/A
	Additional hour	\$26.81/hr.	

<u>Adult Allotments</u>			<u>Rates in Effect to 2022 March 31</u>	<u>Tournament Rates in Effect to 2022 March 31 (8 hours)</u>	<u>Rates Effective 2022 April 01</u>
"A" –Grass Field			\$17.65/hr.	\$123.55	\$15.13/hr.
"B" - Grass Field			\$13.37/hr.	\$93.51	\$15.13/hr.
"C" - All-weather fields with lights			\$11.46/hr.	\$80.17	\$11.46/hr.
"D" - Grass or all-weather fields, practice fields & lacrosse boxes			\$6.73/hr.	\$46.96	\$6.73/hr.
"E" - Artificial Turf	Adult	Prime Time	\$45.75/hr.	\$316.25	\$45.75/hr.
		Non-Prime Time	\$32.78/hr.		\$32.78/hr.
		Ultra Non-Prime Time	\$24.58/hr.		\$24.58/hr.

c) Youth Sport Development Schools

Grass	\$24.85 /hr.
Artificial Turf	\$53.91 /hr.
All-Weather	\$16.12 /hr.

d) Beer Gardens

Private Allotments (per day per site)	\$320.17 / day
Preferred (Public) Allotments (per day per site)	\$221.33 / day

e) Private Food Concessions

		5 hrs. or less	More than 5 hrs.
Bby. Lake Sports Complex West	- 1 Field Allotment	\$145.15	\$217.72
	- 2 Field Allotment	\$217.72	\$290.30
	- 3 Field Allotment	\$290.30	\$435.44
Other Sports Fields		15% of Gross Sales	

f) Miscellaneous

Equipment storage rental fee (monthly) (Burnaby Lake West Complex and Swangard)	\$38.91/month
Utility Recovery Fee (Concessions in fieldhouses)	\$14.95/month

g) Outdoor Tennis Courts – per court – tournament only

Per Court	\$8.50/hour
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h) Outdoor Pickleball – per court – tournament only

Per Court	\$6.00/hour
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i) Outdoor Group Fitness Activities

Various Locations	\$26.57/hour
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VI. FILMING & PHOTOGRAPHY FEES

a) Filming Application Fees

Filming Application	\$225.00
Student Filming Application (Film Students)	\$50.00

b) Parking Lots/Street Use

Small (up to 99 spots)	\$338.78
Large (100 spots and over)	\$552.79
Coordinated Street Use Filming Fee	\$200.00

c) Commercials/Professional Photography

Simple (one day) Minimum staff time, no vans on site, limited props, etc.	\$176.02
Complex (per day, per location) Equipment, props, van on site, supervision	\$310.65
Student filming (film students)	\$0.00

d) Movie/TV Series Filming
(minimum fee per location per day)

	Filming Day	Non-Filming Day
Outdoor Parks	\$896.62	\$356.24
Burnaby Village Museum Single Building (House or Carousel), Exterior of Building or Meadow	\$1,000.00	\$600.00
Burnaby Village Museum Street or Exterior of Multiple Buildings	\$2,000.00	\$1,250.00
Burnaby Village Museum – Entire Village	\$3,000.00	\$2,000.00
Shadbolt Centre for the Arts – East Plaza, South Plaza, Meadow West, West Lawn, South Lawn or Century Gardens	\$896.62	\$356.24
Concert Bowl	\$2,000.00	\$500.00

e) Additional Charges

Rescheduling/Cancellations	\$124.66
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VII. PICNIC ALLOTMENT FEE – PER SITE

	Up to 100 people	Over 100 people
Confederation Park	\$119.86	\$240.62
Fraser Foreshore, Barnet, Central Park	\$109.43	\$219.71

VIII. SWANGARD STADIUM

a) Events – Not-for-profit

Base Fee (maximum 7 hour rental)	- Up to 1,999 people - 2,000-3,999 people - 4,000 people and over	\$ 722.35 \$1,986.45 \$2,889.38
Additional Hours		\$ 103.19 /hr.

