

Resolution #	Council Meeting	Report	Item #	Subject	Resolution	Department Responsible	Status	Notes (when status is not "completed")
2024 - 003	15-Jan-24	Administrative Reports	6.1	Strata Title Conversion Application #22-01-8027 / 8029 18th Avenue	THAT staff be authorized to remove the requirement of the Section 219 Covenant restricting each strata unit from adding a secondary suite, as outlined in the report titled "Strata Title Conversion Application #22-01 – 8027 / 8029 18th Avenue" dated January 15, 2024.	Planning and Development	Completed	
2024 - 004	15-Jan-24	Administrative Reports	6.2	TUP #23-03 (4045 Kingsway)	THAT Temporary Use Permit #23-03 (included as Attachment 2) to the report titled "Temporary Use Permit #23-03 (4045 Kingsway)" dated January 15, 2024, be approved.	Planning and Development	Completed	
2024 - 005	15-Jan-24	Administrative Reports	6.3	DVP #23-07 (3871 Pandora Street)	THAT Development Variance Permit #23-07 (included as Attachment 2) to the report titled "Development Variance Permit #23-07 (3871 Pandora Street)" dated January 15, 2024, be approved; and THAT the City Solicitor be directed to register notice of Development Variance Permit #23-07 with the Land Title Office.	Planning and Development	Completed	
2024 - 006	15-Jan-24	Administrative Reports	6.4	DVP #23-06 - 381 Glynde Avenue N - Single Family Dwelling Height Variance	THAT Development Variance Permit #23-06 included as Attachment 2 to the report titled "Development Variance Permit #23-06 (381 Glynde Avenue N)" dated January 15, 2024, be approved; and THAT the City Solicitor be directed to register notice of Development Variance Permit #23-06 with the Land Title Office.	Planning and Development	Completed	
2024 - 007	15-Jan-24	Administrative Reports	6.5.	24 Hours a Day, 7 Days a Week Winter Shelter Response at 7320 Buller Avenue	THAT staff be directed to amend the license agreement with BC Housing for the operations of a 24/7 winter shelter at 7320 Buller Avenue until April 30, 2024; and THAT BC Housing, Progressive Housing Society, the Society to End Homelessness in Burnaby, Fraser Health Authority and the Mayor's Task Force on Unsheltered Community Members be advised of the changes to the winter shelter hours, as outlined in this report.	Community Safety	Completed	
2024 - 013	15-Jan-24	Other Business	13.1	MOTION: Electronic Attendance by Councillor Keithley	THAT Coucillor Joe Keithley will be permitted to attend Council and Advisory Bodies meetings from January 22 to February 16, 2024, electronically due to a surgery.	Legislative Services	Completed	
2024 - 014	15-Jan-24	Other Business	13.2	MOTION: Cancellation of the January 30, 2024, Public Hearing	THAT Public Hearing (Zoning) scheduled to be held on Tuesday, January 30, 2024, be CANCELLED, as there were no rezoning applications submitted.	Legislative Services	Completed	

S2024 - 001	25-Jan-24	Information Reports	4.1	Verbal Report: Development Funding Program	<p>THAT the advancement of the following Land Use Categories and Units of calculation with respect to future Burnaby Development Cost Charges and Amenity Cost Charges be approved:</p> <p>LAND USE CATEGORIES UNITS</p> <p>Low Density Residential (SFD/TFD) per m2 of gross floor area</p> <p>Medium Density Residential (TH/RH) per unit</p> <p>High Density Residential (APT) per unit</p> <p>Commercial per m2 of gross floor area</p> <p>Industrial per m2 of gross floor area</p> <p>Institutional per m2 of gross floor area</p>	Planning and Development	Completed	
S2024 - 002	25-Jan-24	Information Reports	4.2	Verbal Report: Development Funding Program	<p>THAT the advancement of the following preliminary Development Cost Charges (DCC) program categories as a basis for moving the funding growth framework forward in an expedited manner be approved:</p> <p>DEVELOPMENT COST CHARGE PROGRAM EXPLORING FOR INCLUSION</p> <p>Transportation (Roads and Active Transportation)</p> <p>Water Infrastructure</p> <p>Sewer Infrastructure</p> <p>Drainage Infrastructure</p> <p>Parkland Acquisition & Improvements</p> <p>Police Stations</p> <p>Fire Protection Facilities</p> <p>Solid Waste & Recycling Facilities</p>	Planning and Development	Completed	
S2024 - 003	25-Jan-24	Information Reports	4.3	Verbal Report: Development Funding Program	<p>THAT the advancement of the following preliminary Amenity Cost Charges (ACC) program categories as a basis for moving the funding growth framework forward in an expedited manner be approved:</p> <p>AMENITY COST CHARGE PROGRAM EXPLORING FOR INCLUSION</p> <p>Recreation Centres</p> <p>Cultural Amenities</p> <p>Libraries</p> <p>Civic Facilities</p> <p>Park Development for Specific User Groups (e.g., dog/skate parks)</p> <p>Childcare Facilities</p>	Planning and Development	Completed	

