

**TO:** MAYOR & COUNCIL  
**FROM:** EXECUTIVE COMMITTEE OF COUNCIL  
**SUBJECT:** **COMMUNITY GRANT APPLICATIONS (23.29-23.33.P, 23.34.O, 23.36.-23.37.R, 23.38.FW)**  
**PURPOSE:** To seek Council approval of the Community Grant applications received in May 2023

**RECOMMENDATIONS:**

1. **THAT** the following grant applications received in May 2023 be approved:
  - 23.29.P - Big Sisters of BC Lower Mainland for their Mentoring Program for Girls - \$5,000;
  - 23.34.O - Odd Squad Productions Society for operating costs for fiscal year end August 31, 2023 - \$5,000;
  - 23.36.R - Metro Ball Hockey Association U11 for Western Challenge Cup - \$2,500;
  - 23.37.R - Metro Ball Hockey Association U15 for Western Challenge Cup - \$2,500; and
  - 23.38.FW - BC Society of Model Engineers for the Burnaby Central Railway 30<sup>th</sup> Anniversary - \$1,500 in kind.
  
2. **THAT** the following grant applications received in May 2023 be denied:
  - 23.30.P - Polycan Health Centre for a Therapy Dog Charity Event;
  - 23.31.P - CentreCanada Newcomer Services Society for CosmosFest: Exploring the Multiverse of Burnaby's Cultures event planned for August 13, 2023;
  - 23.32.P - CentreCanada Newcomer Services Society for EidFest: Celebrating Diversity & Community Unity event planned for June 30, 2023; and
  - 23.33.P - Nikkei National Museum & Cultural Centre Farmers Market from June 11 – October 22, 2023.

**1.0 POLICY SECTION**

The provision of community grants is aligned with the following Council-adopted policies, plans, and strategies: *Burnaby Economic Development Strategy (2007)*; *Social*

Sustainability Strategy (2011), and the Corporate Strategic Plan (2017) that identifies the importance of a sense of belonging, inclusion, and high quality of life.

**2.0 BACKGROUND**

The Executive Committee of Council, at its Open meeting held on June 7, 2023, received a staff report outlining Community Grant applications received in May 2023 and adopted the recommendations as noted above. This report seeks Council approval of the Community Grants as recommended.

**2.1 Operating Grant**

An operating grant may be requested for the purpose of offsetting operating costs including salaries, lease or rent payments, utilities, insurance, office supplies and maintenance & repairs. A maximum of one (1) operating grant per year per organization, with a maximum of 25% of the organizations' annual budget to a maximum grant of \$10,000 can be provided to eligible organizations.

**2.2 Program Grant**

Program grants may be requested for the purpose of funding projects, events, and or programs, such as outreach initiatives, block parties, environmental and other community events that benefit Burnaby residents. In-kind services from the City may also be granted under this category. A maximum of two (2) program grants are allowed per year.

**2.3. Recreational Sport Grant**

Recreational Sport Grants may be requested by scheduled users of the Parks, Recreation and Culture facilities or representatives of Burnaby School District #41. The grant is available for Burnaby residents under the age of 21, competing in a championship tournament outside of the Lower Mainland. The contributions are as follows:

- Provincial            \$175 per person to a maximum of \$1,750 per team.
- National             \$250 per person to a maximum of \$2,500 per team.
- International        \$300 per person to a maximum of \$3,000 per team.

**3.0 GENERAL INFORMATION**

**3.1 COMMUNITY GRANT APPLICATIONS IN MAY**

<b>23.29.P</b>	<b>Big Sisters of BC Lower Mainland Mentoring Program for Girls</b>	<b>Request: \$5,000</b>
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- Grant History:
- 2022 - \$5,000
  - 2021 - \$5,000
  - 2020 - \$5,000

An application was received from the Big Sisters of BC Lower Mainland requesting a grant in support of their Mentoring Program from July 1, 2023 to June 30, 2024. The program provides long-term mentorship to female-identified ages 7-14 who need a supportive, adult female in their life. In 2021, 25 youth and 18 volunteers were supported in Burnaby, and currently there are 19 youth on a waitlist. The cost to match a volunteer and youth for one-year costs the agency \$2,500.

**23.30.P Polycan Health Centre Request: \$25,000**  
**Therapy Dog Charity Event**

- Grant History:
- First time applicant

An application was received from Polycan Health Centre requesting a grant for their Therapy Dog Day by PolyCan Health Centre and St. John’s Ambulance. PolyCan has partnered with St. John’s Ambulance for the day to provide information on the Therapy Dog Program. The purpose of the event is to raise funds for St. John Ambulance’s Therapy Dog Program and PolyCan Health Centre’s Indigenous Wellbeing Program. The event is currently planned for June 17<sup>th</sup>, but depending on the grant initiatives may be pushed to a couple weeks later. The event will provide an opportunity for Burnaby residents and other participants to play with the dogs and find out information on Polycan and St. John’s Ambulance.

