



SPECIAL COUNCIL MEETING

MINUTES

Wednesday, May 31, 2023, 8:30 a.m.

Council Chamber, City Hall

4949 Canada Way, Burnaby, BC

- PRESENT:
- Mayor Mike Hurley
 - Councillor Pietro Calendino
 - Councillor Sav Dhaliwal
 - Councillor Alison Gu (*arrived at 8:59 a.m.*)
 - Councillor Joe Keithley (*arrived at 8:40 a.m.*)
 - Councillor Richard T. Lee
 - Councillor Maita Santiago (*arrived at 9:41 a.m.*)
 - Councillor Daniel Tetrault (*arrived at 8:54 a.m.*)
 - Councillor James Wang
- STAFF:
- Leon Gous, Chief Administrative Officer
 - Noreen Kassam, Deputy Chief Administrative Officer / Chief Financial Officer
 - Dave Critchley, General Manager Community Safety
 - Juli Halliwell, General Manager Corporate Services
 - Jozsef Dioszeghy, General Manager Engineering
 - Chris Bowcock, Fire Chief
 - Anita Bhandari, Chief Human Resources Officer (*arrived at 8:54 a.m.*)
 - Bachar Khawajah, Chief Information Officer
 - James Lota, General Manager Lands & Facilities
 - Beth Davies, Chief Librarian
 - Mary Morrison-Clark, General Manager Parks, Recreation & Culture
 - Ed Kozak, General Manager Planning & Development
 - Ratan Grewal, Director Budgets & Reporting
 - Nikki Best, Director Legislative Services / Corporate Officer
 - Denise Chak, Administrative Officer 1

1. **CALL TO ORDER**

Mayor Hurley called the Special Open Council meeting to order at 8:36 a.m.

Mayor Hurley recognized the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm̓ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

2. **DRAFT 2024 - 2028 FINANCIAL PLAN - CAPITAL PLAN PRESENTATIONS**

The Deputy Chief Administrative Officer / Chief Financial Officer provided an overview of the draft 2024-2028 Capital Plan Presentations and 2024-2028 Financial Plan process.

The speaker advised Council came up with the following strategic direction during strategic planning sessions held on January 9 and 10, 2023, which is the basis of the 2024-2028 Capital Plan:

- housing (affordability/delivery/authority);
- carbon neutrality;
- cycling network;
- safety;
- arts community engagement;
- maintenance standards; and
- program/program management accountability.

**Councillor Keithley arrived at 8:40 a.m.*

The speaker advised the Capital Plan proposed for 2024 is \$363.6 million, 59% of which is tied to the Lands & Facilities Department.

The speaker noted the Capital Asset Works Financing Fund (CAWFF) is depleting over the next five years, and although the expansion of Community Benefit Bonus and Parkland Development Cost Charges and the recently approved Growing Communities Grant will relieve some of the pressure, the reserve is being consumed faster than it is being replenished.

**Councillor Tetrault arrived at 8:54 a.m.*

**Councillor Gu arrived at 8:59 a.m.*

The Deputy Chief Administrative Officer / Chief Financial Officer highlighted considerations for Council to keep in mind during the departmental Capital Plan presentations:

- use of replacement savings to fund new projects;
- replacement savings for replacements;
- ambitious Capital Plan with new facilities every year;
- operating impacts of new assets;
- increase in assets and aging of assets leads to increase in maintenance costs;

- internal resourcing/capacity constraints;
- difficult labour market;
- ongoing use of project management consultants;
- First Nations consultation processes;
- inflation rate to date approximately 4.3%;
- increase in cost of construction and materials;
- slow down in construction;
- significant lead time for materials, vehicles and equipment; and
- depletion of reserves.

**Councillor Keithley left at 9:12 a.m. and returned at 9:15 a.m.*

**Councillor Wang left at 9:15 a.m. and returned at 9:18 a.m.*

In conclusion, the speaker provided an overview of the format of the departmental Capital Plan presentations:

- Five Year Capital Plan Summary
- Significant Projects Overview
- Operating Impacts from Capital Projects
- Removal of Projects from Previous Plan

2.1 LANDS AND FACILITIES

The General Manager Lands and Facilities provided the 2024-2028 Capital Plan presentation for the Lands and Facilities Department.