2024 - 016	29-Jan-24	Administrative Reports	6.1	2024-2028 Financial Plan and Burnaby Consolidated Five-Year Financial Plan Bylaw	THAT the 2024 – 2028 Financial Plan, as outlined in the Council Report titled “2024-2028 Financial Plan and Burnaby Financial Plan Bylaw 2024”, dated for January 29, 2024, be approved; and THAT the City Solicitor be authorized to bring forward the Burnaby Consolidated Five-Year Financial Plan Bylaw 2024, authorizing the proposed funding sources, proposed expenditures, and proposed transfers between funds as set out for each year in the planning period, as shown in Attachment 1 to this report.	Finance	Completed	
2024 - 017	29-Jan-24	Administrative Reports	6.2	CI-Integrated Project Delivery (IPD) New Burnaby RCMP Detachment, Design and Construction	THAT a contract increase to the Safe Community Partners IPD team for an estimated total cost of \$205,377,858 including GST in the amount of \$9,779,898 for the design and construction of the new RCMP Detachment on Norland Avenue as outlined in the Council Report titled “CI – IPD New Burnaby RCMP Detachment, Design and Construction” dated for January 29, 2024 be approved; THAT the identified optional opportunity to expand the underground parking to accommodate 225 parking stalls for additional amount of \$17,430,000 including GST in the amount of \$830,000 be approved; and THAT final payments to those parties of the IPD team will be milestones based on the achievement of the specific deliverables along the project timeline.	Finance	In Progress	Delayed and waiting on end-user will follow-up with Procurement for an update end of April
2024 - 018	29-Jan-24	Administrative Reports	6.3	City Hall on Deer Lake Dite (4949 Canada Way)	THAT staff be authorized to continue the feasibility studies of Option B for a new City Hall on the Deer Lake site, as outlined in the report titled “City Hall on Deer Lake Site (4949 Canada Way)”, dated January 29, 2024.	Multiple	In Progress	Lands and Facilities and Planning and Development
2024 - 019	29-Jan-24	Administrative Reports	6.4	Request for a CBBAHR Grant for a Non-Market Housing Development at 7388 Southwynde Avenue	THAT Council approve a grant from the Community Benefit Bonus Affordable Housing Reserve in the amount of \$2,200,000 to Metro Vancouver Housing to offset capital costs for the development of new non-market housing proposed at a City-owned site at 7388 Southwynde Avenue.	Planning and Development	In Progress	Housing Grant Agreement is being drafted
2024 - 020	29-Jan-24	Administrative Reports	6.5	Request for a CBBAHR Grant for a Non-Market Housing Development at 7730 Sixth Street	THAT Council approve a grant from the Community Benefit Bonus Affordable Housing Reserve in the amount of \$3,600,000 to Metro Vancouver Housing to offset capital costs for the development of new non-market housing at 7730 Sixth Street.	Planning and Development	In Progress	Housing Grant Agreement is being drafted

2024 - 021	29-Jan-24	Administrative Reports	6.6	LLA#23-03-012-11- 4580 Brenwood Boulevard (Tap and Barrel Restaurant) - Response to Public Consultation Process	<p>THAT Council support the subject food primary liquor licence application, subject to the following conditions: the establishment will not sell or serve liquor, except between the hours of 9:00 a.m. to 1:00 a.m. Monday to Thursday, between 9:00 a.m. to 2:00 a.m. Friday and Saturday, and from 9:00 a.m. to midnight on Sunday; the establishment would be required to stop liquor service on both outdoor patios by midnight, daily; and the sliding glass door system for the restaurant shall be closed at midnight on Sunday through Thursday and 2:00 a.m. on Friday and Saturday.</p> <p>THAT a copy of this report be forwarded to the applicant, Michelle Reichel, Tap and Barrel Restaurant., 200-97 East 2nd Avenue, Vancouver, BC V5T 1B3; and THAT a copy of this report be forwarded to the General Manager, Liquor and Cannabis Regulation Branch, P.O. Box 9292, Stn. Provincial Government, Victoria, BC, V8W 9J8.</p>	Planning and Development	Completed	
2024 - 022	29-Jan-24	Administrative Reports	6.7	CA - Enterprise Content Management Platform	<p>THAT a contract award to StoneShare Inc. for an estimated total cost of \$1,313,900.00 including GST in the amount of \$62,500.00 and PST in the amount of \$1,400.00 as outlined in the report titled "CA – Enterprise Content Management Platform" dated for January 29, 2024 be approved; and THAT final payment be based on the actual quantity of goods and services delivered and unit prices as submitted.</p>	Finance	Completed	
2024 - 023	29-Jan-24	Administrative Reports	6.8	CI - Supply and Maintenance of Multifunction Printers Copiers	<p>THAT a contract increase to Xerox Canada Ltd. for an estimated total cost of \$1,602,745 including GST and PST in the amount of \$171,723 as outlined in the Council Report titled "CI – Supply and Maintenance of Multifunction Printers Copiers" dated for January 29, 2024 be approved; and THAT final payment will be based on the actual quantity of printed impressions (pages) and services delivered as submitted.</p>	Finance	In Progress	End User deparment still finalizing

2024 - 024	29-Jan-24	Administrative Reports	6.9	CI - Capital Project Delivery Services - SG Arch	THAT a contract increase to SG Arch Engineering Ltd. for an estimated total cost of \$550,000.00 including GST in the amount of \$26,191 as outlined in the Council Report titled "CI - Capital Projects Delivery Services – SG Arch Engineering Ltd." dated for January 29, 2024 be approved; and THAT final payment will be based on the actual quantity of services delivered and hourly rates as submitted.	Finance	Completed	
2024 - 025	29-Jan-24	Administrative Reports	6.10	CI - Capital Projects Delivery Services - Colliers	THAT a contract increase to Colliers Project Leaders Inc. for an estimated total cost of \$750,005 including GST in the amount of \$35,715 as outlined in the Council Report titled "CI - Capital Projects Delivery Services – Colliers Project Leaders Inc." dated for January 29, 2024 be approved; and THAT final payment will be based on the actual quantity of services delivered and hourly rates as submitted.	Finance	Completed	
2024 - 027	29-Jan-24	Executive Committee of Council	7.1	Burnaby Arts Council Operating Grant	THAT an operating contribution of \$25,000 be awarded to the Burnaby Arts Council for the 2024 fiscal year; and THAT the Burnaby Arts Council be approved to operate and profit from the proceeds of a properly licensed 50/50 draw or raffle at the City's summer music festival on August 10, 2024.	Parks Recreation and Culture	Completed	
2024 - 028	29-Jan-24	Executive Committee of Council	7.2	Festival Burnaby Grant Applications October 2023	THAT the following grants for Large Scale Event Festivals Burnaby Grant be approved: 24-L-001 – The Mabuhay House Society \$8,000 for their Pinoy Festival on June 22, 2024; 24-L-002 – St. Francis de Sales Parish \$4,000 for their SFDS Spring Fair on May 25, 2024; 24-L-003 – The Scandinavian Community Centre \$10,000 for their Scandinavian Midsummer Festival 2024; and THAT the following grant for Small Scale Event Festivals Burnaby Grant be approved: 24-S-001 – SFU First Nations, Métis and Inuit Student Association \$5,000 for their Honouring Indigenous Students Powwow on April 20, 2024.	Parks Recreation and Culture	Completed	
2024 - 029	29-Jan-24	International Relations & Friendship Cities Committee	7.3	Sister City Visit to Mesa, Arizona in 2024	THAT a delegation of Council be authorized to visit Mesa, Arizona in 2024; and THAT representatives from Tourism Burnaby, Burnaby Board of Trade, Burnaby Board of Education, Simon Fraser University and British Columbia Institute of Technology be invited to participate in the Official Sister City visit.	Multiple	Completed	

