



PLANNING AND DEVELOPMENT COMMITTEE M I N U T E S

Tuesday, June 25, 2024, 9:00 a.m.

**Council Chamber, City Hall
4949 Canada Way, Burnaby, BC**

PRESENT: Mayor Mike Hurley, Chair
Councillor Pietro Calendino, Vice Chair
Councillor Sav Dhaliwal, Member
Councillor Joe Keithley, Member (*participated electronically*)

ABSENT: Councillor Alison Gu, Member

STAFF: Noreen Kassam, Deputy Chief Administrative Officer / Chief Financial Officer
Lee-Ann Garnett, Deputy General Manager Planning & Development
May Phang, General Manager Engineering
Forrest Smith, Deputy General Manager Engineering
Johannes Schumann, Director Community Planning
Heather Edwards, Manager Parks Planning and Design
Alan Hill, Sr. Manager Engineering Development Services
Fred Lin, Senior Manager Transportation
Sarah Alexander, Director Business Operations, Lands & Facilities
Carl Isaak, Director Neighbourhood Planning and Urban Design
Rajvir Rao, Director International Relations and Strategic Partnerships
Nikki Best, Director Legislative Services / Corporate Officer
Kathryn Matts, Administrative Officer 2

1. CALL TO ORDER

The Chair called the Open Committee meeting to order at 9:02 a.m.

2. LAND ACKNOWLEDGEMENT

The Chair, Mayor Hurley, recognized the ancestral and unceded homelands of the hən̓q̓əmi̓nəm̓ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

3. ADOPTION OF AGENDA

3.1 Planning and Development Committee Agenda for June 25, 2024

THAT the agenda for the Planning and Development Committee meeting of Tuesday, June 25, 2024 be adopted, as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Planning and Development Committee Open meeting held on May 15, 2024

THAT the minutes of the Planning and Development Committee meeting held on May 15, 2024, be now adopted.

CARRIED UNANIMOUSLY

5. DELEGATIONS & INVITED PRESENTATIONS

There were no delegations or invited presentations.

6. ADMINISTRATIVE REPORTS

6.1 PROPOSED DEVELOPMENT PROCEDURES BYLAW AMENDMENTS

The General Manager Planning and Development submitted a report proposing amendments to the *Burnaby Development Procedures Bylaw*.

THAT the proposed amendments to *Burnaby Development Procedures Bylaw 2022*, as described in Section 3.0 of the report titled “Proposed Development Procedures Bylaw Amendments” dated June 25, 2024, be approved; and

THAT the City Solicitor be authorized to bring forward amendments to *Burnaby Development Procedures Bylaw 2022*, effective July 22, 2024, substantially as set out in **Attachment 1** of the report.

CARRIED UNANIMOUSLY

Arising from discussion. the following motion was introduced:

THAT staff be directed to report back to Council on the applications submitted and approved in regard to delegated authority of the development procedures bylaw within one year of the proposed amendments coming into force.

CARRIED UNANIMOUSLY

6.2 STORMWATER MANAGEMENT REQUIREMENTS FOR SMALL MULTI-UNIT HOUSING

The General Manager Engineering submitted a report providing support for maintaining the 70% impervious maximum for R1 Small Scale Multi-Unit Housing (SSMUH) zones and seeking Council direction on developing stormwater management requirements for new developments in R1 SSMUH Districts.

THAT staff be authorized to develop on-site stormwater management requirements for new developments in R1 SSMUH District as outlined in the report “Stormwater Management Requirements for Small Scale Multi-Unit Housing”, dated June 25,2024.

CARRIED UNANIMOUSLY

7. INFORMATION REPORTS

7.1 OFFICIAL COMMUNITY PLAN - ECONOMIC DEVELOPMENT AND INDUSTRIAL LANDS - EMPLOYMENT LANDS NEEDS ASSESSMENT

The General Manager Planning and Development submitted a report providing the key findings from the Official Community Plan (OCP) Employment Lands Needs Assessment, including the attached “Burnaby Employment Land Needs Assessment: What We Heard Report”.

Danais Ponce, Planner 2, and Chun Lim, Planner 2, provided a PowerPoint presentation which outlined the Employment Lands Needs Assessment: What We Heard Report.

THAT the report titled “Official Community Plan Economic Development and Industrial Lands – Employment Lands Needs Assessment” dated June 25, 2024, be received for information.

CARRIED UNANIMOUSLY

8. **CORRESPONDENCE**

There was no correspondence received.

9. **OTHER BUSINESS**

There was no other business brought forward.

10. **ADJOURNMENT**

By unanimous consent, and without objection, the Open Committee meeting adjourned at 10:05 a.m.

CARRIED UNANIMOUSLY

Mayor Mike Hurley, CHAIR

Kathryn Matts, ADMINISTRATIVE
OFFICER 2