

**CITY OF BURNABY
BYLAW NO. 14684**

A BYLAW to amend
Burnaby Consolidated Fees and Charges Bylaw

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CONSOLIDATED FEES AND CHARGES BYLAW, AMENDMENT BYLAW NO. 2, 2024.**
2. Burnaby Consolidated Fees and Charges Bylaw, as amended, is further amended by repealing the Table of Contents and Schedules A to F in their entirety and replacing them with the Table of Contents and Schedules attached to this bylaw.
3. This bylaw comes into force and effect on January 1, 2025.

Read a first time this 9th day of September, 2024

Read a second time this 9th day of September, 2024

Read a third time this 9th day of September, 2024

Public Notice Dates this 19th day of September, 2024 and 26th day of September, 2024

Reconsidered and adopted this day of , 2024

MAYOR

CORPORATE OFFICER

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SCHEDULE A – COMMUNITY SAFETY

SCHEDULE A1 – BURNABY ANIMAL CONTROL BYLAW

ANNUAL LICENCE FEES FOR DOGS	Fee
▪ Unaltered dog	
○ If paid by March 1	\$67.00
○ If paid after March 1	\$80.00
▪ Spayed or neutered dog	
○ If paid by March 1	\$34.00
○ If paid after March 1	\$47.00
▪ Spayed or neutered vicious	
○ If paid by March 1	\$127.00
○ If paid after March 1	\$127.00
▪ Unaltered vicious dog	
○ If paid by March 1	\$192.00
○ If paid after March 1	\$192.00

LICENCE TRANSFER FEES	Fee
▪ Transfer to new owner	
○ Fee	\$15.00
▪ Transfer to replacement dog	
○ Fee	\$15.00
▪ Replacement Licence tag fee	
○ Fee	\$8.00

FEES FOR IMPOUNDMENT	Proposed
▪ For a licensed dog	
○ First impoundment	\$65.00
○ Second impoundment	\$192.00
○ Third and subsequent impoundments	\$383.00
▪ For an unlicensed dog	
○ First impoundment	\$125.00
○ Second impoundment	\$254.00
○ Third and subsequent impoundments	\$382.00
▪ For each vicious dog	
○ First impoundment	\$254.00
○ Each subsequent impoundment	\$508.00
▪ For all other animals	
○ First impoundment	\$28.00
○ Second impoundment	\$78.00
○ Third and subsequent impoundments	\$154.00
○ For special equipment used, if any, to effect the impounding	\$16.00

MAINTENANCE FEES	Fee
▪ Per day or part of a day:	
○ For each dog	\$21.00
○ For each cat or small animal	\$9.00
○ For any animal not listed above	\$16.00

SCHEDULE A2 - BURNABY BUSINESS LICENCE BYLAW

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Adult Services – Adult Telephone Services	\$4,489.00	\$4,489.00	N/A
Adult Services – Body Rub Premises	\$4,489.00	\$4,489.00	N/A
Adult Services – Escort Services	\$4,489.00	\$4,489.00	N/A
Adult Services – Pornographic Film Studio	\$4,489.00	\$4,489.00	N/A
Advertising Agent (Office)	\$641.00	\$192.00	\$192.00
Agent (Mobile)	\$364.00	\$128.00	N/A
Animal Service	\$641.00	\$192.00	\$192.00
N/A N/A Apartment – Per Dwelling Unit (\$3,500 max.)	\$38.00	\$38.00	N/A
Arcade	\$4,489.00	\$3,527.00	N/A
Auction House	\$641.00	\$192.00	\$192.00
Auto Body Repair and Painting	\$1,058.00	\$577.00	N/A
Auto Repair Shop	\$641.00	\$192.00	N/A
Auto Towing/Storage	\$641.00	\$192.00	N/A
Auto Tow Service	\$364.00	\$128.00	N/A
Bank	\$641.00	\$192.00	\$192.00
Beer and Wine Making	\$1,122.00	\$588.00	\$588.00
Beverage Container Return Centre	\$641.00	\$192.00	\$192.00
Bowling Alley	\$940.00	\$395.00	N/A
Cabaret – Class C Liquor Outlet	\$4,489.00	\$4,489.00	N/A
Car Dealer – New and Used	\$641.00	\$192.00	\$192.00
Car/Truck Rental	\$641.00	\$192.00	\$192.00
Car Wash/Detailing	\$641.00	\$192.00	N/A
Cart	\$107.00	\$107.00	N/A
Cemetery	\$641.00	\$192.00	N/A
Club	\$3,954.00	\$3,527.00	\$3,527.00