b) Events – Private

Base Fee (1.5 times a)Not-for-profit) (maximum 7 hour rental)	- Up to 1,999 people - 2,000-3,999 people - 4,000 people and over	\$1,083.53 \$2,979.68 \$4,334.07
Additional Hours		\$ 154.79 /hr.

c) School Track Meets

Base Fee, (min. 4 hours/maximum. 7 hour rental)	\$ 722.35
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d) Track and Field Group Practice

Group fee per year	
Youth (under 19)	\$624.52
Adult or Mixed Ages (19 and over)	\$979.93

e) Miscellaneous

Equipment storage rental fee (monthly fee)		\$38.91/month
Lights		\$76.81/hr.
Hospitality Room	Preferred Rental	\$60.50/hr.
Hospitality Room	Private Rental	\$85.60/hr.
Tents (per tent)		\$381.41

IX. BURNABY CENTRAL SECONDARY SCHOOL

School Track Meets

Base fee, minimum 4 hour/max. 7 hour rental (75% of c) school track meets)	\$541.76
Additional hours	\$77.39/hr.

Track Group Practices

Group fee per season	
Youth (under 19) (75% of d) Track and Field Group Practice)	\$468.39
Adult or Mixed Ages (19 years and over) (75% of d) Track and Field Group Practice)	\$734.95

X. SPECIAL EVENTS AND FESTIVALS

a) Facility Rentals

All facility rentals for any recreation, sport or art club/organization or registered Not-for-profit society sponsored by Burnaby Parks, Recreation & Cultural Services Department for all intermittent activities; e.g. festivals, special events, art shows, craft markets, recitals, classes (as approved).	Rates based on Community Group rates on each facility/room used. Staff costs, if required, are additional.
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b) Special Events

Use of gymnasiums/Burnaby facilities for one time special event or tournament use.

Cameron / Bonsor / Edmonds Community Centres Train shows, athletic events, judo tournaments, demonstrations, etc.	Rates based on Community Group rates on each facility/room used and/or court rates based on each court used. Staff costs, if required, are additional.
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c) Miscellaneous Rentals

• City public meetings • City employee retirements (Mon.-Fri., non-prime time, when no janitor is required) • City elections • Public Services meetings	No Charge
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d) Outdoor Special Events

(Walkathons, runs, weddings, church services, etc.)

Civic Square & Edmonds Community Centre Plaza (4 hour max)

Level 1 (Staff approval only, site visits or consultation meetings not required, maximum 100 people, maximum 3 hours including set-up and take-down.)	\$68.99/event
Level 2 (Staff approval only, site visits or consultation meetings may be required, maximum 8 hours including set-up and take-down)	\$206.80/event
Level 3 (Commission and/or Council approval may be required. Site meetings and/or consultation meetings required.) (Maximum one day)	\$553.39/event

e) Archery Range Fee

Fee per member	\$13.59
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f) Model Plane Flyer Fee

Fee per member	\$27.15
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XI. ROWING PAVILION – BURNABY LAKE

Boat Storage (1,788 square feet)	\$2.16/square feet
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Note: Admission Categories:

- Child - 4-12 years
- Youth - 13-18 years
- Student - 19-25 years with valid student id
- Adult - 19-64 years
- Senior - 65 years and up

XII. RACQUET AREA RENTALS

a) <u>Racquetball/Squash</u> (45 min. rental)	
School Board use (Burnaby)	\$5.98
b) <u>Tennis</u> (1 hour rental – limit 2 prime and 2 non-prime time bookings per week)	
Prime time court rental	\$25.00
Punchcard	\$225.00
Non-prime time court rental	\$22.48
Student rate (non-prime time)	\$18.43
Seniors rate (non-prime time)	\$18.43
c) <u>Wallyball</u> (45 min. rental)	
Prime time court rental	\$20.77
School Board use (Burnaby)	\$11.53

XIII. WEIGHT ROOM PASS

Confederation Seniors Centre. Seniors are also allowed access to Bonsor during Seniors Only time at this rate.

