

EXECUTIVE COMMITTEE OF COUNCIL

TO: *MAYOR AND COUNCILLORS*

**SUBJECT: DELEGATION TO COUNCIL AND COUNCIL ADVISORY GROUPS
POLICY**

RECOMMENDATION:

1. THAT Council adopt the “Delegation to Council and Council Advisory Groups Policy No. 1160-00-2023-002” as attached.

REPORT

The creation of a Delegation Policy provides clear procedures for staff to ensure equitable responses and scheduling to all individuals and organizational groups when requesting a delegation before Council or Council Advisory Groups.

The Executive Committee of Council, at its Open meeting held on April 5, 2023, received the above noted Policy and referred the same to staff for further review and revision.

The Committee, at its Open meeting held on May 2, 2023, received and approved the attached “Delegation to Council and Council Advisory Groups Policy”. The revised Policy is being forwarded to Council for adoption.

Delegation requests will be handled in accordance with the Procedure Bylaw and then administered through this Policy. Council may choose to update or amend the Policy at any time.

On behalf of the Executive Committee,

Councillor S. Dhaliwal
Chair

Councillor R. Lee
Vice Chair