

TO: MAYOR & COUNCILLORS
FROM: DEPUTY GENERAL MANAGER FINANCE
SUBJECT: **CA – BURNABY LANEWAY UPGRADES (CA-3302)**
PURPOSE: To obtain Council approval for a Contract Award (CA) for the Burnaby Laneway Upgrades project.

RECOMMENDATION

THAT a contract award to Complete Utility Contractors Ltd. for an estimated total cost of \$3,483,573 including GST in the amount of \$165,885 as outlined in the report titled “CA – Burnaby Laneway Upgrades (CA-3302)” dated October 7, 2024 be approved; and

THAT final payment be based on the actual quantities of services delivered and unit prices as tendered.

1.0 POLICY SECTION

The City’s Procurement Policy requires that contracts for goods, services, and construction with values over \$1,000,000 be approved by Council following a competitive procurement process.

2.0 BACKGROUND

Following Tender 156-08-24 (CA-3302) Burnaby Laneway Upgrades, four tenders ranging from \$3,483,573 to \$6,431,376 were received by the closing time on September 5, 2024.

The lowest tenderer, Complete Utility Contractors Ltd., has completed previous projects under contract to the satisfaction of the City. Review by City staff and our consultant indicates the contractor has the necessary equipment and personnel to successfully complete the work required under this contract. The General Manager Engineering concurs with the recommendation.

3.0 GENERAL INFORMATION

The scope of this project includes construction work on seven laneways which includes:

- Installation of new storm sewers to replace existing ditches and culverts;
- Replacement of the existing roadway structure, encompassing asphalt and base gravels; and
- Implementation of a new typical laneway cross section standard complete with concrete roll over curb and gutter.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

Tender #156-08-24 (CA-3302) Burnaby Laneway Upgrades (Attachment 1) was publicly advertised. Upon closing, the City received a total of four submissions.

5.0 FINANCIAL CONSIDERATIONS

Funding for this work is included in the 2024 – 2028 Financial Plan under the Engineering – Infrastructure, Housing Choices - Laneway Paving & Other Offsite Servicing Program with an overall plan of \$18,502,600. This program is funded through the Housing Accelerator Fund which is Federal funding received by the City to support change within local governments and improve land use planning and development to accelerate the supply of new housing. This program will provide the infrastructure required to support properties eligible for the construction of laneway homes.

This contract award will be accommodated under WBS number: EMC.3302 (\$1,564,000 excluding GST) and ELA.3302 (\$1,753,8000 excluding GST).

Respectfully submitted,

Ratan Grewal, Deputy General Manager Finance

ATTACHMENTS

Attachment 1 – Tender 156-08-24 (CA-3302)

REPORT CONTRIBUTORS

This report was prepared by Steve Chan, Senior Buyer, and reviewed by Sophan Lum Senior Manager – Purchasing, Capital.