	Senior/Youth/Student	Adult
Drop-in	\$4.43	\$5.24
Punchcard	\$39.90	\$47.20
1 month pass	\$39.90	\$47.20
4 month pass	\$119.70	\$141.60
Annual pass	\$287.28	\$339.84

XIV. Indoor Drop-In Sports

	Senior/Youth/Student	Adult
Drop-In	\$3.76	\$5.00
Punchcard (10 punches)	\$33.80	\$45.00

XV. Be Active Pass

a) Be Active Pass

(Public Skating, Public Indoor Swimming, Aquafit, Weight room, Fitness Classes, Squash/Racquetball, Drop-in Yoga, Indoor Cycling)

	Tot (0-3)	Child (4-12 yrs)	Senior/Youth/Student	Adult
Drop-In	No charge	\$3.00	\$4.52	\$6.00
Punchcard (10 punches)	No charge	\$27.00	\$40.70	\$54.00
1 month pass	No charge	\$27.00	\$40.70	\$54.00
4 month pass	No charge	\$81.00	\$122.10	\$162.00
Annual pass	No charge	\$194.40	\$293.05	\$388.80

b) Be Active Pass City Employee

Day Pass	\$3.62
Punchcard	\$32.60
1 month pass	\$32.60
4 month pass	\$97.80
Annual pass	\$234.70

XVI. Miscellaneous Fees

a) Shower Fee

Shower Fee	\$0.95
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b) External Therapist and External Personal Trainer Fee

3 Times the Be Active Adult Admission (includes client)	\$18.00
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c) Childminding

Hourly rate	\$5.10
Each additional sibling 50% of childminding rate	\$2.55
Punchcard (40 punches x 15 minutes)	\$45.90

d) Seniors Membership Cards

Seniors Single Centre Card	\$19.70
Seniors Multi-Centre Card	\$49.25
Seniors Lifetime Card (90 yrs and Burnaby resident)	\$0.00

XVII. AQUATICS

a) Indoor Pools - Admissions

Loonie Swim	\$.95/person
Family Swim	\$3.00/person
Family Swim Punchcard (1 punch per person)	\$27.00

b) Outdoor Pools - Admissions

	Tot	Children		
	0-3 Yrs.	4-12 Yrs.	Senior/Youth/Student	Adult
Wading Pool ONLY	No Charge	N/A	N/A	N/A
Single Admission	No Charge	\$1.90	\$2.86	\$3.81
Punchcard		\$17.10	\$25.75	\$34.30
1 month pass		\$17.10	\$25.75	\$34.30
Season pass		\$38.50	\$57.95	\$77.20
Loonie Swim / Seasonal Rate (per person)	\$0.95			
Family Swim (per person)	\$1.90			
Free Swim	No Charge			

c) Indoor Pool Rentals

(Per Hour Cost)

Non-Programmed Time	Commercial Per lane (plus staff costs) – For full pool, multiply by 6	\$32.57 \$32.57 x 6 = \$195.42
	Not-for-Profit Organization Per lane (plus staff costs) – For full pool, multiply by 6	\$13.70 \$13.70 x 6 = \$82.20

d) Outdoor Pool Rentals

(Per Hour Cost)

