

**TO:** MAYOR & COUNCIL  
**FROM:** EXECUTIVE COMMITTEE OF COUNCIL  
**SUBJECT:** **COMMUNITY GRANT APPLICATIONS (23.54.P-23.58.P, 23.59.O-23.61.O, 23.62.R)**  
**PURPOSE:** To seek Council approval of Community Grant applications received in September 2023.

### RECOMMENDATION

**THAT** the following Programming Grant applications received in September 2023 be approved as follows:

- 23.54.P – United Way British Columbia - Banner Program – up to \$10,000 in-kind
- 23.56.P – Down Syndrome Resource Foundation - One-to-One Children Programs - \$14,000
- 23.58.P – Burnaby Family Life Institute - Burnaby Family Life Agency Day - \$5,000

**THAT** the following Operating Grant application received in September 2023 be approved as follows:

- 23.60.O – Volunteer Grandparents - \$1,500

**THAT** the following Recreation Sports Grant application received in September 2023 be approved as follows:

- 23.62.R – Burnaby Football Club U17 - the National Championships U-17 Cup - \$2,000

**THAT** the following Programming Grant applications received in September 2023 be DENIED:

- 23.55.P – Leave Out Violence (LOVE) BC Society – Skills for Success
- 23.57.P – Pacific Immigrant Resources Society – Burnaby Newcomer Resource Workshops

**THAT** the following Operating Grant application received in September 2023 be DENIED:

- 23.59.O – Leave Out Violence (LOVE) BC Society

**THAT** the following Operating Grant application received in September 2023 be REFERRED to staff to provide additional information:

- 23.61.O – Wildlife Rescue Association of BC

**1.0 POLICY SECTION**

The provision of community grants is aligned with the following Council-adopted policies, plans, and strategies: *Burnaby Economic Development Strategy (2007)*; *Social Sustainability Strategy (2011)*, and the *Corporate Strategic Plan (2017)* that identifies the importance of a sense of belonging, inclusion, and high quality of life.

**2.0 BACKGROUND**

The Executive Committee of Council, at its Open meeting held on October 4, 2023, received a staff report outlining Community Grant applications received in September 2023 and adopted the recommendations as noted above. This report seeks Council approval of the Community Grants as recommended.

**2.1 Operating Grant**

An operating grant may be requested for the purpose of offsetting operating costs including salaries, lease or rent payments, utilities, insurance, office supplies and maintenance & repairs. A maximum of one (1) operating grant per year per organization, with a maximum of 25% of the organizations’ annual budget to a maximum grant of \$10,000 can be provided to eligible organizations.

**2.2 Program Grant**

Program grants may be requested for the purpose of funding projects, events, and or programs, such as outreach initiatives, block parties, environmental and other community events that benefit Burnaby residents. In-kind services from the City may also be granted under this category. A maximum of two (2) program grants are allowed per year.

**2.3 Recreational Sport Grant**

Recreational Sport Grants may be requested by scheduled users of the Parks, Recreation and Culture facilities or representatives of Burnaby School District #41. The grant is available for Burnaby residents under the age of 21, competing in a championship tournament outside of the Lower Mainland. The contributions are as follows:

Provincial	\$175 per person to a maximum of \$1,750 per team
National	\$250 per person to a maximum of \$2,500 per team
International	\$300 per person to a maximum of \$3,000 per team

**3.1 COMMUNITY GRANT APPLICATIONS IN SEPTEMBER**

**23.54.P. United Way British Columbia Request: \$10,000 in-kind**  
*Programming Grant – Attachment 1*

- Grant History:
- 2022 – \$10,000 in kind
  - 2021 - \$10,000 in kind
  - 2020 - \$10,000 in kind

An application was received from United Way of the Lower Mainland requesting an in-kind grant (for labour cost) in support of the 2023 United Way Campaign in the amount of \$10,000 to cover banner installation and removal costs along the Kingsway corridor, between Boundary Road and Royal Oak Avenue. The banners would be installed from 2023 October 15 to December 31. Approximately 37,500 residents benefit from United Way programs.

**23.55.P Leave Out Violence (LOVE) BC Society Request: \$5,000**  
*Programming Grant – Attachment 2*

- Grant History:
- New Applicant

An application was received from Leave Out Violence (LOVE) BC Society requesting a programming grant for their Skills for Success (SKILLS) program which takes place at Byrne Creek Secondary School. The school provides space for the program and students are referred from the school community to the program. SKILLS benefits 280 Burnaby youth directly by helping them build work skills, leadership skills and learn digital and financial literacy. The current goal of the program is to increase community presence in Burnaby by creating meaningful partnerships and collaborations.

**23.56.P Down Syndrome Resource Foundation Request: \$15,000**  
*Programming Grant – Attachment 3*

- Grant History:
- 2022 \$12,000
  - 2021 \$5,000
  - 2020 \$5,000

An application was received from the Down Syndrome Resource Foundation (DSRF) in support of their One-to-One Children Programs taking place from October 10, 2023 - June 23, 2024. The programs serve 700 individuals with 52% being Burnaby residents. The DSRF is requesting an additional \$3,000 over the amount received in 2022, to address the 17% increase in children served with the program. The program provides specialized and innovative health and education

programs and services which meet complex health and educational needs, increase social connectedness and self-esteem, improve the quality of life, and provide a foundation for lifelong learning for children living with Down Syndrome. Services are designed to empower individuals with disabilities to be more successful in public activities like those provided by the city in its efforts to promote inclusion.