2024 - 030	29-Jan-24	Planning & Development Committee	7.4	Proposed Zoning Bylaw Amendments - Parking and Loading January 2024	The Planning and Development Committee submitted a report proposing a number of amendments to the parking and loading sections of the Burnaby Zoning Bylaw in response to the Transit-Oriented Development Parking and Transportation Demand Management Policy report recommendations and recent changes to the Local Government Act.	Planning and Development	Completed	
2024 - 031	29-Jan-24	Planning & Development Committee	7.5	Rez#23-15 Brentwood Site Conceptual Master Plan Update	THAT the amended Brentwood Site Conceptual Master Plan in the Brentwood Town Centre, as a basis for receiving community input, as outlined in Section 3.0 of the report titled "REZ #23-15 - Brentwood Site Conceptual Master Plan Update" dated January 10, 2024; be approved; and, THAT staff be authorized to undertake a public consultation process to receive public input on the preliminary concepts and vision for the amended Brentwood Site Conceptual Master Plan in the Brentwood Town Centre, as outlined in Section 4.0 of the report titled "REZ #23-15 - Brentwood Site Conceptual Master Plan Update" dated January 10, 2024.	Planning and Development	In Progress	Timing dependent on applicant meeting rezoning requirements
2024 - 038	29-Jan-24	Other Business	13.1	Notice of Motion: Councillor Calendino - Re: Car Free Sundays	THAT staff explore the feasibility and advisability of implementing a car free Sunday from 10 a.m. to 8 p.m. from mid-May to mid-September at least once a month on a rotating basis in the following major commercial corridors or portions thereof: Hastings Street from Boundary Road to Gamma Avenue (may coincide with Hats Off Day) Kingsway from Patterson Avenue to Royal Oak Avenue Edmonds Street between Kingsway and Canada Way 6th Street between Edmonds Street and 10th Avenue Central Boulevard (may coincide with July 1st Street Fest); THAT the car free street be for the use of pedestrians, alternate mobility users (active transportation), roller skaters, vendors, entertainers, food trucks and local businesses to expand their business onto sidewalk or curbside; and THAT businesses in the affected corridors be canvassed for their input on the initiative.	Engineering	Ongoing	Being addressed by PRC.
2024 - 039	29-Jan-24	Other Business	13.2	Notice of Motion: Mayor Hurley - Re: Independent Investigation of Refinery Incident	THAT the Mayor, on behalf of Council, submit a request to the BC Energy Regulator for an independent investigation of the incident at Parkland's Refinery in Burnaby on January 21, 2024; and THAT the Mayor, on behalf of Council, send a letter to the Minister of Energy, Mines and Low Carbon Innovation requesting support for the independent investigation by the BC Energy Regulator.	Legislative Services	Completed	

2024 - 040	29-Jan-24	Other Business	13.2	Notice of Motion: Mayor Hurley - Re: Independent Investigation of Refinery Incident	THAT staff explore the feasibility of recovering the costs incurred by Burnaby taxpayers from Parkland refinery for the deployment of fire personnel in response to the January 21st incident.	Multiple	Completed	Finance and Fire
2024- 026	29-Jan-24	Administrative Reports	6.11	Speculation and Vacancy Tax	THAT the report titled "Speculation and Vacancy Tax" dated January 29, 2024, be received for information; THAT the report titled "Speculation and Vacancy Tax" dated January 29, 2024, be received for information; and THAT the proposed response to the Province (Attachment 1) be submitted. THAT the City of Burnaby send a request to UBCM to solicit the Province to allow other municipalities to implement the Speculation and Vacancy Tax.	Finance	Completed	
	29-Jan-24	Administrative Reports		CA - Enterprise Content Management Platform	THAT a contract award to StoneShare Inc. for an estimated total cost of \$1,313,900.00 including GST in the amount of \$62,500.00 and PST in the amount of \$1,400.00 as outlined in the January 29, 2024 report titled "CA – Enterprise Content Management Platform", be approved; and THAT final payment be based on the actual quantity of goods and services delivered and unit prices as submitted.	Information Technology	Completed	
	29-Jan-24	Administrative Reports		CI - Supply and Maintenance of MultiFunction Printers Copiers	THAT a contract increase to Xerox Canada Ltd. for an estimated total cost of \$1,602,745 including GST and PST in the amount of \$171,723 as outlined in the Council Report titled "CI – Supply and Maintenance of Multifunction Printers Copiers" dated for January 29, 2024 be approved; and THAT final payment will be based on the actual quantity of printed impressions (pages) and services delivered as submitted.	Information Technology	Completed	
2024 - 042	12-Feb-24	Delegations and Presentations	5.1	UNITE HERE Local 40 - Re: Sheraton Hotel Vancouver Airport Hotel Strike	THAT the City support hotel and hospitality workers to receive fair wage settlement, and write a letter to Larco Hospitality expressing the same.	Corporate Services	Completed	