Central Park Pool	Commercial (plus staff costs)	\$130.43
	Not-for-profit (practices/pre-season) (includes one lifeguard) Swim meets (plus staff costs)	\$78.17
Kensington /MacPherson/ Robert Burnaby Pools	Commercial (plus staff costs)	\$97.90
	Not-for-profit (practices/pre-season) (includes one lifeguard) Swim meets (plus staff costs)	\$67.52
All Pools	Commercial Lane Rental (per Lane)	\$32.57
All Pools	Not-for-Profit Lane Rental (per lane)	\$13.70
Community Youth Aquatic Allotments/Competitions (plus staff cost) Not-for-profit community groups with a membership of 60% or more Burnaby residents or employees/employers of a Burnaby based company.		
Central Park	Preferred Youth Aquatic Allotments	\$58.62
Robert Burnaby	Preferred Youth Aquatic Allotments	\$50.64

XVIII. ARENAS

a) Admissions

(Kensington & Burnaby Lake Arenas, Bill Copeland Sports Centre)

	Current Rates in effect until 2022 August 31	Rates Effective 2022 September 01
Parent & Tot Sessions	\$3.95	See Family Skate
Children	\$2.67	\$3.00
Senior/Youth/Student	\$4.00	\$4.52
Adults	\$5.24	\$6.00
Family Skate (per person)	\$2.67	\$3.00
Family Skate Punchcard (one punch per person)	N/A	\$27.00
Toonie Skate (includes skate and helmet rental)	\$1.90/person	\$1.90/person

Recreational Hockey	Non-prime time
Single Admission	\$6.52
Punchcard	\$58.70

Miscellaneous Fees

School Board Skate & Helmet (per 30 student skate rentals)	\$61.25(per 30 student skate rentals)
Skate Rental	\$3.20
Skate Rental Punchcard (10 punches)	\$28.80
Skate Sharpening	\$6.10
Sledge Rental	No Charge
Helmets/pads (Single)	No Charge

b) Ice Rentals (All Arenas)

Kensington & Burnaby Lake Arenas		
(Per hour cost, all meeting rooms and use of lobby(ies) are included during tournament bookings)		
Community Groups (Not-for-profit Burnaby sports organizations)	Prime time	\$72.20
	Non-Prime time	\$72.20
Burnaby Schools/Community Youth Groups	Weekdays (9:00am – 3:00pm)	\$54.45
Burnaby Women's Hockey		\$214.97
Private/Commercial Rentals	Prime time	\$314.19
	Non-Prime time	\$179.95
	Non-Prime time (off hours)	\$129.01

Bill Copeland Sports Centre		
(Per hour cost)		
Community Groups (Not-for-profit Burnaby based sport organizations)	Prime time	\$126.49
	Non-Prime time	\$83.75
Burnaby Schools/Community Youth Groups	Weekdays (9:00am -3:00pm)	\$54.45
Burnaby Women's Hockey		\$214.97
Private/Commercial Rentals	Prime time	\$333.32
	Non-Prime time	\$179.95
	Non-Prime time (off hours)	\$129.01

c) Special Events (Ice in or out)

All meeting rooms and use of lobby(ies) are included during events		Private	Community
Burnaby Lake & Kensington	Per day (10 hrs.)	\$1,632.04	\$1,005.57
	Per hour	\$237.24	\$128.06
	Set Up/Take Down	\$113.53/hr.	\$68.61/hr.
Bill Copeland Sports Centre	Per day (10 hrs.)	\$2,578.34	\$1,392.31
	Per hour	\$270.61	\$146.55
	Set Up/Take Down	\$172.46/hr.	\$93.13/hr.

d) Summer Floor Rental

<u>Burnaby Lake, Kensington & Bill Copeland Arenas</u> (Per hour cost)		Prime time	Non-Prime time
Dry Floor Activities	- School use (rollerblading only)	\$32.22	
	- Youth (community groups)	\$43.59	\$35.28
	- Adult	\$99.60	\$75.44
Burnaby Lacrosse	- Junior "A"	\$66.38	

<u>Bill Copeland Sports Centre</u> (Per hour costs)		Prime time	Non-Prime time
Dry Floor Activities	- School use (rollerblading only)	\$32.22	
	- Youth (community groups)	\$51.66	\$42.85
	- Adult	\$103.22	\$80.69
Burnaby Lacrosse	- Junior "A"	\$76.69	

XIX. PROGRAM FEES

Program fees are based upon instructional staff costs, supply costs, plus a percentage of recovery of facility costs. Programs are cancelled if attendance is insufficient to recover the costs of the program. The variety of programs offered depends upon public demand and requests for service.