**23.31.P CentreCanada Newcomer Services Society Request: \$7,500**  
**CosmosFest: Exploring the Multiverse of Burnaby’s Cultures**

- Grant History:
- 2023 - \$8,000 (Operating)

An application was received from CentreCanada Newcomer Services Society requesting a Program Grant for their CosmosFest: Exploring the Multiverse of Burnaby’s Cultures event planned for August 13, 2023. The event aims to celebrate and promote cultural diversity within the community and create a vibrant and inclusive environment where residents can come together to appreciate and learn about different cultural traditions, fostering intercultural dialogue, respect, and unity.

The applicant has noted the event will take place at Deer Lake Festival Lawn on August 13, 2023. Staff have not received a booking request and have noted that Deer Lake Festival Lawn is not available on that date. The applicant has been advised.

**23.32.P CentreCanada Newcomer Services Society Request: \$7,500**  
**Eid Fest: Celebrating Diversity & Community**  
**Unity**

- Grant History:
- 2023 - \$8,000 (Operating)

An application was received from CentreCanada Newcomer Services Society requesting a Program Grant for their Eid Fest: Celebrating Diversity and Community Unity event planned for June 30, 2023. The event aims to involve and benefit a wide range of Burnaby residents. It is anticipated that 250-300 Burnaby residents, representing diverse backgrounds and age groups will participate and engage in the program. The event will serve as a platform for social interaction, networking, and building lasting connections while providing an opportunity for residents to learn about Eid al-Adha and the traditions associated with it.

The applicant has noted the event will take place at Civic Square on June 30, 2023. Staff have not received a booking request and have noted that Civic Square is not available on that date. The applicant has been advised.

**23.33.P Nikkei National Museum & Cultural Centre Request: \$19,180**  
**Farmers Market**

- Grant History:
- 2023 - \$5,000 (Program Grant for Seniors Lounge)
  - 2022 - Permissive Tax Exemption of \$4,370.22, \$15,000 Festival Grant
  - 2021 - No application

An application was received from Nikkei National Museum & Cultural Centre for their Nikkei Garden Farmers Market to take place from June 11 – October 22, 2023. The market was established in 2021 to engage with the local community, support local businesses, promote sustainability, and contribute to building healthier communities. This is the first year Nikkei is requesting a grant for the market. The market takes place at Nikkei National Museum & Cultural Centre and held on every 2<sup>nd</sup> and 4<sup>th</sup> Sunday between June and October. There are approximately 40 vendors in attendance as well as volunteers providing activities for children.

**23.34.O Odd Squad Productions Society Request: \$10,000**  
**Operating**

- Grant History:
- New Applicant

An application was received from Odd Squad Productions Society for an operating grant in the amount of \$10,000. The application noted that the charity was relocated to Burnaby in 2019 but this is the first grant request. The funding request is to help offset the costs of staff salaries, utilities, security system, maintenance supplies, and liability insurance needed up to fiscal year end of August 31, 2023. Odd Squad is committed to creating safer communities by providing youth and community partners with prevention education surrounding the perils of drug use, gang recruitment and criminal activity. Each year approximately 150-175 Burnaby residents benefit from the programs.

**23.36.R Metro Ball Hockey Association U11 Team Request: \$2,500  
Western Challenge Cup  
July 12, 2023 – July 16, 2023**

- Grant History:
- New Applicant

An application was received from the Metro Ball Hockey Association requesting a grant to assist with travel expenses for fifteen (15) Burnaby residents on the U11 Team to attend the Western Challenge Cup in Edmonton, Alberta. The tournament is scheduled to take place from July 12 – July 16.

**23.37.R Metro Ball Hockey Association U15 Team Request: \$2,500  
Western Challenge Cup  
July 12, 2023 – July 16, 2023**

- Grant History:
- First Time Applicant

**23.38.FW BC Society of Model Engineers Request: \$1,500 in kind  
Burnaby Central Railway 30<sup>th</sup> Anniversary**

Correspondence was received from the BC Society of Model Engineers requesting an in-kind grant to assist with printing costs for the signage required for the Burnaby Central Railway 30 Years at Confederation Park event. The official celebration will take place on June 17<sup>th</sup> at 3:30 p.m. but the signage will remain for the 2023 season.

- Grant History:
- First Time Applicant

**4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT**

Successful applicants of the Community Grant program must acknowledge the City’s financial assistance on all the program’s communications and promotional materials, including brochures, posters, advertisements, websites, news releases, signs, etc.

**5.0 FINANCIAL CONSIDERATIONS**

Grants are funded through the Community Grants Program. Current budget allocations and balance remaining as of this report date are detailed below.

Community Grants 2023 Budget		Allocated (as of June 1, 2023)	Balance Remaining
Operating	\$100,000	\$63,000	\$37,000
Programming	\$300,000	\$103,636	\$196,364
<b>Total</b>	<b>\$400,000</b>	<b>\$166,636</b>	<b>\$233,364</b>

On behalf of the Executive Committee of Council,

Councillor Sav Dhaliwal, Chair

Councilor Richard T. Lee, Vice Chair

**ATTACHMENTS**

- Attachment 1 – Program Grant Applications
- Attachment 2 – Operating Grant Application
- Attachment 3 – Recreational Sport Grant Application
- Attachment 4 – Correspondence from BC Society of Model Engineers

**REPORT CONTRIBUTORS**

This report was prepared by Kathryn Matts, Administrative Officer 2, and reviewed by Blanka Zeinabova, Senior Manager Legislative Services.