2024 - 043	12-Feb-24	Administrative Reports	6.1.	Water Metering for Small Scale Multi-Unit Housing	<p>THAT staff be directed to prepare a water metering strategy, encompassing a detailed implementation plan for the conversion of existing services and a billing rate strategy; and</p> <p>THAT the strategy include investigating a value-based funding approach to undertaking capital investments in the water, storm and sewer systems; and</p> <p>THAT the City Solicitor be authorized to bring forward amendments to Burnaby Waterworks Regulation Bylaw, substantially as set out in section 3.2 of the report titled "Water Metering for Small Scale Multi-Unit Housing" dated February 12, 2024, to require the installation of water meters in all new developments effective July 1, 2024.</p>	Engineering	Ongoing	<p>Staff are preparing a water metering strategy, encompassing a detailed implementation plan for the conversion of existing services and a billing rate strategy which requires consultation and input from several other departments and will be presented in the fall to Council. The City Solicitor brought forward amendments to Burnaby Waterworks Regulation Bylaw and Council has adopted the bylaw changes requiring the installation of water meters in all new developments effective July 1, 2024.</p>
2024 - 044	12-Feb-24	Administrative Reports	6.2.	Statutory Right-of-Way for Third-Party Utilities on City-owned Development Sites	<p>THAT the granting and execution of any necessary Statutory Rights of Way over those City-owned sites (see Attachment 1) in this report titled "Statutory Rights of Way for Third-Party Utilities on City-Owned Sites", dated February 12, 2024, in favour of third-party utility providers to install infrastructure required to service the sites, be authorized.</p>	Planning and Development	Completed	<p>Any necessary SROW will be granted, as individual projects advance.</p>
2024 - 045	12-Feb-24	Administrative Reports	6.3.	DVP #23-08 - 8888 University Drive - SFU Radio Tower Replacement Variance	<p>THAT Development Variance Permit #23-08 (see Attachment 2) included in the report titled "DVP #23-08 - 8888 University Drive - SFU Radio Tower Replacement Height Variance" dated February 12, 2024, be approved; and</p> <p>THAT the City Solicitor be directed to register notice of Development Variance Permit</p>	Planning and Development	Completed	
2024 - 046	12-Feb-24	Administrative Reports	6.4.	CA - Electric Automated Side Load Refuse Truck	<p>THAT a contract be awarded to Rollins Machinery Limited for an estimated total cost of \$1,057,773 including GST and PST in the amount of \$113,333 as outlined in the report titled "CA – Electric Automated Side Load Refuse Truck" dated for February 12, 2024 be approved; and</p> <p>THAT final payment be based on the actual quantity of goods and services delivered and unit prices as submitted.</p>	Finance	Completed	

2024 - 047	12-Feb-24	Administrative Reports	6.5.	CA - South Burnaby Pavement Restoration and Sidewalk Upgrades	THAT a contract award to Jack Cewe Construction Ltd., for an estimated total cost of \$3,411,383 including GST in the amount of \$162,447 as outlined in the report titled "CA – South Burnaby Pavement Restoration and Sidewalk Upgrades" dated for February 12, 2024 be approved; and THAT final payment be based on the actual quantities of services delivered, and unit prices as tendered.	Finance	Completed	
2024 - 048	12-Feb-24	Administrative Reports	6.6.	CA - 2024 Storm Network Expansion	THAT a contract award to Complete Utility Contractors Ltd., for an estimated total cost of \$5,085,643 including GST in the amount of \$242,174 as outlined in the Report titled "CA – 2024 Storm Network Expansion" dated for February 12, 2024 be approved; and THAT final payment be based on the actual quantities of services delivered, and unit prices as tendered.	Finance	Completed	
2024 - 049	12-Feb-24	Social Planning Committee	7.1.	Notice of Motion: Social Change Awards (City Awards Program Review)	THAT staff be directed to review and modernize the awards that the City of Burnaby issues and explore adding a social change lens to existing awards or establishing a new category of social change awards with the intention of recognizing and uplifting important work that benefits vulnerable community members.	Planning and Development	Not Started	
2024 - 060	12-Feb-24	Correspondence	12.1	Burnaby Artists Guild - Re: Request for Temporary Events Signs on Burnaby Public Property	THAT Council approve the request from Burnaby Artists Guild for temporary signs to be placed on public property to advertise the annual Original Art Show to be held at Shadbolt Centre for the Arts on March 15 to 17, 2024, and that staff work with the organizers to determine appropriate location and number of signs to be placed on City boulevards.	Engineering	Completed	
2024 - 061	12-Feb-24	Other Business	13.1.	Notice of Motion: Developing a Community Investment Model to Finance and Support Sustainable Energy Development in Burnaby	THAT staff be directed to explore the feasibility of establishing a community investment model (e.g. co-operative) that would allow residents of British Columbia, municipalities, First Nations, credit unions, and pension funds to financially invest in the Burnaby District Energy Utility (DEU), and to share in the DEU's profits.	Multiple	Not Started	Finance and Engineering