XX. RECREATION CREDIT PROGRAM

Recreation credit for Burnaby residents in financial need as determined by a recognized outside agency.

Credit per person, per year	\$200.00
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XXI. FOOD SERVICES

Prices for food products and services are established according to industry practice and market acceptance. When City of Burnaby is hired to provide catering services for an event, the rental charge will not apply. For Fridays, Saturdays and Sundays, the minimum rental block is 8 hours for the Burnaby Lake Pavilion.

Private Rentals

Personal Use / Socials	
Alan Emmott Centre Banquet Room	\$127.09/hr.
Burnaby Lake Pavillion	\$173.38/hr.
Barnet Beach Activity Room	\$100.23/hr.

Community Group Socials	
Alan Emmott Centre Banquet Room	\$87.01/hr.
Burnaby Lake Pavillion	\$113.88/hr.
Barnet Beach Activity Room	\$70.46/hr.

Personal Use - Meetings	
Alan Emmott Centre Banquet Room	\$91.59/hr.
Burnaby Lake Pavillion	\$146.08/hr.
Barnet Beach Activity Room/Alan Emmott Mtg Room 2	\$45.77/hr.

Community Group - Meetings	
Alan Emmott Centre Banquet Room	\$40.74/hr.
Burnaby Lake Pavillion	\$61.94/hr.
Barnet Beach Activity Room/Alan Emmott Mtg Room 2	\$21.58/hr.

XXII. SHADBOLT CENTRE FOR THE ARTS/BURNABY ART GALLERY/BURNABY VILLAGE MUSEUM

a) Private Rentals

- i. Social functions such as weddings, receptions, banquets, dances, etc. Includes tables, chairs, custodial, set up, and exclusive use of the room(s) for event.

	Hourly Rate
Small Studio	\$57.80/hr.
Medium Studio	\$74.80/hr.
Large Studio	\$120.02/hr.
Premium Studio	\$170.00/hr.
Atrium	\$267.24/hr.
10 hour block booking	80% of regular rates
24 hour block booking	50% of regular rates

- ii. Meetings, conferences, trade shows, rehearsals

	Hourly Rate
Small Studio	\$29.11/hr.
Medium Studio	\$45.77/hr.
Large Studio	\$91.59/hr.
Premium Studio	\$99.00/hr.
Atrium	\$141.48/hr.
10 hour block booking	80% of regular rates
24 hour block booking	50% of regular rates

iii. Performances and recitals

	Hourly Rate
Small Studio	\$22.95/hr.
Medium Studio	\$29.70/hr.
Large Studio	\$37.80/hr.
Premium Studio	\$67.50/hr.
Atrium	\$106.11/hr.

iv. Theatres

	James Cowan	Studio Theatre
Socials – weddings, dances, banquets, parties, receptions	\$385.41/hr.	\$233.15/hr.
Meetings, Conferences, Trade Shows, Rehearsals	\$203.29/hr.	\$122.99/hr.
Public Performances, Recitals (n/a to studios)	\$948.11 per day	\$665.33 per day
Weekly rental (Sunday – Saturday)	75% of regular rate	

v. Discovery Room – Burnaby Village Museum

	Reception	Meeting Rate
Reception/Social gathering (4 hours)	\$453.58	
Reception/Social gathering (8 hours)	\$908.06	
Additional Hours	\$177.29	
Meeting Rate (minimum 2 hour rental) – up to 100 people (Discovery Room, or Carousel Activity Room)		\$72.41/hr.

