

**TO:** MAYOR & COUNCILLORS  
**FROM:** DEPUTY CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER  
**SUBJECT:** **CA – BURNABY LAKE PAVILION BRIDGE PIER REHABILITATION**  
**PURPOSE:** To obtain Council approval for a Contract Award (CA) for the Burnaby Lake Pavilion Bridge Pier Rehabilitation project.

## **RECOMMENDATION**

**THAT** a contract award to EcoBillet Solutions Ltd. for an estimated total cost of \$1,783,573 including GST in the amount of \$84,933 as outlined in the report titled “CA – Burnaby Lake Pavilion Bridge Pier Rehabilitation” dated April 29, 2024, be approved; and

**THAT** final payment be based on the actual quantities of services delivered, and unit prices as tendered.

## **1.0 POLICY SECTION**

The City’s Procurement Policy required that contracts for goods, services, and construction with values over \$1,000,000 be approved by Council following a competitive procurement process.

## **2.0 BACKGROUND**

Three tenders ranging from \$1,783,573 to \$3,044,295 were received by the closing time on April 4, 2024.

The lowest tenderer, EcoBillet Solutions Ltd., has completed previous projects under contract to the satisfaction of the City. Review by City staff and our consultant indicates the contractor has the necessary equipment and personnel to successfully complete the work required under this contract. The General Manager Parks, Recreation and Culture concurs with the above recommendation.

## **3.0 GENERAL INFORMATION**

The scope of this project involves the structural rehabilitation of the Burnaby Lake Bridge Pier situated at the Burnaby Lake Pavilion, 6871 Roberts St, Burnaby, BC. The scope of work encompasses the replacement of the composite concrete deck, upgrading of railings, and the replacement of timber stringers and pile caps. Additionally, the project includes the replacement of utilities, installation of lighting systems, and the construction of a new south approach ramp supported on helical piles.

**4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT**

Tender #039-02-24 Burnaby Lake Pavilion Bridge Pier Rehabilitation (Attachment 1) was publicly advertised. Upon closing, the City received a total of three submissions.

**5.0 FINANCIAL CONSIDERATIONS**

Funding for this capital work is included in the 2024 – 2028 Financial Plan under Parks Recreation and Culture – Park Facilities, Burnaby Lake Rowing Pavilion – Repurpose Spectator Area with a budget of \$2,000,000. This contract award will be accommodated under WBS element: DPW.0416 (\$1,698,700).

Respectfully submitted,

Noreen Kassam, Deputy Chief Administrative Officer and Chief Financial Officer

**ATTACHMENTS**

Attachment 1 – Tender#039-02-24

**REPORT CONTRIBUTORS**

This report was prepared by Chris Choi, Senior Buyer, and reviewed by Sophan Lum, Senior Manager Purchasing – Capital.