2024 - 063	26-Feb-24	Administrative Reports	6.1.	Culture Special Events Program Review	<p>THAT the Culture Special Events Program Review (Attachment 1) be received for information;</p> <p>THAT a reduction of \$95,000 to the Burnaby Blooms and Free Summer Community Events One Time Funding as described in this report titled "Culture Special Events Program Review" dated February 26, 2024 be approved;</p> <p>THAT this reduction of \$95,000 be approved for reallocation to other ongoing Culture programs, specifically the 2024 theatre season at the Shadbolt Centre of the Arts; and</p> <p>THAT staff investigate the feasibility of changing the format of the Blues and Roots to a weekend festival using all of the Deer Lake grounds; and</p> <p>THAT a partnership with Tourism Burnaby be explored for the purpose of cost sharing for larger music concerts and festivals.</p>	Parks Recreation and Culture	In Progress	Staff currently working on the last 2 resolutions and a report is expected to come forward in the Fall. The first three resolutions are complete.
2024 - 064	26-Feb-24	Administrative Reports	6.2.	CI - Progressive Design Build - James Cowan Theatre Redevelopment Project - Phase II	<p>THAT a contract increase to Ledcor Design-Build (BC) Inc. for an estimated cost of \$52,309,611 including GST in the amount of \$2,490,934, as outlined in the Council Report titled "CI – Progressive Design Build – James Cowan Theatre Redevelopment Project – Phase II" dated for February 26, 2024, be approved;</p> <p>THAT a contract increase is approved for an allowance for anticipated contingency and permits for an estimated cost of \$1,307,741 including GST in the amount of \$62,274; and</p> <p>THAT final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.</p>	Finance	Completed	
2024 - 065	26-Feb-24	Administrative Reports	6.3.	CI - Construction Management and Construction - Ventana Construction Corp	<p>THAT a contract increase to Ventana Construction Corp. for an estimated total cost of \$3,284,978 including GST in the amount of \$156,428 as outlined in Council Report titled "CI - Construction Management and Construction – Ventana Construction Corp." dated for February 26, 2024, be approved; and</p> <p>THAT final payment will be based on the actual quantity of good and services delivered and unit rates as tendered.</p>	Finance	Completed	

2024 - 066	26-Feb-24	Administrative Reports	6.4.	Heights Merchants Association (HMA) BIA Renewal (Hastings Street)	<p>THAT staff be authorized to work with the Heights Merchant Association (HMA) towards the renewal of the Hastings Street Business Improvement Area, as outlined in the report titled, "Hastings Street Business Improvement Area (BIA) Renewal" dated February 26, 2024;</p> <p>THAT the City Solicitor be authorized to bring forward Burnaby Business Improvement Area (Hastings) Bylaw 2024, substantially as set out in Attachment 4 and;</p> <p>THAT a copy of this report be sent to the President of the Heights Merchants Association.</p>	Finance	In Progress	Bylaw Final Adoption date to be completed on April 29 Council Meeting
2024 - 067	26-Feb-24	Administrative Reports	6.5.	REZ #23-13 - 650 Sussex Avenue - Hotel Use	<p>THAT the report be amended to add the following additional wording at the end of the proposed zoning "...and in accordance with the development plan entitled "Highline – Hotel Use" prepared by Chris Dikeakos Architects Inc.)", and to include "Common Property, Strata Plan EPS9598" to Schedule A-1, and "Common Property, Strata Plan EPS9897" to Schedule A-2.</p>	Planning and Development	Completed	
2024 - 068	26-Feb-24	Administrative Reports	6.5.	REZ #23-13 - 650 Sussex Avenue - Hotel Use	<p>THAT a Rezoning Bylaw for REZ #23-13 be prepared and advanced to First and Second Reading at a future Council meeting;</p> <p>THAT an amendment to the Metrotown Downtown Plan as outlined in Section 3.5 of this report by the General Manager Planning and Development, Rezoning Reference #23-13 dated February 26, 2024, be approved to take effect upon the granting by Council of Second Reading of the Rezoning Amendment Bylaw related to the subject site;</p> <p>THAT a Public Hearing not be held for the Rezoning Bylaw for REZ#23-13, as it is consistent with the Burnaby Official Community Plan; and</p> <p>THAT the items listed (see Attachment 4: Rezoning Prerequisites) to the report titled "REZ #23-13 – 6505 Sussex Avenue – Hotel Use" dated February 26, 2024, be established as prerequisites to consideration of Final Adoption of the Rezoning Bylaw for REZ #23-13.</p>	Planning and Development	In Progress	Timing dependent on applicant meeting rezoning requirements
2024 - 069	26-Feb-24	Administrative Reports	6.6.	REZ #23-21 - 4244 Norland Avenue - Permit Full Range of Uses under the P2 District	<p>THAT a Rezoning Bylaw for REZ #23-21 be prepared and advanced to First and Second Reading at a future date of Council;</p> <p>THAT a Public Hearing not be held for the Rezoning Bylaw for REZ #23-21, as it is consistent with the Burnaby Official Community Plan; and,</p> <p>THAT the approval of the rezoning application from the Ministry of Transportation and Infrastructure be established as a prerequisite to the completion of the rezoning.</p>	Planning and Development	In Progress	Second Reading granted March 25, 2024. Project to advance to Third and Final as prerequisites fulfilled.

2024 - 070	26-Feb-24	Administrative Reports	6.7.	Heritage Designation of Eagle Ford Neon Sign	<p>THAT a Heritage Designation Bylaw be prepared and advanced to First Reading on March 11, 2024, and to Public Hearing on March 26, 2024;</p> <p>THAT the addition of the Eagle Ford Neon Sign to the Burnaby Community Heritage Register as a protected heritage landmark be approved; and</p> <p>THAT a copy of this report be forwarded to the Heights Merchants Association for their information.</p>	Planning and Development	Completed	
2024 - 071	26-Feb-24	Administrative Reports	6.8.	2024 LMLGA and UBCM Resolutions	<p>THAT the resolutions, outlined in Section 3.0 of this report for submission to the 2024 LMLGA Annual General Meeting and the 2024 UBCM Convention, be endorsed;</p> <p>THAT staff forward a copy of this report, accompanied by any applicable background reports and information, to the LMLGA via email and to the UBCM, located at Suite 60 – 10551 Shellbridge Way, Richmond, BC V6X 2W9; and</p> <p>THAT copies of this report be forwarded for information to Burnaby MLAs.</p>	Planning and Development	Completed	
2024 - 072	26-Feb-24	Administrative Reports	6.9.	CE - Towing and Storage Services	<p>THAT a five-year contract extension to Mundie’s Towing, Storage & Service (1976) Ltd. for an estimated cost of \$250,000 including GST in the amount of \$11,905 and guaranteed total revenue to the City of \$1,165,500 including GST in the amount of \$55,500 as outlined in the Council Report titled “CE – Towing and Storage Services” dated for February 26, 2024 be approved; and,</p> <p>THAT final payment will be based on the actual quantity of goods and services delivered and payment rates as submitted.</p>	Finance	Completed	
2024 - 073	26-Feb-24	Administrative Reports	6.10.	CE - E-Comm Police Dispatch Services	<p>THAT a one-year contract extension to E-COMM Emergency Communications For BC Incorporated for an estimated cost of \$6,280,840, as outlined in the Council Report titled “CE – E-COMM Police Dispatch Services” dated for February 26, 2024; and</p> <p>THAT final payment will be based on the actual services delivered.</p>	Finance	Completed	

