



COMMUNITY HERITAGE COMMISSION M I N U T E S

Thursday, February 15, 2024, 5:00 p.m.

Council Chamber, City Hall
4949 Canada Way, Burnaby, BC

PRESENT:

Councillor Daniel Tetrault, Chair
Councillor Richard T. Lee, Vice Chair
Councillor James Wang
Commissioner Margaret Austin
Commissioner Paul Kwon
Commissioner Catherine Liang
Commissioner Paddy Murphy
Commissioner Helen Phillips
Commissioner Roger Whitehouse

STAFF:

Nikki Best, Director Legislative Services / Corporate Officer
Deborah Tuytens, Cultural Heritage Manager
Julia Alforde, Acting City Archivist
Lisa Codd, Heritage Planner
Denise Chak, Administrative Officer 1

1. **CALL TO ORDER**

The Chair called the Commission meeting to order at 5:00 p.m.

2. **LAND ACKNOWLEDGEMENT**

The Chair, Councillor Tetrault, recognized the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

3. **ADOPTION OF AGENDA**

3.1 **Community Heritage Commission Agenda for February 15, 2024**

Councillor Tetrault advised there is an addition to the agenda under Other Business regarding a tour of the Chinese Canadian Museum.

THAT the agenda for the Community Heritage Commission meeting of February 15, 2024, be adopted, **AS AMENDED**.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Community Heritage Commission meeting held on November 9, 2023

Commissioner Whitehouse noted the omission of Commissioner Kent from the list of present members.

THAT the minutes of the Community Heritage Commission meeting held on November 9, 2023, be now adopted, **AS AMENDED**.

CARRIED UNANIMOUSLY

5. DELEGATIONS & INVITED PRESENTATIONS

5.1 Invited Presentation: Committee Orientation and Governance Updates Presenter: Nikki Best, Director Legislative Services / Corporate Officer

Nikki Best, Director Legislative Services / Corporate Officer appeared before the Commission to provide an orientation and governance updates. The speaker provided an overview of the function of select Committees of Council and highlighted the following documents with the Commission:

- Community Heritage Commission Terms of Reference;
- Code of Conduct Bylaw and Policy;
- Delegation Policy;
- Correspondence Policy;
- Respectful Workplace Policy;
- 2024 Calendar of Meetings; and
- Council Procedure Bylaw.

6. ADMINISTRATIVE REPORTS

No Administrative Reports were received.

7. INFORMATION REPORTS

7.1 VERBAL REPORT: INSIDE THE CITY ARCHIVES AND THE BURNABY VILLAGE MUSEUM

Julia Alforde, Acting City Archivist and Jane Lemke, Museum Curator, provided a PowerPoint presentation to highlight the functions and mandates of the City of Burnaby Archives and the Burnaby Village Museum (BVM).

The speakers highlighted the differences between museums and archives and the respective roles they play within the community, and provided an overview of history of the Burnaby Historical Society, the Village Museum (now known as the Burnaby Village Museum), and the City of Burnaby Archives.

J. Alforde provided an overview the life cycle of City records, which are determined by the City's Records Retention and Classification Schedule.

J. Lemke advised the goal of the BVM is to use its resources to welcome and help the community tell their stories and share knowledge.

**Commissioner Murphy left the meeting at 6:08 p.m.*

In closing, the speakers highlighted individual projects the Burnaby Archives and BVM are working on, and projects they are working collaboratively on, which include museum exhibits, publications, community record donations and the Heritage Burnaby website.

8. CORRESPONDENCE

8.1 Sean Sallis-Lyon - Re: Telus Boot Preservation

**Commissioner Murphy returned at 6:12 p.m.*

Correspondence was received from Sean Sallis-Lyon inquiring whether the Telus Boot could be preserved by giving it a heritage designation.

Staff advised the BC Tel (now known as Telus) building known as the "boot" is considered a landmark by some in the community. It was constructed in 1976. An application for redevelopment of the site is in progress, and includes the intent to retain the "boot" and construct new high-rise buildings to the site.

The Commission noted that while the building is unique and one of Burnaby's early towers, they did not feel it should be listed as a heritage resource on the Burnaby Community Heritage Register or heritage inventory.

Staff undertook to respond back to the writer.

9. **OTHER BUSINESS**

9.1 **NOTICE OF MOTION: MAYOR HURLEY AND COUNCILLOR TETRAULT – RE: TOUR OF THE CHINESE CANADIAN MUSEUM**

A notice of motion was submitted by Mayor Hurley and Councillor Tetrault seeking approval to organize a tour of the Chinese Canadian Museum and host a reception for City volunteers and stakeholders engaged in Chinese Canadian history research and commemoration.

THAT the Notice of Motion **BE WAIVED**.

CARRIED UNANIMOUSLY

With notice waived, the motion was put:

THAT staff coordinate with the Chinese Canadian Museum to organize a tour of the Museum and host a reception for City volunteers and stakeholders engaged in Chinese Canadian history research and commemoration; and

THAT an expenditure of up to \$3,900 be allocated from the Advisory Bodies and Boards budget for the event.

CARRIED UNANIMOUSLY

10. **ADJOURNMENT**

By unanimous consent, and without objection, the Commission meeting adjourned at 6:29 p.m.

Councillor Tetrault
CHAIR

Denise Chak
ADMINISTRATIVE OFFICER