



Item.....
Meeting ..... 2022 May 09

COUNCIL REPORT

**TO:** CHIEF ADMINISTRATIVE OFFICER **DATE:** 2022 May 04  
**FROM:** ACTING CHIEF FINANCIAL OFFICER **FILE:** 5820-20  
*Reference: RFP#34-02/22*  
**SUBJECT: CONTRACT AWARD**  
**SELF-CONTAINED BREATHING APPARATUS (SCBA) SUPPLY AND MAINTENANCE**

**PURPOSE:** To obtain Council approval to award a contract for the supply, delivery and maintenance of Self-Contained Breathing Apparatus (SCBA).

**RECOMMENDATION:**

1. **THAT** Council approve a contract award to Associated Fire Safety Group Inc. for an estimated total cost of \$1,181,628.23 including GST in the amount of \$56,268.01 as outlined in this report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as submitted.

**REPORT**

Two submissions to a Request for Proposals (RFP) were received by the closing time on 2022 April 20. The work of this contract includes the supply and delivery of SCBA and accessories, and to provide maintenance services for all SCBA equipment as and when required. Based on the RFP’s evaluation criteria consisting of compliance with specifications, quality, delivery and warranty, proposed costs, and qualifications and experience, Associated Fire Safety Group Inc. received the highest overall scoring. This contract award is for a two (2) year period from 2022 June 01 to 2024 May 31, with up to three (3) optional one (1) year extensions at the discretion of the City.

The recommended company, Associated Fire Safety Group Inc., has completed previous work in the past with a proven track record. Review by City staff indicates the contractor has the necessary equipment and personnel to successfully complete the work required under this contract. The General Manager, Community Safety concurs with this recommendation.

Funding for the capital work component is provided in the 2022–2026 Financial Plan under WBS element ABY.0111 (\$1,024,500). Funding for the operating work component is provided under Fire Cost Center 163200000 (\$101,000).

Bob Klimek  
 ACTING CHIEF FINANCIAL OFFICER

BK:GC:CC/lk

Copied to: General Manager, Community Safety  
 Fire Chief