

APPENDIX B: CORPORATE SERVICES

1.0 GENERAL

Staff have reviewed the current fees and charges under Schedules B1, B2 and B3. The proposed benchmark CPI increase of 3.45% is appropriate, barring the exceptions as outlined in this Appendix.

2.0 B1 - BOARD OF VARIANCE BYLAW

Staff are proposing the alignment of the Board of Variance (BOV) fee with those of the Development Variance Permit application, as outlined in Schedule E4 of the Consolidated Fees and Charges Bylaw. This adjustment is necessary to recoup the under-recovered costs associated with the processing of BOV applications. These applications require significant staff time, collaboration with multiple departments and staff attendance at hearings, public notice design, publication and notification, requiring a comparable level of effort to that of other variance applications. The revised fee would be set as per the DVP application fee (minor variance), at:

- Fee for less than three variances \$1,282.50.
- Fee for more than three variances \$1,923.50.

3.0 B2 - FREEDOM OF INFORMATION BYLAW

3.1 The maximum fees for services provided to different categories of applicants are set out in Schedule 1 of the *Freedom of Information and Protection of Privacy Act (FOIPPA) Regulation*. As such, all fees within Schedule B2 are held at current values and the language have been consistently applied to match the regulation.

3.2 The fee titled “*per minute for cost of use of central mainframe processor and all locally attached devices*” set at \$16.50, has adjusted to be \$7.50 and the language updated to “per ¼ hour for producing a record from a machine-readable record from a server or computer” to be consistent with the *FOIPPA Regulation*.