

APPENDIX E: PLANNING AND DEVELOPMENT

1.0 GENERAL

Staff have reviewed the current fees and charges within the Planning and Development section of the bylaw. The proposed benchmark CPI increase of 3.45% is appropriate, barring the exceptions as outlined in this Appendix. Where necessary, additions and deletions to the bylaw are described below.

2.0 E2 – BUILDING BYLAW

Damage Deposits and Inspection Fees - Separated or abutting sidewalk (per square metre)

Upon advice from Engineering, the wording of this charge is being amended to read (“per panel”), which will align with the charge for Monolithic Sidewalk (per panel). As such, the charge will now read \$631 per panel. This updated charge reflects the size of each panel and includes an increase for CPI.

3.0 E3 - CONSTRUCTION AND DEMOLITION WASTE DIVERSION BYLAW

The Construction and Demolition Waste Diversion Bylaw has completed a full year of implementation. The Climate Action team is in the process of bringing forward a report to Council on program performance since its implementation. At this time, the deposit rates (meant as an incentive to ensure materials are diverted from the landfill) align with deposits within the region for similar programs. Given this, and that staff are seeing favourable outcomes, it is proposed that rates are held at current levels for 2025.

4.0 SCHEDULE E5 – ELECTRICAL BYLAW

Electrical Permit and Inspection Fees - Review of preliminary or modified drawings and specifications

The current bylaw provides a per hour charge for a minimum period of two hours. A minor wording amendment is required to change the minimum period to 0.5 hours.

5.0 SCHEDULE E6 – GAS BYLAW

Gas Permit and Inspection Fees - Review of preliminary or modified drawings and specifications

The current bylaw provides a per hour charge for a minimum period of two hours. A minor wording amendment is required to change the minimum period to 0.5 hours.

6.0 SCHEDULE E8 – PLUMBING BYLAW

6.1 Plumbing Permit and Inspection Fees - Review of preliminary or modified drawings and specifications

The current bylaw provides a per hour charge for a minimum period of two hours. A minor wording amendment is required to change the minimum period to 0.5 hours.

6.2 Cross Connection Device (CCD) Fees

Following a review of municipal charges for Cross Connection Devices, it is proposed that a small reduction to the minimum charge is applied for 2025. With the continued growth in new high-rise units, the minimum charge rate in its current form is resulting in a variance between planned and actual revenue. By reducing the rate, the City will minimize the impact upon high rise units and variances to revenue projections.

It is proposed that the minimum charge rate be capped at \$4.50 (non-discounted). It is also proposed that the per device rate is rounded to \$59.00 (non-discounted). Customers receive a 5% discount for payment by the due date as posted on annual Utility Notices.

7.0 E10 - SUBDIVISION CONTROL BYLAW

Subdivision Application Fees (Section 8)

Several references under subdivision application fees have been updated to reflect zoning bylaw amendments as adopted by Council on June 10, for the creation of a single zoning district for all single and two-family areas of Burnaby, in accordance with provincial legislation on small-scale multi-unit housing.

8.0 E12 - ZONING BYLAW

8.1 Environmental Review Application Fees

Wording within the Environmental Review Application Fee section of the bylaw has been updated to reflect zoning bylaw amendments as adopted by Council on June 10, for the creation of a single zoning district for all single and two-family areas of Burnaby, in accordance with provincial legislation on small-scale multi-unit housing.

8.2 Preliminary Plan Approval Application Fees

Staff recommend removing the fee associated with “Temporary COVID-19 pandemic reopening measures” as the related zoning provisions expired as of March 31, 2023, as per Section 6.26 of the Burnaby Zoning Bylaw, and were not subsequently renewed by the General Manager of Planning and Development. Any associated regulations in the Burnaby Zoning Bylaw will be removed through the ongoing Zoning Bylaw Rewrite project, which is targeting adoption of a new Burnaby Zoning Bylaw prior to the end of 2025.