Five Year Capital Plan Summary

- 2024 Capital Plan Total: \$215,209,000; 59% of the City's 2024 Capital Plan Total
- Five Year Capital Plan Total: \$1,260,586,000; 61% of the City's Five-Year Capital Plan Total

Significant Projects Overview

- Significant projects for 2024 total \$184,425,000
- Significant projects for 2025-2028 total \$960,071,000
- A few 2024 significant projects include:
 - Willingdon-Brentwood Community Centre (\$15,000,000);
 - Burnaby Lake Aquatic & Arena Facility (\$50,000,000); and
 - Cameron Recreation Centre, Pool & Library (\$55,000,000).

Operating Impacts from Capital Projects

- The five-year operating impact from Capital Projects total \$7,725,000

The speaker highlighted major civic projects and proposed an alternative Capital Plan to reduce public impact, attain achievable recruitment, and level the capital spending forecast. Further, the speaker gave an overview of the Facilities Management capital program. In conclusion, the General Manager Lands and Facilities listed the projects proposed for removal from the previously approved Capital Plan

**Councillor Santiago arrived at 9:41 a.m.*

Proposed Projects Removed from Previous Capital Plan

- Bob Prittie Metrotown Library Renovation – Phase 2;
- Burnaby Green Recycling & Organics (GRO) Facility;
- Fire Station #1 – Preliminary Design & Construction;
- Fire Station #6 - Site Evaluation, Preliminary Design & Construction; and
- Fire Station #9 – Big Bend Site Evaluation, Design & Construction.

MOVED BY COUNCILLOR KEITHLEY

SECONDED BY COUNCILLOR CALENDINO

THAT the Special Open Council meeting recess at 10:06 a.m.

CARRIED UNANIMOUSLY

By unanimous consent, the Special Open Council meeting reconvened at 10:29 a.m.

2.2 PARKS, RECREATION AND CULTURE

The General Manager Parks, Recreation and Culture provided the 2024-2028 Capital Plan presentation for the Parks, Recreation and Culture department.

Five Year Capital Plan Summary

- 2024 Capital Plan Total: \$26,660,000; 7% of the City's 2024 Capital Plan Total
- Five Year Capital Plan Total: \$87,450,000; 4% of the City's Five Year Capital Plan Total

The General Manager Parks, Recreation and Culture highlighted the department's key issues and trends, and provided an overview of the

department's significant projects, operating impacts from capital projects, and proposed projects removed from the previous capital plan.

Significant Projects Overview

- Significant projects for 2024 include:
 - Central Park Destination Playground design (\$3,500,000);
 - Playground replacements;
 - Deer Lake Pedestrian Foot Bridge (\$1,750,000);
 - Fraser Foreshore Park Pier Replacement; (\$2,000,000); and
 - Burnaby Village Museum Improvements.

Operating Impacts from Capital Projects

- Vehicles and equipment acquisitions: \$164,200 (2024)
- Four (4) full-time equivalents (FTEs) for Parks Design & Planning: \$440,000 (2024-2026)
- Planning Coordinator: \$98,000 (2024)

Proposed Projects Removed from Previous Capital Plan

- Deer Lake Park (Concession Renovation, Century Garden, Eagles Estate Landscaping Restoration, Memorial Plaza);
- Barrier Gates & Bleachers – replacements;
- Kiosk and Storage Box Replacement;
- Central Valley South – Off-Site Pre-Loading & Site Servicing;
- Central Park (Development of Northeast Triangle, Pond Redevelopment);
- Barnet Marine Beach Waterfront Restoration;
- Lewarne Park Redevelopment;
- Parks Interactive Display Equipment;
- Burnaby Village Museum Safety & Security Upgrades;
- Shadbolt Centre – Anderson House Air Conditioning; and
- Burnaby Mountain Golf Course Administration Office Interior Fit Outs.

In conclusion, the General Manager Parks, Recreation and Culture summarized the 2024 Capital Plan and Five Year Capital Plan totals for the Parks, Recreation and Culture Department.

