

TO: MAYOR & COUNCIL
FROM: EXECUTIVE COMMITTEE OF COUNCIL
SUBJECT: **COMMUNITY GRANT APPLICATIONS (23.63.P-23.64.P)**
PURPOSE: To seek Council approval of Community Grant applications received in October 2023.

RECOMMENDATION

THAT the following Programing Grant applications received in October 2023 be approved as follows:

- 23.63.P – Burnaby Hospital Foundation for their For the Love of Burnaby Campaign - \$5,000 In-Kind; and
- 23.64.P – Burnaby Minor Hockey Association for the 16th Annual Female Hockey Remembrance Day Tournament - \$16,800.

1.0 POLICY SECTION

The provision of community grants is aligned with the following Council-adopted policies, plans, and strategies: *Burnaby Economic Development Strategy (2007)*; *Social Sustainability Strategy (2011)*, and the *Corporate Strategic Plan (2017)* that identifies the importance of a sense of belonging, inclusion, and high quality of life.

2.0 BACKGROUND

The Executive Committee of Council, at its Open meeting held on November 1, 2023, received two staff reports outlining Community Grant applications received in October 2023 and adopted the recommendations as noted above. This report seeks Council approval of the Community Grants as recommended.

2.1 Operating Grant

An operating grant may be requested for the purpose of offsetting operating costs including salaries, lease or rent payments, utilities, insurance, office supplies and maintenance & repairs. A maximum of one (1) operating grant per year per organization, with a maximum of 25% of the organizations' annual budget to a maximum grant of \$10,000 can be provided to eligible organizations.

2.2 Program Grant

Program grants may be requested for the purpose of funding projects, events, and or programs, such as outreach initiatives, block parties, environmental and other community events that benefit Burnaby residents. In-kind services from the City may

also be granted under this category. A maximum of two (2) program grants are allowed per year.

2.3 Recreational Sport Grant

Recreational Sport Grants may be requested by scheduled users of the Parks, Recreation and Culture facilities or representatives of Burnaby School District #41. The grant is available for Burnaby residents under the age of 21, competing in a championship tournament outside of the Lower Mainland. The contributions are as follows:

- Provincial \$175 per person to a maximum of \$1,750 per team
- National \$250 per person to a maximum of \$2,500 per team
- International \$300 per person to a maximum of \$3,000 per team

3.0 GENERAL INFORMATION

3.1 COMMUNITY GRANT APPLICATIONS IN OCTOBER

23.63.P. Burnaby Hospital Foundation Request: \$25,000 in-kind
Program: For the Love of Burnaby

- Grant History:
- 2023 - \$ 5,000 in kind
 - 2022 - \$10,000 in kind
 - 2020 - \$10,000 in kind

An application was received from the Burnaby Hospital Foundation requesting an in-kind grant for services to assist with outdoor advertising in support of their For the Love of Burnaby Campaign taking place from February 7, 2024 to February 14, 2024. The fourth annual For the Love of Burnaby week is an opportunity for the community to show their love and support to health care workers and contribute to the Proud History, Bright Future Campaign. The event will highlight phase 2 of the Burnaby Hospital redevelopment and allows the Foundation to share medical staff stories, recognize donors of the campaign, and announce additional campaign gifts in honour of medical staff.

This request is submitted in 2023 for their 2024 campaign due to the lead time required for banner printing and placement as there is no Executive Committee of Council meeting in January 2024.

23.64.P. Burnaby Minor Hockey Association **Request: \$33,600**
Program: 16th Annual Female Hockey Remembrance Day Tournament

- Grant History:
- First time applicant

An application was received from Burnaby Minor Hockey Association requesting a programming grant to cover the cost of ice rental fees for their 16th Annual Female Hockey Remembrance Day Tournament, hosted by Burnaby Minor Female Wildcats Hockey and taking place at Scotia Barn. The tournament is the primary source of fund raising for female hockey in Burnaby and funds raised go to the Burnaby female hockey program which has grown to over 300 female players. As the tournament takes place over Remembrance Day the association undertakes to raise awareness and pay tribute to veterans by creating a “Wall for Peace” display, poppy crafts and message cards from players asking for peace, & words of thanks to veterans. In addition, tournament organizers engage the Royal Canadian Legion to have poppy tins onsite. It is noted that the amount requested exceeds the maximum allowable annual total grant amount of \$25,000.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

Successful applicants of the Community Grant program must acknowledge the City’s financial assistance on all the program’s communications and promotional materials, including brochures, posters, advertisements, websites, news releases, signs, etc.

5.0 FINANCIAL CONSIDERATIONS

Grants are funded through the Community Grants Program. Current budget allocations and balance remaining as of this report date are detailed below.

Community Grants 2023 Budget		Allocated (as of October 1, 2023)	Balance Remaining
Operating	\$100,000	\$128,500	\$-28,500
Programming	\$300,000	\$173,136	\$126,864
Total	\$400,000	\$301,636	\$98,364

On behalf of the Executive Committee of Council,
 Councillor Sav Dhaliwal, Chair
 Councillor Richard Lee Vice Chair

ATTACHMENTS

Attachment 1 – 23.63.P Burnaby Hospital Foundation – For the Love of Burnaby

Attachment 2 – 23.64.P Burnaby Minor Hockey Association – 16th Annual
Remembrance Day Tournament

Confidentiality Notice: *Attachments 1 and 2 are not publicly available as per section 21 of the Freedom of Information and Protection of Privacy Act.*

REPORT CONTRIBUTORS

This report was prepared by Kathryn Matts, Administrative Officer 2, and reviewed by Blanka Zeinabova, Senior Manager Legislative Services.