

TO: MAYOR & COUNCILLORS
FROM: DEPUTY GENERAL MANAGER FINANCE
SUBJECT: **CI – IPD OWNER’S REPRESENTATIVE FOR THE CITY OF
BURNABY COMMUNITY SAFETY BUILDING PROJECT**

PURPOSE: To obtain Council approval to award a Contract Increase (CI) for Integrated Project Delivery (IPD) Owner’s Representative for the City of Burnaby Community Safety Building Project (formerly known as the New RCMP Detachment Project).

RECOMMENDATION

THAT a contract increase to EcoAmmo Sustainable Consulting (2017) Inc. for an estimated cost of \$572,250 including GST in the amount of \$27,250 as outlined in Council Report titled “CI – IPD Owner’s Representative for the City of Burnaby Community Safety Building Project” dated for September 23, 2024, be approved;

THAT the allowance for anticipated contingency for a budget cost of \$210,000 including GST in the amount of \$10,000 be approved; and

THAT final payment will be based on the actual quantity of goods and services delivered and unit rates as quoted.

1.0 POLICY SECTION

The City’s Change Order Policy requires Council’s approval for change orders, which individually or when accumulated with prior change orders, increases the total value of the contract by \$1,000,000.

2.0 BACKGROUND

On November 10, 2022, the City awarded a contract to EcoAmmo Sustainable Consulting (2017) Inc. for Owner’s Representative (“OR”) services, for an estimated value of \$531,647 including GST in the amount of \$25,317.

The work of this contract involves providing services as an OR from the project’s Validation Phase to the end of the Design/Procurement Phase. The OR facilitates project delivery by assisting the project team to understand and implement IPD and Lean strategies, onboarding and training for all project staff, Big Room facilitation (where Big Room is a meeting of all project partners for discussions and decision making), forecasting and dashboarding.

3.0 GENERAL INFORMATION

This recommendation is to approve a contract increase of \$572,250 including GST in the amount of \$27,250 to EcoAmmo Sustainable Consulting (2017) Inc and approve a contingency budget in the amount of \$210,000 including GST in the amount of \$10,000. The total estimated contract value will be \$1,313,897 including GST in the amount of \$62,567. The contract increase is required as EcoAmmo Sustainable Consulting (2017) Inc. has been providing additional services, including Project Implementation Team (PIT) participation and coordination, Project Management Team (PMT) facilitation, payment certification, and increased time commitment for Big Room facilitation.

The contract increase is also required to continue utilizing the services of EcoAmmo Sustainable Consulting (2017) Inc. during the Construction Phase of the project.

Contract History	Scope	Term	Accumulative Total Change (including GST)
Original Contract Award	Validation and Design	September 2022 to September 2024	\$ 531,647
Contract Increase	Detailed Design and Construction	October 2024 to August 2027	\$ 572,250
Allowance for Anticipated Contingency		September 2024 to August 2027	\$ 210,000
TOTAL			\$1,313,897

City staff have reviewed the proposed increase and believe it appropriately addresses the City’s needs at a fair cost. The General Manager of Lands and Facilities concurs with this recommendation.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

The RFP #246-10-22 (Attachment 1) was publicly advertised. Upon closing, the City received a total of six submissions.

5.0 FINANCIAL CONSIDERATIONS

This capital project is included in the 2024 – 2028 Financial Plan under Lands & Facilities – Civic Projects, RCMP Facility Redevelopment with a plan of \$193,000,000 funded from the Community Benefit Bonus Reserve.

The initial plan of \$193,000,000 was insufficient for the original IPD contract award from earlier this year due to increased contractor pricing, as validated by the IPD team from the preliminary cost estimates. The plan was increased to \$222,500,000 through a plan reallocation of \$29,500,000 from the City Hall Redevelopment project, as its scope has not been finalized and requires further review. The IPD contract award was presented and approved during the January 29, 2024 Council meeting.

This contract increase will be accommodated within the existing plan of \$222,500,000 under WBS element BAX.0021 (\$745,000 excluding GST).

Respectfully submitted,

Ratan Grewal, Deputy General Manager Finance

ATTACHMENTS

Attachment 1 – RFP #246-10-22

REPORT CONTRIBUTORS

This report was prepared by Sonny Dherari, Senior Buyer, and reviewed by Sophan Lum, Senior Manager, Procurement Services – Capital.