**Councillor Santiago left at 11:36 a.m. and returned at 11:38 a.m.*

**Councillor Wang left at 11:36 a.m. and returned at 11:40 a.m.*

**Councillor Keithley left at 11:39 a.m. and returned at 11:41 a.m.*

2.3 **ENGINEERING**

The General Manager Engineering provided the 2024-2028 Capital Plan presentation for the Engineering Department.

Five Year Capital Plan Summary

- 2024 Capital Plan Total: \$88,264,300; 24% of the City's 2024 Capital Plan Total
- Five Year Plan Capital Total: \$583,502,300; 28% of the City's Five Year Capital Plan Total

Significant Projects Overview

- Significant projects for 2024 total \$39,750,000
- Significant projects for 2025-2028 total \$208,000,000
- A few 2024 significant projects include:
 - Transportation - Driving, Cycling & Walking Projects (\$6,050,000);
 - Marine Drive Upgrade (\$6,000,000);
 - Nelson Water Main and Road Upgrades (\$5,200,000); and
 - Sidewalk Expansion Package 1 (\$5,000,000).

The speaker highlighted key Engineering projects completed and started, as of May 2023.

**Councillor Calendino left at 12:11 p.m. and returned at 12:13 p.m.*

The Director Engineering Transportation highlighted cycling, mobility and safety, and transit projects included in the 2024-2028 Capital Plan.

THAT the Special Open Council meeting recess at 12:17 p.m.

CARRIED UNANIMOUSLY

By unanimous consent, the Special Open Council meeting reconvened at 1:17 p.m.

The Director Public Works, Solid Waste and Recycling, Fleet, Traffic Signs and Markings provided highlights of the 2024 Vehicles and Equipment Capital Plan.

**Councillor Keithley left at 1:50 p.m. and returned at 1:53 p.m.*

The Deputy General Manager Engineering provided highlights of the 2024 Capital Plan infrastructure projects.

**Councillor Wang left at 1:54 p.m. and returned at 1:57 p.m.*

**Mayor Hurley left at 1:57 p.m. and Councillor Calendino assumed the Chair.*

**Mayor Hurley returned at 2:03 p.m. and resumed the Chair.*

**Councillor Lee left at 2:17 p.m. and returned at 2:19 p.m.*

**Councillor Calendino left at 2:23 p.m. and returned at 2:25 p.m.*

Proposed Projects Removed from Previous Capital Plan

- Augusta Mains;
- Buckingham Water Main and Roads Rehabilitation;
- Burgess Combined Sewer Separation;
- Elwell Water Main; and
- Union Street Combined Sewer Separation.

In conclusion, the General Manager Engineering summarized the 2024 Capital Plan and Five-Year Capital Plan totals for the Engineering department.

2.4 INFORMATION TECHNOLOGY

The Chief Information Officer provided the 2024-2028 Capital Plan presentation for the Information Technology Department.

Five Year Capital Plan Summary

- 2024 Capital Plan Total: \$9,359,300; 3% of the City's 2024 Capital Plan Total
- Five Year Plan Capital Total: \$40,295,200; 2% of the City's Five Year Capital Plan Total

**Councillor Dhaliwal left at 2:37 p.m. and returned at 2:42 p.m.*

Significant Projects Overview

- Significant projects for 2024 total \$1,680,000
- Significant projects for 2025-2028 total \$8,991,900
- 2024 significant projects include:
 - Modern ERP: Core Business Applications (\$459,200); and
 - Enterprise Content Management (\$1,221,600)

Proposed Projects Removed from Previous Capital Plan

- Enterprise Architecture Management (planned for 2023)

The speaker provided highlights of 2024 Capital projects in the areas of digital citizen services, digital staff services, Fire & Emergency system modernization,

enterprise infrastructure cloud & digital infrastructure resiliency, and support client infrastructure.

Operating Impacts from Capital Projects

- Operating impacts from capital projects total \$2,362,500 over 2024-2025

In conclusion, the Chief Information Officer summarized the 2024 Capital Plan and Five Year Capital Plan totals for the Information Technology Department.

