



## **PLANNING AND DEVELOPMENT COMMITTEE**

### **MINUTES**

**Wednesday, March 13, 2024, 5:00 p.m.**

**Council Chamber, City Hall**

**4949 Canada Way, Burnaby, BC**

**PRESENT:**

Mayor Mike Hurley, Chair  
Councillor Sav Dhaliwal, Member  
Councillor Alison Gu, Member  
Councillor Joe Keithley, Member

**ABSENT:**

Councillor Pietro Calendino, Vice Chair

**STAFF:**

Ed Kozak, General Manager Planning & Development  
Lee-Ann Garnet, Deputy General Manager Planning and Building  
Forrest Smith, Acting General Manager Engineering  
Johannes Schumann, Director Development, Neighbourhood  
Planning and Urban Design  
Kathy Ho, Acting Director Engineering - Transportation Services  
Andre Isakov, Director PRC Planning  
Nikki Best, Director Legislative Services / Corporate Officer  
Kathryn Matts, Administrative Officer 2

**1. CALL TO ORDER**

The Chair called the Open Committee meeting to order at 5:00 p.m.

**2. LAND ACKNOWLEDGEMENT**

The Chair, Mayor Hurley, recognized the ancestral and unceded homelands of the hən̓q̓əmin̓əŋ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

3. **ADOPTION OF AGENDA**

3.1 **Planning and Development Committee Agenda for March 13, 2024**

**THAT** the agenda for the Planning and Development Committee meeting of Wednesday, March 13, 2024 be adopted.

CARRIED UNANIMOUSLY

4. **ADOPTION OF MINUTES**

4.1 **Minutes of the Planning and Development Committee Open meeting held on February 14, 2024**

**THAT** the minutes of the Planning and Development Committee meeting held on February 14, 2024, be now adopted.

CARRIED UNANIMOUSLY

5. **DELEGATIONS & INVITED PRESENTATIONS**

There were no delegations or invited presentations.

6. **ADMINISTRATIVE REPORTS**

6.1 **LIQUOR AND CANNABIS POLICY**

The General Manager Planning and Development submitted a report seeking approval on the recommended liquor and cannabis policy directives.

Cody Bator, Planning Analyst, provided a PowerPoint presentation summarizing the report.

The Committee discussed the report and determined additional requirements were to be included in the Policy regarding the limit on number of new public and private liquor and cannabis licenses over a specific span of years, as well as considerations on the intake process, prioritization, and selection criteria, and opted to have the report and Policy updated.

Arising from the discussion, the original motion in the report was not moved, and the following motion was brought forward:

**THAT** the report titled "Liquor and Cannabis Policy Review – Recommended Actions" be **REFERRED** to staff.

CARRIED UNANIMOUSLY

**7. INFORMATION REPORTS**

**7.1 BURNABY 2050 PROJECT UPDATE Q1**

The General Manager Planning and Development submitted a report providing an update on the progress of Burnaby 2050, the new Official Community Plan, to present the timeline for the remainder of the project, and to request feedback on the draft Vision Statement, Values, and Guiding Principles to be included in the OCP.

Wendy Tse, Director Community Planning, provided a PowerPoint presentation summarizing the report.

**THAT** the report titled "Burnaby 2050 Project Update Q1 2024" dated March 13, 2024, be received for information.

CARRIED UNANIMOUSLY

**7.2 OCP RESEARCH - COMMUNITY AND SOCIAL INFRASTRUCTURE NEEDS ASSESSMENT - PROJECT INITIATION**

The General Manager Planning and Development submitted a report to formally initiate the Community and Social Infrastructure Needs Assessment process.

Vivian Wong, Planner 2, provided a PowerPoint presentation outlining the project and phases for initiation.

**THAT** the report titled "OCP Research - Community and Social Infrastructure Needs Assessment - Project Initiation" dated March 13, 2024, be received for information; and

**THAT** the report be forwarded for information to the Social Planning Committee.

CARRIED UNANIMOUSLY

**8. CORRESPONDENCE**

None.

**9. OTHER BUSINESS**

None.

**10. CLOSED**

By unanimous consent, the Open Committee meeting recessed at 6:34 p.m. and, following the conclusion of the Closed portion of the meeting, reconvened at 6:54 p.m.

The Committee, in accordance with the *Community Charter*, do resolve itself into a Closed meeting from which the public is excluded to consider matters concerning:

- 90(1)(e) - the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- 90(1)(k) - negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

#### 11. **ADJOURNMENT**

By unanimous consent, and without objection, the Open Committee meeting adjourned at 6:54 p.m.

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MAYOR, MIKE HURLEY  
CHAIR

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KATHRYN MATTS  
ADMINISTRATIVE OFFICER 2