

TO: MAYOR & COUNCIL
FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER
SUBJECT: **CA – 6TH STREET PARK AND SCHOOL ACCESS UPGRADES**
PURPOSE: To obtain Council approval to award a Contract Award (CA) with Crown Contracting Limited.

RECOMMENDATION

THAT a contract award to Crown Contracting Limited., for an estimated total cost of \$7,583,112 including GST in the amount of \$361,101, as outlined in the August 28, 2023, Council Report titled "CA – 6th Street Park and School Access Upgrades", be approved; and

THAT final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.

CHIEF ADMINISTRATIVE OFFICER'S COMMENTS

I concur with the recommendation of the Deputy Chief Administrative Officer and Chief Financial Officer.

1.0 POLICY SECTION

The City's Procurement Policy requires that award of contracts for goods, services and construction with values over \$1,000,000 be approved by Council following a competitive procurement process.

2.0 BACKGROUND

Five tenders ranging from \$7,583,112 to \$9,240,000 were received by the closing time of August 01, 2023.

The lowest tenderer is Crown Contracting Limited. Our consultant's review indicates the contractor has the equipment and personnel capability to successfully complete the work required under this contract. It is our opinion that the lowest tenderer's price is competitive and reflective of the current market conditions.

The General Manager Engineering concurs with this recommendation.

3.0 GENERAL INFORMATION

The scope of this project consists of excavation, placement of granular material, concrete curb and gutters, sidewalks, multi-use pathway, street lighting, IT conduit, retaining walls, stairs, milling, asphalt pavement, pavement marking, signage and tree replacement. The work will also consist of associated drainage upgrades including catch basins.

The scope of this project includes road improvement work at three (3) sites:

- 6th Street, Welsley Drive to Burris Street;
- Nursery Street, 6th Street to Lakefield Drive; and
- 6th Street, Wedgwood Street to Berkley Street.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

The Tender #195-07-23 (CA-3289) 6th Street Park and School Access Upgrades (Attachment 1) was publicly advertised. Upon closing, the City received a total of five submissions.

5.0 FINANCIAL CONSIDERATIONS

Funding for this capital work is included in the 2023 – 2027 Financial Plan under WBS EMC.3289 (\$7,222,100). This project is part of the Annual Sidewalk Expansion Program. Plan reallocation of \$7,850,000 was made to a separate project, which is location specific to 6th Street, for administrative tracking purposes.

Respectfully submitted,

Noreen Kassam, Deputy Chief Administrative Officer and Chief Financial Officer

ATTACHMENTS

Attachment 1 – Tender#195-07-23 (CA-3289)

REPORT CONTRIBUTORS

This report was prepared by Steve Chan, Senior Buyer, and reviewed by Sophan Lum, Assistant Manager, Purchasing - Capital.