2.5 COMMUNITY SAFETY (FIRE, RCMP, RISK MANAGEMENT)

The General Manager Community Safety provided an overview of the 2024-2028 Capital Plan presentation for the Community Safety Department.

Burnaby Fire:

The Fire Chief provided the 2024-2028 Capital Plan presentation for Burnaby Fire.

Five Year Capital Plan Summary

- 2024 Capital Plan Total: \$6,696,000; 2% of the City's 2024 Capital Plan Total
- Five Year Capital Plan Total: \$48,479,000; 2% of the City's Five Year Capital Plan Total

**Councillor Keithley left at 3:13 p.m. and returned at 3:17 p.m.*

**Councillor Tetrault left at 3:18 p.m. and returned at 3:20 p.m.*

**Councillor Santiago left at 3:22 p.m. and returned at 3:24 p.m.*

Operating Impacts from Capital Projects

- Operating impacts from new vehicles & equipment total \$543,000 over 2024-2028

Removal of Projects from Previous Plan

- Smoke Curtains & Evacuation Hoods Equipment

In conclusion, the speaker highlighted some of the department's opportunities, pressures, and maintenance pressures related to electric vehicles, and summarized the 2024 Capital Plan and Five Year Capital Plan totals for Burnaby Fire.

RCMP Burnaby Detachment:

The General Manager Community Safety provided the 2024-2028 Capital Plan presentation for the Burnaby RCMP Detachment.

Five Year Capital Plan Summary

- 2024 Capital Plan Total: \$307,000; 0% of the City's 2024 Capital Plan Total
- Five Year Capital Plan total: \$497,000; 0% of the City's Five Year Capital Plan Total

Risk Management & Emergency Planning:

The General Manager Community Safety provided the 2024-2028 Capital Plan presentation for Risk Management & Emergency Planning.

Five Year Capital Plan Summary

- 2024 Capital Plan Total: \$684,600; 0% of the City's 2024 Capital Plan Total
- Five Year Capital Plan Total: \$1,084,600; 0% of the City's Five Year Capital Plan Total

**Councillor Wang left at 3:51 p.m. and returned at 3:53 p.m.*

2.6 OTHER DEPARTMENTS AND BUDGET WRAP-UP

The Deputy Chief Administrative Officer / Chief Financial Officer provided the 2024-2028 Capital Plan presentations for Burnaby Public Library and the Corporate Services department.

Burnaby Public Library:

Five Year Capital Plan Summary

- 2024 Capital Plan Total: \$2,070,000; 1% of the City's 2024 Capital Plan Total
- Five Year Capital Plan Total: \$9,714,500; 1% of the City's Five Year Capital Plan Total

Corporate Services Department:

Five Year Capital Plan Summary

- 2024 Capital Plan Total: \$90,500; 0% of the City's 2024 Capital Plan Total

- Five Year Capital Plan Total: \$193,500; 0% of the City's Five Year Capital Plan Total

Planning and Development Department:

The General Manager Planning and Development provided the 2024-2028 Capital Plan presentation for the Planning and Development department.

Five Year Capital Plan Summary

- 2024 Capital Plan Total: \$8,263,900; 2% of the City's 2024 Capital Plan Total
- Five Year Capital Plan Total: \$20,337,800; 1% of the City's Five Year Capital Plan Total

Significant Projects Overview

- The significant project, Off-site Servicing Non-Market Housing Initiatives Sites #1-6, totals \$7,641,500
- The 2025-2028 total for this project is \$11,239,500

Operating Impacts from Capital Projects

- Operating impacts from capital projects total \$133,200 over 2024-2026

In conclusion, the speaker summarized the 2024 Capital Plan and Five Year Capital Plan totals for the Planning and Development department.

Budget Wrap-up:

In conclusion, the Deputy Chief Administrative Officer / Chief Financial Officer advised staff will consider Council feedback and priorities from the meeting and provide an update on any significant changes to the Capital Plan during the Operating Budget meetings scheduled for October 2023.

3. **ADJOURNMENT**

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY COUNCILLOR GU

THAT the Special Open Council meeting adjourn at 3:56 p.m.

CARRIED UNANIMOUSLY

Mike Hurley, MAYOR

Nikki Best, CORPORATE OFFICER