2024 - 074	26-Feb-24	Community Heritage Commission	7.1.	NOM: Tour of Chinese Canadian Museum	THAT staff coordinate with the Chinese Canadian Museum to organize a tour of the Museum and host a reception for City volunteers and stakeholders engaged in Chinese Canadian history research and commemoration; and THAT an expenditure of up to \$3,900 be allocated from the Advisory Bodies and Boards budget for the event.	Legislative Services	Completed	
2024 - 075	26-Feb-24	Planning & Development Committee	7.2.	Development Permit Transition	THAT the future use of Development Permits in Burnaby, as outlined in Sections 3.0 and 4.0 of the report titled "Development Permit Transition" dated February 14, 2024, be endorsed; and THAT the approval of future Development Permits be delegated to staff, as outlined in Section 3.3 of the report titled "Development Permit Transition" dated February 14, 2024.	Planning and Development	In Progress	
2024 - 077	26-Feb-24	Administrative Reports	8.1.	GA - UBCM Local Government Development Approval Program Grant Funding	THAT staff be authorized to submit an application to the UBCM Local Government Development Approvals Program, for up to \$150,000 in grant funding; THAT the proposed project activities, as described in Section 3.0 of the report entitled "GA – UBCM Local Government Development Approvals Program Grant Funding" dated February 26, 2024, be supported; and, THAT overall grant management, as required by the UBCM Local Government Development Approvals program, be undertaken.	Planning and Development	In Progress	Application submitted, pending UBCM decision. Grant management, including future reporting back to Council, to be undertaken if grant approved.
2024 - 089	26-Feb-24	Correspondence	12.1.	Petition: Requesting AEDs for Burnaby Outdoor Sports Facilities	THAT the petition titled "Petition for AEDs for Burnaby Outdoor Sports Facilities" from Ben Rohu, received by the City of Burnaby on February 20, 2024 and published on the February 26, 2024 Council agenda, be REFERRED to the Public Safety Committee.	Multiple	In Progress	Legislative Services / Community Safety / Parks, Recreation and Culture For Council report in June/July 2024

S2024 - 004	26-Feb-24	Information Reports	3.1	Development Funding Program (DFP) - Proposed Development cost Charges and Amenity Cost Charges	<p>THAT the report titled "Development Funding Program (DFP) - Proposed Development Cost Charges and Amenity Cost Charges", dated February 26, 2024, be received for information;</p> <p>THAT DCC and ACC calculations for Single Family Dwellings and Two Family Dwellings on a per unit basis be reconsidered;</p> <p>THAT the DRAFT ACC and DCC rates, as identified in Section 3.4 of the report, be approved; and</p> <p>THAT the communications plan, as identified in Section 4.0 of the report, be approved</p>	Multiple	Completed	<p>Planning and Development / Finance</p> <p>*Finance - Updated Status to Complete</p>
S2024 - 005	26-Feb-24	Information Reports	3.1	Development Funding Program (DFP) - Proposed Development cost Charges and Amenity Cost Charges	THAT staff include industrial and institutional development for ACCs contributions in the Community Engagement.	Planning and Development	In Progress	
2024 - 091	11-Mar-24	Delegations and Presentations	5.1.	Contract Worker Justice @ SFU - Campaign Endorsement	THAT Council endorse the demands and principles of the Contract Workers Justice campaign.	Legislative Services	Completed	
2024 - 092	11-Mar-24	Delegations and Presentations	5.2.	The Food Charity Association of Canada - Addressing Food Security in Burnaby - A Greenhouse Initiative	THAT staff be directed to work with the Food Charity Association of Canada to explore the feasibility of the proposed Greenhouse Initiative, as presented by the delegation at the March 11, 2024 Open Council meeting.	Lands and Facilities	In Progress	L&F and Planning to meet to discuss the next steps.
2024 - 093	11-Mar-24	Administrative Reports	6.1.	Deer Lake Trail Loop - Connected Pathways	THAT approval be given to the concept design for the Deer Lake Park pedestrian bridge, as outlined in the report titled "Deer Lake Trail Loop – Connected Pathways" dated March 11, 2024 with a Class C design and construction cost estimate of \$3,700,000 (excluding GST).	Parks Recreation and Culture	Completed	
2024 - 094	11-Mar-24	Administrative Reports	6.2.	Mintara Event Center - Outdoor Seating Expansion	THAT approval be given to the final design of the Mintara atop of Burnaby Mountain outdoor seating expansion, as outlined in the report titled "Mintara Event Center – Outdoor Seating Expansion" dated March 11, 2024.	Parks Recreation and Culture	Completed	
2024 - 095	11-Mar-24	Administrative Reports	6.3.	Burnaby Housing Authority - Reuest to Revise Draft Articles of Incorporation	THAT the draft Burnaby Housing Authority Articles of Incorporation be amended to limit investment of cash in excess of current operating requirements to investments described in Section 183 of the Community Charter, as set out in Attachment 2 of this report, and submitted to the Inspector of Municipalities.	Planning and Development	Completed	

