

TO: MAYOR & COUNCILLORS
FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER
SUBJECT: **CA – FOUR (4) SIDE MOUNT ENGINE UNITS**
PURPOSE: To obtain Council approval to award a Contract Award (CA) for the supply and delivery of four side mount engine units for the Fire Department.

RECOMMENDATION

THAT a contract award to Safetek Emergency Vehicles Ltd. for an estimated total cost of \$9,730,238 including GST and PST in the amount \$1,042,526 as outlined in the report titled “CA - Four (4) Side Mount Engine Units” dated May 27, 2024 be approved; and

THAT final payment be based on the actual quantities of goods and services delivered and unit prices as submitted.

1.0 POLICY SECTION

The City’s Procurement Policy requires that contracts for goods, services, and construction with values over \$1,000,000 be approved by Council following a competitive procurement process.

2.0 BACKGROUND

Following a Request for Proposal (RFP) #33-02-24 Four (4) Side Mount Engine Units, one submission was received by the closing time on April 12, 2024. Based on the RFP’s evaluation criteria consisting of work methodology, conformance to specifications, pricing, qualifications, delivery lead time, maintenance, warranties and value-added offerings, Safetek Emergency Vehicles Ltd. had a high overall score.

3.0 GENERAL INFORMATION

The work of this contract includes the supply and delivery of four (4) side mount engine units. The recommendation includes replacement of four existing units (Side Mount Engine Unit’s #7505, 7507, 7508 and 7509), which will be sold on receipt of the replacements.

The recommended company, Safetek Emergency Vehicles Ltd., has provided similar vehicles in the past with a proven track record of performance and reliability to the satisfaction of the City.

There have been significant cost escalations to this type of work primarily due to the manufacturer's pricing of the chassis. In addition, inflation of raw materials contributes to the overall increase in costs.

The General Manager Community Safety concurs with this recommendation.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

The RFP #33-02-24 (Attachment 1) was publicly advertised. Upon closing, the City received a total of 1 submission.

5.0 FINANCIAL CONSIDERATIONS

Funding for this capital work is included in the 2024 - 2028 Financial Plan under Community Safety, Burnaby Fire Department – Vehicles – Replacement, Fire Truck Engine with a budget of \$11,850,000. Due to cost escalations noted above, additional plan of \$4,100,000 is required. To accommodate this contract award, a capital plan reallocation was made to defer the purchase of a Fire Truck – Ladder and Mobile Decontamination Unit, which will be requested in the next budget cycle.

This contract award will be accommodated under the following WBS elements: ABZ.0037 (\$2,432,560 including PST & GST), ABZ.0046 (\$2,432,560 including PST & GST), ABX.0047 (\$2,432,559 including PST & GST) and ABZ.0058 (\$2,432,559 including PST & GST).

Respectfully submitted,

Noreen Kassam, Deputy Chief Administrative Officer and Chief Financial Officer

ATTACHMENTS

Attachment 1 – RFP #33-02-24

REPORT CONTRIBUTORS

This report was prepared by Mike Libonati, Senior Buyer and reviewed by Robyn Tegart, Senior Manager Purchasing – Operations.