b.) Community Rentals

Any recreation, sport or art club/ organization or registered Not-for Profit society

i. Meetings, conferences, trade shows, rehearsals

<i>Note: 65% of Private Rental Rate</i>	Hourly Rate
Small Studio	\$37.57/hr.
Medium Studio	\$48.62/hr.
Large Studio	\$78.01/hr.
Premium Studio	\$110.50/hr.
Atrium	\$173.71/hr.
10 hour block booking	80% of regular rates
24 hour block booking	50% of regular rates

ii. Meetings, conferences, trade shows, rehearsals

<i>Note: 65% of Private Rental Rate</i>	Hourly Rate
Small Studio	\$13.01/hr.
Medium Studio	\$21.58/hr.
Large Studio	\$40.74/hr.
Premium Studio	\$61.94/hr.
Atrium	\$91.96/hr.
10 hour block booking	80% of regular rates
24 hour block booking	50% of regular rates

iii. Performances and recitals

<i>Note: 65% of Private Rental Rate</i>	Hourly Rate
Small Studio	\$14.92/hr.
Medium Studio	\$19.31/hr.
Large Studio	\$24.57/hr.
Premium Studio	\$43.88/hr.
Atrium	\$68.97/hr.

iv. Theatres

<i>Note: 65% of Private Rental Rate</i>	James Cowan	Studio Theatre
Socials – weddings, dances, banquets, parties, receptions	N/A	N/A
Meetings, Conferences, Trade Shows, Rehearsals	\$132.14/hr.	\$79.94/hr.
Public Performances, Recitals (n/a to studios)	\$616.27 per day	\$432.46 per day
Weekly rental for Performances and Recitals only (Sunday – Saturday)	75% of regular rate	

v. Discovery Room – Burnaby Village Museum

	Meeting Rate
Community Meeting Rate (minimum 2 hours) – up to 100 people (Discovery Room, or Carousel Activity Room)	\$45.95/hr.

c.) **Ancillary Revenues**

(i.e. sale of merchandise, food, beverage by rental group or organization)

Private	Community - Not-for-profit society)
15% of Gross`	No Charge

d.) **Event Participation Fee**

	Attendance Under 5,000	Attendance Over 5,000
Community Organization	\$6.00/hr.	\$12.00/hr.
Artisans	\$11.00/hr.	\$22.00/hr.
Vendors	\$15.00/hr.	\$30.00/hr.

e.) **Shadbolt Kiln Rentals (per firing)**

Test Kiln	\$17.30
Electric 6.5 cu. ft. bisque	\$71.11
Electric 10 cu. ft. bisque	\$73.58
Electric 6.5 cu. ft. glaze to cone 6	\$85.77
Electric 10 cu. ft. glaze to cone 6	\$88.30
Electric 6.5 cu. ft. cone 9	\$103.79
Electric 10 cu. ft. cone 10	\$106.49
Raku (first 3 hours)	\$264.21
Raku (additional hours after 3)	\$52.06
Sawdust Kiln	\$80.04
Top Hat Gas Kiln	\$163.18
Blaauw Gas Kiln	\$371.09
Soda – glazing included	\$1,382.16
Soda – glazing not included	\$1,061.86
Wood – base price	\$3,054.84
Wood – glazing included	\$3,649.68

f.) **Cultural Services Site Rentals**

Burnaby Art Gallery

Lawn and Veranda	
•Private Social	\$182.07/hr.
•Private Meeting/Activity	\$96.39/hr.
•Community Non-Profit Meeting Activity	\$63.73/hr.
Burnaby Art Gallery Outdoor Veranda (no lawn)	50% of regular rate