2024 - 096	11-Mar-24	Administrative Reports	6.4.	CBBAHR Grant Request for Non-Market Housing Development at 3838 Hastings Street	THAT a grant from the Community Benefit Bonus Affordable Housing Reserve in the amount of \$3,054,700 to S.U.C.C.E.S.S. Affordable Housing Society to offset capital costs for a new non-market housing development at the City-owned site at 3838 Hastings Street, be approved.	Planning and Development	In Progress	Housing Grant Agreement is being drafted
2024 - 097	11-Mar-24	Administrative Reports	6.5.	DVP #22-04 - 355 Willingdon Avenue N.	THAT the issuance of Development Variance Permit #22-04 (see Attachment 2) to the report titled "DVP #22-04 - 355 Willingdon Ave N" dated March 11, 2024 be approved; and, THAT the City Solicitor be directed to register notice of Development Variance Permit #22-04 with the Land Title Office.	Planning and Development	In Progress	LS to send signed Permit to Legal
2024 - 098	11-Mar-24	Environment Committee	7.1.	2024 Preliminary Environment Week	THAT the proposed approach for the 2024 Environment Week, as presented in Section 3.1 of the report titled "2024 Preliminary Environment Week Program", dated February 21, 2024, be approved.	Planning and Development	Completed	
2024 - 099	11-Mar-24	Environment Committee	7.2.	World Rivers Day Commemorative Sign and Feasibility Study	THAT staff be authorized to install a new World Rivers Day commemorative sign at Fraser Foreshore Park, as outlined in Section 3.0 of the report titled "World Rivers Day Commemorative Sign and Feasibility Update", dated February 21, 2024.	Parks Recreation and Culture	Completed	
2024 - 100	11-Mar-24	Planning & Development Committee	7.3.	NOM: Burnaby Neighbourhood House North	THAT staff be directed to search for a development partner to supply the amenity needs for Burnaby Neighbourhood House in the Burnaby North corridor; and THAT staff be directed to explore alternative interim solutions in partnership with the City and Burnaby Neighbourhood House.	Planning and Development	Not Started	
2024 - 101	11-Mar-24	Parks, Recreation & Culture Committee	7.4.	BCRPA Symposium	THAT an expenditure of up to \$10,000 for up to five (5) Parks, Recreation and Culture Committee members to attend the 2024 BCRPA Symposium in Penticton, BC from May 1-2, 2024, be approved.	Legislative Services	Completed	

2024 - 102	11-Mar-24	Public Safety Committee	7.5.	Burnaby Policy on Community Initiated Memorials	THAT the proposed City of Burnaby Policy on Community Initiated Memorials, as outlined in the report titled "Burnaby Policy on Community Initiated Memorials" dated February 28, 2024, be approved.	Community Safety	Completed	
2024 - 103	11-Mar-24	Public Safety Committee	7.6.	Nasal Naloxone Pilot Program Update	THAT staff be authorized to continue placing naloxone nasal spray kits at City recreation centres and libraries, as outlined in the report titled "Nasal Naloxone Pilot Program Update" dated February 28, 2024; and THAT staff be authorized to place naloxone nasal spray kits at the additional locations, as outlined in the report titled "Nasal Naloxone Pilot Program Update" dated February 28, 2024; and THAT a copy of this report be forwarded to the Library Board for information.	Community Safety	Completed	
2024 - 104	11-Mar-24	Public Safety Committee	7.7.	Approval for Fire Services Bylaw Replacement	THAT staff be authorized to initiate work to replace the Burnaby Fire Services Bylaw 2004, as outlined in the report titled "Approval for Fire Services Bylaw Replacement" dated February 28, 2024.	Community Safety	In Progress	Completion anticipated by May 2024
S2024 - 006	12-Mar-24	Administrative Reports	4.1	Development Funding Program (DFP) - Proposed Development cost Charges and Amenity Cost Charges	THAT the Development Cost Charge rates set out in Attachment 3, as outlined in this report titled "Development Funding Program (DFP) – Final Development Cost Charges and Amenity Cost Charges" dated March 12, 2024, be approved; THAT the City Solicitor be directed to prepare a Development Cost Charges Bylaw using the final approved DCC rates, and other related bylaws and bylaw amendments; THAT the Amenity Cost Charge rates set out in Attachment 3 of this report be approved; and THAT the City Solicitor be directed to prepare an Amenity Cost Charges Bylaw using the final approved ACC rates, and other related bylaws.	Multiple	Completed	Legal/ Planning and Development / Finance
2024 - 113	25-Mar-24	Delegations and Presentations	5.1	Delegation: Burnaby Association for the South East Side (BASES) - Re: Community Projects and Out of School Program Update	THAT staff be directed to work with the Burnaby Association for the South East Side (BASES) to explore ways the City can support their efforts to find a new affordable space.	Lands and Facilities	In Progress	L&F to work with Planning.
2024 - 114	25-Mar-24	Delegations and Presentations	5.3	Delegation: Nikkei Place Foundation - Re: Cherry Blossom-Maple Lane Project along Highland Park Line Trail	THAT the delegation's presentation be REFERRED to staff to work with Nikkei Place on the feasibility and process of the Cherry Blossom/Japanese Maple Lane Project.	Multiple	Not Started	Parks, Recreation and Culture / Engineering

2024 - 115	25-Mar-24	Administrative Reports	6.1	Burnaby Mountain Bike Skills Course	THAT approval be given to the final design of the Burnaby Mountain Bike Skills Course with a Class 'C' cost estimate of \$4,720,000 (excluding GST).	Parks Recreation and Culture	Completed	
2024 - 116	25-Mar-24	Administrative Reports	6.2	Barnet Marine Park Parking Reservation Program	THAT the proposed Parking Reservation Program, as outlined in this report titled "Barnet Marine Park Parking Reservation Program" dated March 25, 2024 be approved; and THAT the City Solicitor be authorized to bring forward amendments to the Burnaby Parks Parking Regulation Bylaw 1991 and Burnaby Bylaw Notice Enforcement Bylaw 2009, as described in the report.	Parks Recreation and Culture	Completed	
2024 - 117	25-Mar-24	Administrative Reports	6.3	Tax Sale Mandated Procedural Changes 2024	THAT the report titled "Tax Sale Mandated Procedural Changes 2024", dated March 25, 2024, be received for information; and THAT a letter be written to the Ministry of Municipal Affairs to raise concerns regarding the challenges faced by the City in implementing the changes proposed as outlined in section 3.4 of this report; and THAT a copy of the letter be sent to neighbouring municipalities.	Finance	In Progress	Letter in editing phase currently in progress to be sent to the Mayor's Office

