



Item.....  
Meeting.....2020 Dec 7

COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2020 Nov. 27  
**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 2410-20  
**SUBJECT:** PLAYGROUND DEVELOPMENT GRANT REQUEST FROM STONEY CREEK COMMUNITY SCHOOL  
**PURPOSE:** To request Council's authorization for the City to enter into an agreement for contribution to the cost of the playground upgrades at Stoney Creek Community School.

**RECOMMENDATION:**

1. **THAT** Council authorize the City enter into an agreement with Stoney Creek Community School for contribution to the cost of the playground upgrades as detailed in the attached report.

**REPORT**

At its Open meeting of 2020 December 01, the Parks, Recreation and Culture Commission received the attached report and adopted the recommendations contained therein.

A handwritten signature in black ink, appearing to read "Dave Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

KM:tc

**Attachment**

Playground Development Grant Request from Stoney Creek Community School (2020.12.07)

cc: City Manager  
City Solicitor  
Director Finance

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2020 NOVEMBER 30

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 2410-20

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FROM STONEY  
CREEK COMMUNITY SCHOOL**

**PURPOSE:** To request Council's authorization for the City to enter into an agreement with Burnaby School District for contribution to the cost of playground upgrades at Stoney Creek Community School.

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**RECOMMENDATIONS:**

1. **THAT** the playground development grant request from Stoney Creek Community School be approved.
2. **THAT** Council authorize the City enter into an agreement with Burnaby School District for contribution to the cost of the playground upgrades at Stoney Creek Community School, as detailed in this report.
3. **THAT** a copy of this report be forwarded to; Angela Bucher, Community Council Chair, Stoney Creek Community Council; Wendell Hiltz, Principal, Stoney Creek Community School; Russell A. Horswill, Secretary Treasurer, Burnaby School District; Chris McAuley, Assistant Director of Facilities Services, Burnaby School District.

**REPORT****1.0 INTRODUCTION**

Appearing on the agenda is correspondence from Angela Bucher, Community Council Chair, Stoney Creek Community Council and Wendell Hiltz, Principal, Stoney Creek Community School.

Stoney Creek Community School is requesting a grant from the 2020 Annual Operating Playground Development Budget to assist with the redevelopment of their playground.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: Playground Development Funding Request from Stoney  
Creek Community School

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## 2.0 POLICY SECTION

### Goal

- A Safe Community
  - Community amenity safety –  
Maintaining a high level of safety in City buildings and facilities for the public and City staff
  
- A Connected Community
  - Social connection –  
Enhance social connections throughout Burnaby
  - Partnership –  
Work collaboratively with businesses, educational institutions, associations, other communities and governments
  
- A Healthy Community
  - Healthy life –  
Encourages opportunities for healthy living and well-being
  - Healthy environment –  
Enhance our environmental health, resilience and sustainability
  - Community involvement –  
Encourage residents and businesses to give back to and invest in the community

## 3.0 BACKGROUND

There is \$12,000 budgeted annually in the Operating Budget and, with few exceptions, the fund is expended each year. The Playground Funding Requests criterion is attached (Attachment #1).

Stoney Creek Community School has met the Playground Grant guidelines. Stoney Creek Community School has not received a grant within the last four years.

Outlined below is the cost breakdown for the grant request:

<b>Stoney Creek Elementary School</b>	
Cost of outdoor classroom equipment	\$7,935
Stoney Creek Community Council	<u>\$4,000</u>
 Amount requested from Playground Development grant.	 <b>\$ 3,935</b>

To: *Parks, Recreation & Culture Commission*  
From: *Director Parks, Recreation & Cultural Services*  
Re: *Playground Development Funding Request from Stoney  
Creek Community School*

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#### **4.0 RECOMMENDATION**

It is recommended that the request from Stoney Creek Community School be approved and that Council be requested to authorize the City enter into an agreement with the Burnaby School District for the contribution of the cost of the playground upgrades as detailed in this report.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

KD:tc

Attachment

P:\Admin\Clerical\Staff\kd\Playground Commission Report Nov 2020

cc: City Manager  
City Solicitor  
Director Finance

**CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS**

The purpose of the Playground Development Grant is to recognize the fundraising efforts of Burnaby parents and Parent Advisory Councils, as well as improve the play experience at school playgrounds for the community at large, as a valuable way to participate in physical activity and connect with neighbours who use these assets.

**CRITERIA:**

1. The project is initiated and cost shared by a parent group and the Burnaby School Board. The parent group must have 50% of the project cost raised at the time of the request. The Playground Development Grant will provide matching funds up to a maximum of \$4,000.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the schoolchildren during school hours.
3. The parent group may request a grant once every 4 years.
4. The remainder of the funding for the entire project needs to be either in place or very close to being finalized.
5. Parks, Recreation & Cultural Services staff will be allowed input into the design process.
6. The Burnaby School Board must approve the project and its installation of the playground within 12 months of the grant approval. Consequently, a letter from the School District must be included with the request. The parent group may contact Sandra Brunner ([Sandra.Brunner@sd41.bc.ca](mailto:Sandra.Brunner@sd41.bc.ca)) to arrange for a letter of support.
7. The grant can be used for equipment and/or for the purchase and planting of trees and/or shrubs for the playground area or garden projects.

**OPERATIONAL GUIDELINES:**

1. Projects are considered on a first come, first served basis. Requests will be received and time dated after the 3<sup>rd</sup> Monday of January of the year the grant is available.
2. Playground Development Grants are only available if approved in the City of Burnaby's Annual Capital Budget.
3. In the event the Playground Development Fund is completely allocated prior to year-end, staff will advise Commission of all subsequent requests for their consideration.

Revised 2011 December

P:/playground development grant criteria.docx