

TO: MAYOR & COUNCILLORS

FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER

SUBJECT: **CA – PROCESSING OF GREEN WASTE COMPOSTABLE MATERIALS**

PURPOSE: To obtain Council approval for a Contract Award (CA) for the loading, transporting, and environmentally responsible processing of green waste compostable materials.

RECOMMENDATION

THAT a contract award to GFL Environmental Inc. for a five-year term with an estimated total cost of \$19,988,160 including GST in the amount of \$951,818 as outlined in the report titled “CA – Processing of Green Waste Compostable Materials” dated August 26, 2024 be approved;

THAT final payment be based on the actual quantity of goods and services delivered and unit prices as submitted; and,

THAT staff be authorized to continue to explore partnership opportunities with private and municipal establishments for the development of additional in-region processing capacity to support the goal of providing alternative long-term options back to Council prior to the expiration of this proposed contract term.

1.0 POLICY SECTION

The City's Procurement Policy requires that contracts for goods, services and construction with values over \$1,000,000 be approved by Council following a competitive procurement process.

2.0 BACKGROUND

Following RFP #22-01-24 Processing of Green Waste Compostable Materials, six submissions were received by the closing time on May 8, 2024. Based on the RFP's evaluation criteria consisting of experience, qualifications and past performance, proposed methodology and work plan, total cost, and value-added offerings, GFL Environmental Inc. received the highest overall score. The contract term is from November 1, 2024 to October 31, 2029 with options to renew for five (5) one (1) year renewal periods OR one (1) five (5) year period at the City's discretion.

The scope of work includes all labour, equipment and materials for the on-site loading, hauling, transporting, and processing of green waste compostable materials from the City's Eco-Centre as well as the supply and delivery of blended topsoil products which incorporate the processed green waste compostable materials collected from the City.

3.0 GENERAL INFORMATION

The City has been collecting Green Waste Materials from residents via curbside collection and drop-off at the City's Eco Centre for many years. The Green Waste Materials Collection Program has become an established waste diversion program that the residents of Burnaby consistently utilize. The City continues to promote diversion awareness of Green Waste Materials and expects the quantity of Green Waste Materials collected to grow in the future.

GFL Environmental Inc has provided similar services in the past with a proven track record for performance and reliability to the satisfaction of the City, and their prices are competitive and reflective of current market conditions. Review by City staff indicates that GFL Environmental Inc has the capability to successfully complete the work required under this contract. The General Manager Engineering concurs with this recommendation.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

RFP #22-01-24 Processing of Green Waste Compostable Materials (Attachment 1) was publicly advertised. Upon closing, the City received a total of six submissions.

5.0 FINANCIAL CONSIDERATIONS

Funding for this operating work is provided in the Engineering Operating Budget included in the 2024-2028 Financial Plan.

Respectfully submitted,

Noreen Kassam, Deputy Chief Administrative Officer and Chief Financial Officer

ATTACHMENTS

Attachment 1 – RFP #22-01-24

REPORT CONTRIBUTORS

This report was prepared by Rebecca Yeung, Senior Buyer, and reviewed by Robyn Tegart, Senior Manager Purchasing Operations.