**23.57.P Pacific Immigrant Resources Society Request: \$25,000**  
*Programming Grant – Attachment 4*

Grant History:

- New Applicant

An application was received from the Pacific Immigrant Resource Society (PRIS) requesting a programming grant in support of their Burnaby Newcomer Resource Workshops. The workshops are offered at the Royal Oak Ministry Centre and are a series of interactive trauma-informed workshops for vulnerable newcomer families to learn about local resources, overcome isolation, establish meaningful community connections and make informed decisions. The project begins with a needs assessment with families participating in the Food Access Program in the Edmonds Royal Oak area, to understand the needs and gaps in service. The workshops will be supported by PRIS team of Outreach Support Workers who provide services to participants, community referrals and one-to-one support. 50-70 Burnaby families are hoped to be engaged in the workshops.

**23.58.P Burnaby Family Life Institute Request: \$15,000**  
*Programming Grant – Attachment 5*

Grant History:

- New Program
- 2023 - \$20,000 Operating Grant
- 2022 - \$20,000 Operating Grant
- 2021 - \$18,000 Operating Grant

An application was received from Burnaby Family Life Institute (BFL) requesting a programming grant for their Burnaby Family Life Agency Day planned for October 20, 2023, at the Ismaili Centre located at 4010 Canada Way. BFL Agency Day is an opportunity for BFL staff (approximately 100) to receive training and education which will assist in acquiring new skills that directly contribute to the community through the programs and services the institute offers. Agency Day will be a structured approach to professional development and participants will have the opportunity to learn and share ideas that will help to ensure BFL continues to offer impactful programs and services to Burnaby residents.

**23.59.O      Leave Out Violence (LOVE) BC Society      Request: \$5,000**  
*Operating Grant – Attachment 6*

- Grant History:
- New Applicant

An application was received from Leave Out Violence (LOVE) BC Society requesting an operating grant to offset staff costs. LOVE’s mission is to support youth, age 13-19 facing multiple barriers and impacted by physical, emotional, and systemic violence to build resilience, overcome challenges, and become leaders in the community.

**23.60.O      Volunteer Grandparents      Request: \$1,500**  
*Operating Grant – Attachment 7*

- Grant History:
- 2022 - \$1,500
  - 2021 - \$1,500
  - 2020 - \$1,500

An application was received from Volunteer Grandparents requesting an operating grant to offset costs incurred in their 2023 fiscal year. Volunteer Grandparents provides a diverse and unique roster of programming such as: Family Match Program; School Grandparents Program; and Letters to Seniors program. Annually, approximately 550 Burnaby community members are positively impacted by these programs.

**23.61.O      Wildlife Rescue Association      Request: \$10,000**  
*Operating Grant – Attachment 8*

- Grant History:
- New Applicant

An application was received from Wildlife Rescue Association requesting an operating grant for their Wildlife Rescue which has been operating in Burnaby for 44 years. Every year there is an increase in demand for services, increasing the operation cost of salaries and supplies. In 2022, there were 43 rescues in Burnaby, 561 animal patients admitted from the city, and 2,809 phone calls were fielded from Burnaby residents and businesses.

**23.62.R Burnaby Football Club Request: \$2,000**  
*Recreational Sports Grant – Attachment 9*

- Grant History:
- New Applicant

An application was received from Burnaby Football Club U17 team requesting a grant to assist with travel expenses for ten (10) Burnaby residents on the U17 Team to attend the National Championships U-17 Cup in Moncton, New Brunswick. The tournament is scheduled to take place October 4 – October 9, 2023.

There are eight (8) U17 players from Burnaby and two (2) Managers. Based on the criteria for Recreational Sports Grant the grant would only apply to the eight (8) players for a total allowable of \$2,000.

**3.0 COMMUNICATION AND COMMUNITY ENGAGEMENT**

Successful applicants of the Community Grant program must acknowledge the City’s financial assistance on all the program’s communications and promotional materials, including brochures, posters, advertisements, websites, news releases, signs, etc.

**4.0 FINANCIAL CONSIDERATIONS**

Grants are funded through the Community Grants Program. Current budget allocations and balance remaining as of this report date are detailed below.

Community Grants 2023 Budget		Allocated (as of July 1, 2023)	Balance Remaining
Operating	\$100,000	\$127,000	\$-27,000
Programming	\$300,000	\$144,136	\$155,864
<b>Total</b>	<b>\$400,000</b>	<b>\$271,136</b>	<b>\$128,864</b>

On behalf of the Executive Committee of Council,

Councillor Dhaliwal Chair

Councilor Lee, Vice Chair

**ATTACHMENTS**

- Attachment 1 – 23.54.P – United Way British Columbia
- Attachment 2 – 23.55.P – Leave Out Violence (LOVE) BC Society
- Attachment 3 – 23.56.P – Down Syndrome Resource Foundation
- Attachment 4 – 23.57.P – Pacific Immigrant Resources Society

- Attachment 5 – 23.58.P – Burnaby Family Life Institute
- Attachment 6 – 23.59.O – Leave Out Violence (LOVE) BC Society
- Attachment 7 – 23.60.O – Volunteer Grandparents
- Attachment 8 – 23.61.O – Wildlife Rescue Association of BC
- Attachment 9 – 23.62.O – Burnaby Football Club (BFC) U17

***Confidentiality Notice:*** *Attachments 1 to 9 are not publicly available as per section 21 of the Freedom of Information and Protection of Privacy Act.*

## **REPORT CONTRIBUTORS**

This report was prepared by Kathryn Matts, Administrative Officer 2, and reviewed by Blanka Zeinabova, Sr. Manager Legislative Services