

**TO:** MAYOR & COUNCILLORS  
**FROM:** GENERAL MANAGER CORPORATE SERVICES  
**SUBJECT:** **SU: Q2 2024 OPEN RESOLUTIONS AND BYLAW TRACKING UPDATE**  
**PURPOSE:** To provide Council with the Q2 2024 Open Council resolutions and Bylaws status update.

## **RECOMMENDATION**

**THAT** the report titled “SU: Q2 2024 Open Resolutions and Bylaw Tracking Update” dated July 22, 2024, be received for information.

## **1.0 POLICY SECTION**

This report aligns with the City’s Corporate Strategic Plan (2022).

## **2.0 BACKGROUND**

In 2023, the Legislative Services Department implemented a new process in which Council resolutions requiring actions are numbered, tracked and assigned for follow-up by each department.

## **3.0 GENERAL INFORMATION**

The Open Resolutions Tracking Index for Q2 (and outstanding items from Q1 period), attached as **Attachment 1** to this report, consolidates resolutions from Council where staff are directed to act, whether related to existing priorities and workplans or provide additional direction. Each department was requested to update the index on the status of each resolution and provide a brief description if the item was “ongoing”, “in progress” “delayed” or “cancelled”.

The Bylaw Tracking Index (and outstanding items from Q1 period) is attached as **Attachment 2** to this report.

These information reports are provided on a quarterly basis for Council and public’s information. As each quarter is reported, any non-completed resolutions will be consolidated into the next reporting cycle.

## **4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT**

Not applicable.

## **5.0 FINANCIAL CONSIDERATIONS**

Not applicable.

Respectfully submitted,

Juli Halliwell, General Manager Corporate Services

## **ATTACHMENTS**

Attachment 1 – Open Resolution Tracking (Q1 and Q2)

Attachment 2 – Bylaw Tracking (Q1 and Q2)

## **REPORT CONTRIBUTORS**

This report was prepared by Blanka Zeinabova, Sr. Manager Legislative Services, and reviewed by Kathryn Matts, Administrative Officer 2.