Burnaby Village Museum

Church		
Wedding		\$482.87
Memorial Service/Baptism		\$323.25
Intimate Outdoor Wedding (up to 16 people)		\$194.13
Wedding photos during non-public hours		\$128.85
Carousel Pavilion (4 hour rental) Up to 263 people	With Rides	\$1,154.32
	Additional Hours	\$229.67/hr.
Entire site (maximum 7 hrs.)	Under 500 people	\$3,159.08
	505 – 1,000 people	\$4,070.35
	1,001 – 1,500 people	\$4,966.83
	1,501 – 2,000 people	\$5,924.17
Picnic Area (maximum 7 hrs.)	Picnic (0-100 people) Carousel Patio	\$314.08
	Picnic (100-500 people) Carousel Meadow	\$770.28
	Corporate (500-1,000 people) Carousel Meadow	\$1,281.48

Shadbolt Centre for the Arts

Civic Square	\$167.58/hr.
Outdoor Concert Bowl	\$6,000 base plus 8% -15% of gross ticket sales plus \$1.00 - \$3.00/seat
Outdoor Concert Bowl (set up and strike days)	\$1,500.00 - \$3,000.00
Terrace Private Social	\$46.85/hr.
Terrace Private Meeting/Activity	\$24.80/hr.
Terrace Community Social	\$30.45/hr.
Terrace Community Meeting/Activity	\$16.12/hr.

g.) Museum Admission Rates

Museum Membership (includes unlimited carousel rides, guided tours and special events)	All ages	\$42.86
Carousel Admission Rates (All ages)	Single Ride	\$2.52
	Bakers Dozen (13 rides)	\$30.24
Single Admission and Group Rates	All ages	No Charge

h) Museum Promotional Coupons

New Marketing initiatives for museum i.e. used to promote the attraction

Annual maximum value	\$15,000.00
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i) Museum Courtesy Passes

Used for promotional activities, public relations initiatives or to reimburse for disruption in service.

Annual maximum value	\$ 10,000.00
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j.) School Programs

Burnaby Village Museum

Half-Day Program/Self-Guided Visit (per student)	\$8.50
Half-Day Discounted Program (per student)	\$5.50
Add on Program (per student)	\$4.00
Virtual/Outreach program (per class)	\$125.00
Guided tour small group (1-20)	\$149.50
Guided tour large group (21-35)	\$299.00

k) School Programs (continued)

Burnaby Art Gallery

Outreach school programs (online and in person)	
• Base fee Zone A (1.5 hrs.)	\$115.00
• Base fee Zone A (5 hrs.)	\$330.00
Outreach school programs in person only	
• Base fee Zone B (1.5 hrs.)	\$120.00
• Base fee Zone C (1.5 hrs.)	\$125.00
Gallery tour no studio (30 minutes – 1 hour)	\$50.00
Gallery tour Art and Me (Preschool –K) 1.5 hours	\$85.00
Gallery tour with studio	
• Grades K-2 (1.5 hrs)	\$95.00
• Grades 2 – 12 (2 hrs)	\$110.00
BAG in a Box	\$30.00
Adult Professional Development/Online (per person)	\$7.00
Additional Program Fees:	
Deposit	\$60.00
Travel Zone B add-on (on-line only)	\$10.00
Travel Zone C add-on (on-line only)	\$15.00

XXIII. COMPLIMENTARY PASSES (Effective 2022 January 01- December 31)

Issued to Freeman, current Mayor and Councillors and current Parks, Recreation & Culture Commissioners. Passes provide access to arenas, pools, golf courses, indoor courts, weight rooms and the Burnaby Village Museum up to a maximum of \$1,500.00 per person per year.

XXIV. FEE WAIVERS (Effective 2022 January 01- December 31)

Fee waivers are occasionally granted for special events such as the Burnaby Charity Golf Classic, Jack Crosby Novice All Star Tournament, etc.

Annual maximum value of use	\$75,000.00
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XXV. COURTESY PASSES & PROMOTIONS (Effective 2022 January 01- December 31)

Used for promotional activities, public relations initiatives or to reimburse for disruption in services.
(Note: Does not include golf services and Burnaby Village Museum)

Annual maximum value of use	\$40,000.00
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