

**TO:** CHIEF ADMINISTRATIVE OFFICER **DATE:** 2022 September 28

**FROM:** ACTING CHIEF FINANCIAL OFFICER **FILE:** 5820-20  
*Reference:* RFP #227-10/19

**SUBJECT: CONTRACT INCREASE  
ENGINEERING CONSULTING SERVICES FOR NON-MARKET  
HOUSING PROJECTS**

**PURPOSE:** To obtain Council approval to award a contract increase for additional engineering consulting services for non-market housing projects.

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**RECOMMENDATION:**

1. **THAT** Council approve a contract increase to Parsons Inc. for an estimated cost of \$357,140.70 including GST in the amount of \$17,006.70. Final payment will be based on the actual quantity of services delivered and hourly rates as submitted.

**REPORT**

On 2019 December 17, the City awarded a contract to Parsons Inc. for engineering consulting services for non-market housing projects, in the amount of \$478,201.50 including GST in the amount of \$22,771.50.

Since the award of this contract, there have been two change orders for a total value of \$400,754.45 including GST in the amount of \$19,083.55.

This contract increase of \$357,140.70 including GST in the amount of \$17,006.70 is required for additional engineering consultant construction services for upcoming City servicing contracts starting in 2023 for the Royal Oak Avenue, Kingsway and Stride Avenue/Bevan Avenue sites. In addition, Parsons Inc. has been required to provide consultant support and additional tree survey relating to the water course designs and environmental setback areas, and revised civil design relating to the Kingsway site.

The total estimated contract value will be \$1,236,096.65 including GST in the amount of \$58,861.75.

To: Chief Administrative Officer  
 From: Acting Chief Financial Officer  
 Re: Contract Increase  
 Engineering Consulting Services for Non-Market Housing Projects  
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<b>Contract History</b>	<b>Date</b>	<b>Accumulative Total Change (including GST)</b>
Original Contract Award	2019 December	478,201.50
Change Order #1	2020 March	195,650.60
Change Order #2	2020 December	205,103.85
<b>Change Orders #1 – 2</b>		400,754.45
<b>Change Order #3</b>	<b>Pending</b>	<b>357,140.70</b>
<b>TOTAL</b>		<b>\$ 1,236,096.65</b>

City staff have reviewed the proposed change order and believe it appropriately addresses the City’s needs at a fair cost. The Acting General Manager Engineering concurs with this recommendation.

Funding for this work is included in the 2022 – 2026 Financial Plan. Funding is now available under WBS element BAX.0026 (\$340,200).



Bob Klimek  
 ACTING CHIEF FINANCIAL OFFICER

GC:SC/ts:kl

Copied to: Acting General Manager Engineering