2024 - 118	25-Mar-24	Administrative Reports	6.4	Development Funding Program (DFP) - Proposed Development cost Charges and Amenity Cost Charges	<p>THAT the City Solicitor be authorized to bring forward a Development Cost Charges Bylaw (the "New DCC Bylaw") to impose development cost charges substantially in the form in Attachment 1 to the report titled "Development Funding Program (DFP) - Development Cost Charges Bylaw and Amenity Cost Charges Bylaw and Related Bylaws and Bylaw Amendments" dated March 25, 2024;</p> <p>THAT the City Solicitor be authorized to bring forward an amendment to Burnaby Development Cost Charges Bylaw 1979 (the "Existing DCC Bylaw Amendment"), substantially in the form in Attachment 2 to the report;</p> <p>THAT the City Solicitor be authorized to bring forward a bylaw to establish development cost charges reserve funds substantially in the form in Attachment 3 to the report;</p> <p>THAT the City Solicitor be authorized to bring forward an Amenity Cost Charges Bylaw to impose amenity cost charges substantially in the form in Attachment 4 to the report;</p> <p>THAT the City Solicitor be authorized to bring forward a bylaw substantially in the form in Attachment 5 to the report to establish a statutory amenity cost charges reserve fund; and</p> <p>THAT after Council has given three readings to the New DCC Bylaw and Existing DCC Bylaw Amendment, staff be directed to submit the New DCC Bylaw and Existing DCC Bylaw Amendment to the Inspector of Municipalities for approval.</p>	Multiple	In Progress	<p>Legal / Planning and Development / Finance</p> <p>Finance Notes: ACC Bylaw - tentatively scheduled to be completed by the last Council meeting in June DCC Bylaw - upon the approval of the Municipalities Inspector, tentatively scheduled to be completed by last Council meeting in June</p>
2024 - 120	25-Mar-24	Administrative Reports	6.6	TUP #23-04 - 5609 Imperial Street - Retail Grocery Store	THAT the issuance of Temporary Use Permit #23-04, included as Attachment 2 to the report titled "TUP #23-04 - 5609 Imperial Street – Retail Grocery Store" dated March 25, 2024, be approved.	Planning and Development	Completed	
2024 - 121	25-Mar-24	Administrative Reports	6.7	Noise Variance - Authorization for Special Outdoor Events 2024	THAT approval be given for up to 58 events at Deer Lake Park, at Central Park and Swangard Stadium between April 1, 2024 and November 1, 2024.	Parks Recreation and Culture	Completed	
2024 - 122	25-Mar-24	Administrative Reports	6.8	2024 Heritage BC Conference	THAT an expenditure of up to \$5,000 for up to two (2) Community Heritage Commission members to attend the 2024 BC Heritage Conference in Nelson, BC from May 1-3, 2024, be approved	Legislative Services	Completed	
2024 - 123	25-Mar-24	Executive Committee of Council	7.1.	Burnaby Neighbourhood House Contribution Agreement	THAT the Burnaby Neighbourhood House Society Contribution Agreement included as Attachment 2 to the report titled "Burnaby Neighbourhood House Contribution Agreement" dated March 6, 2024, be approved.	Planning and Development	Completed	

2024 - 124	25-Mar-24	Planning & Development Committee	7.2	Liquor and Cannabis Policy Review - Recommended Actions	<p>THAT the report titled "Liquor and Cannabis Policy Review - Recommended Actions" be REFERRED to staff to further include considerations and feasibility related to:</p> <ul style="list-style-type: none"> ·adding a maximum number of new public and private liquor licences over a specific span of years; ·adding a maximum number of new public and private cannabis licences over a specific span of years; ·that the policy provide additional information on the intake process, prioritization and selection criteria; <p>THAT the draft policy be sent back to the Planning and Development Committee for further review and discussion; and</p> <p>THAT staff be directed to explore an annual business licence fee for cannabis stores commensurate with neighbouring municipalities.</p>	Planning and Development	In Progress	
2024 - 125	25-Mar-24	Transportation Committee	7.3.	NOM: Improving Traffic Safety	<p>THAT staff be directed to undertake a feasibility assessment to review the implementation of pedestrian safety measures such as no right turn on red lights at all intersections where there were over 5 or more casualty crashes involving pedestrians from 2018 – 2022.</p>	Engineering	Ongoing	A workplan has been organized to undertake the feasibility study.
2024 - 129	25-Mar-24	Planning & Development Committee	8.2	OCP Research - Community and Social Infrastructure Needs Assessment - project Initiation	<p>THAT the report titled "OCP Research - Community and Social Infrastructure Needs Assessment - Project Initiation" dated March 13, 2024, be received for information; and</p> <p>THAT the report be forwarded for information to the Social Planning Committee and the Parks, Recreation and Culture Committee for review and discussion.</p>	Multiple	Completed	Planning and Development / Legislative Services
2024-119	25-Mar-24	Administrative Reports	6.5	REZ # 23-22 - 4567 Canada Way -BCAA Skysigns	<p>THAT a Rezoning Bylaw for REZ #23-22 be prepared and advanced to First and Second Reading at a future Council meeting;</p> <p>THAT a Public Hearing not be held for the Rezoning Bylaw for REZ #23-22, as it is consistent with the Burnaby Official Community Plan; and</p> <p>THAT the items listed (see Attachment 2: Rezoning Prerequisites) to the report titled "REZ #23-22 – 4567 Canada Way – BCAA Skysigns" dated March 25, 2024, be established as prerequisites to consideration of Final Adoption of the Rezoning Bylaw for REZ #23-22.</p>	Multiple	In Progress	Legal / Planning and Development