

PROPOSED BYLAW AMENDMENTS

It is proposed that the following amendments to Burnaby Waterworks Regulation Bylaw 1953 be brought forward with an effective date of January 1, 2024:

1. **THAT** section 3(2) be repealed in its entirety.
2. **THAT** wording the same or similar to the following be added as section 3A:

3A. (1) For Single and Two Family dwellings, the annual flat rate charge set out in the Burnaby Consolidated Fees and Charges Bylaw will be applied to the property commencing upon issuance of a Building Permit for the property, prorated from the date of Building Permit issuance to the remainder of the calendar year.

(2) For Multi Dwelling buildings and commercial properties that will be stratified, the annual flat rate charge set out in the Burnaby Consolidated Fees and Charges Bylaw will be applied commencing on the date of strata subdivision with the BC Land Title and Survey Authority, prorated from the date of strata subdivision to the remainder of the calendar year. The property owner named on title for each strata unit at the time of annual billing will be responsible for payment of outstanding charges for the calendar year.

(3) For Multi Dwelling buildings that will not be stratified, the annual flat rate water charge set out in the Burnaby Consolidated Fees and Charges Bylaw will be applied commencing on the date of issuance of an Occupancy Permit for the building, prorated from the date of Occupancy Permit issuance to the remainder of the calendar year.

(4) For laneway homes, the annual flat rate charge set out in the Burnaby Consolidated Fees and Charges Bylaw will be applied commencing on the date of issuance of an Occupancy Permit for the laneway home, prorated from the date of Occupancy Permit issuance to the remainder of the calendar year.

3. **THAT** section 12(1) be amended to replace the words “sand pipe” with “standpipe”.
4. **THAT** section 15(3) be repealed and replaced with wording the same or similar to the following:

(3) All Multi Dwelling buildings shall configure their water service or mechanical room for metered water service and install a water meter prior to issuance of an Occupancy Permit for the building.

5. **THAT** wording the same or similar to the following be added as section 23(f):

(f) The annual construction flat rate charge as set out in the Burnaby Consolidated Fees and Charges Bylaw will be applied to all Multi Dwelling buildings and all commercial, industrial, and institutional properties during construction, unless a construction water meter is installed pursuant to Section 23(a). The annual construction flat rate charge will be applied commencing upon issuance of a Building Permit, prorated to the remainder of the calendar year.

6. **THAT** section 25 be repealed and replaced with wording the same or similar to the following:

25. A consumer shall give the Collector at least seven (7) days' notice of a request for discontinuance of water service. Notice must be in writing and sent via letter or email to the address set out on the Utility Notice.

7. **THAT** section 26 be repealed and replaced with wording the same or similar to the following:

26. Upon issuance of a demolition of a demolition permit or where discontinuance of a water service has been requested in accordance with Section 25, the following shall apply:

(1) In the case of an annual flat rate service, the charge will not be adjusted for a period of 28 days following disconnection of the water service at the property line, as confirmed by the City's Engineering Department. Where a Building Permit has not been issued for the property during the 28-day period, the annual flat rate charge will be adjusted based on the date of the disconnection and any change in dwelling type and/or change to a metered water service. Where an adjustment results in a credit to the consumer, such credit will be added to the consumer's utility account.

(2) In the case of a metered water service, the water meter will be removed and the metered water charges will cease as of the date of removal, as confirmed by the City's Engineering Department. Metered water charges will be calculated from the last billing date to the date of water meter removal. Where an adjustment results in a credit to the consumer, such credit will be added to the consumer's utility account.

8. **THAT** section 40(2) be repealed and replaced with wording the same or similar to the following:

40. (2) All metered water service accounts shall be due and payable by the due date set out on the Utility Notice. The discounted rate as set out in the Burnaby Consolidated Fees and Charges bylaw will apply to accounts paid in full by the due date.

9. **THAT** wording the same or similar to the following be added as section 40(3):

40. (3) Notwithstanding section 40(1)(a), the Collector may change a monthly metered water service account to a quarterly account if the consumption level falls below a level that warrants a monthly account, as determined by the Collector.

10. **THAT** the closing paragraph in section 3.1 of Schedule B be repealed and replaced with wording the same or similar to the following):

“upon application by the person, operator or owner and, except for a person referred to in section 3.1(b), payment of a fee in the amount set out in the Burnaby Consolidated Fees and Charges Bylaw.”