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Coin and/or Note Operated Machines (per machine)	\$37.00	\$37.00	N/A
Computer Services – General	\$641.00	\$192.00	\$192.00
Construction or Equipment Dealer	\$641.00	\$192.00	\$192.00
Contractor’s Shop and Yard	\$641.00	\$192.00	\$192.00
Contractor - Building	\$364.00	\$128.00	\$128.00
Contractor - Electrical	\$364.00	\$128.00	\$128.00
Contractor – Excavating	\$364.00	\$128.00	\$128.00
Contractor – Heating	\$364.00	\$128.00	\$128.00
Contractor – Landscaping	\$364.00	\$128.00	\$128.00
Contractor – Misc	\$364.00	\$128.00	\$128.00
Contractor – Moving	\$364.00	\$128.00	\$128.00
Contractor – Painting	\$364.00	\$128.00	\$128.00
Contractor – Plumbing	\$364.00	\$128.00	\$128.00
Contractor – Road Building	\$364.00	\$128.00	\$128.00
Contractor – Sanitary	\$364.00	\$128.00	\$128.00
Contractor – Wrecking	\$364.00	\$128.00	\$128.00
Credit Union	\$641.00	\$192.00	\$192.00
Curling Rink/Ice Rink	\$940.00	\$395.00	N/A
Customs Broker	\$641.00	\$192.00	\$192.00
Cyber Centres (6 or more computers)	\$641.00	\$192.00	\$192.00
Exercise Studio/Gym	\$770.00	\$299.00	\$299.00
Film Location	\$80.00	N/A	N/A
Financial Services – General	\$641.00	\$192.00	\$192.00
Fuel Dealer	\$823.00	\$342.00	N/A
Funeral Services	\$641.00	\$192.00	\$192.00
Gas Service Station	\$823.00	\$342.00	N/A
Health Services – Acupuncture	\$641.00	\$192.00	\$192.00
Health Services – Chiropractor	\$641.00	\$192.00	\$192.00
Health Services – Dentist/Dental Services	\$641.00	\$192.00	\$192.00
Health Services – General	\$641.00	\$192.00	\$192.00
Health Services – Laboratory	\$641.00	\$192.00	\$192.00
Health Services – Optometrist/Optician	\$641.00	\$192.00	\$192.00

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Health Services – Physician and Surgeon	\$641.00	\$192.00	\$192.00
Health Services – Therapist (Registered)	\$641.00	\$192.00	\$192.00
Home Based Business – Contractor	\$406.00	\$139.00	\$139.00
Home Based Business – Craft	\$406.00	\$85.00	\$85.00
Home Based Business – General	\$406.00	\$139.00	\$139.00
House Rental Licence*	\$139.00	\$139.00	N/A
Hotel/Motel/Auto Court – Per Suite or hotel/motel room (\$3,000 max)	\$38.00	\$38.00	N/A
House Trailer/RV Sales	\$641.00	\$192.00	\$192.00
IMBL (Inter-Municipal Business Licence)	\$259.00	\$259.00	N/A
Incinerator	\$4,489.00	\$4,489.00	N/A
Junk Dealer	\$1,122.00	\$395.00	N/A
Kennel	\$641.00	\$192.00	\$192.00
Laundry and/or Dry Cleaning Office	\$641.00	\$192.00	\$192.00
Laundry Plant/Laundromat	\$759.00	\$289.00	N/A
Liquor Establishment – Class A Hotel	\$4,489.00	\$3,954.00	N/A
Liquor Establishment – Class D Neighborhood Pub	\$4,489.00	\$3,954.00	N/A
Liquor Establishment – Beer and Wine Store	\$834.00	\$385.00	N/A
Lumber Broker – Office	\$641.00	\$192.00	\$192.00
Lumber Yard	\$641.00	\$192.00	N/A
Manufacturer – General 1-50 Persons	\$898.00	\$417.00	N/A
Manufacturer – General 51-150 Persons	\$940.00	\$459.00	N/A
Manufacturer – General 151+ Persons	\$1,112.00	\$631.00	N/A
Manufacturer – Processing Chemicals or Flammables 1- 50 Persons	\$1,282.00	\$770.00	N/A
Manufacturer – Processing Chemicals or Flammables 51- 150 Persons	\$1,753.00	\$1,176.00	N/A

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Manufacturer – Processing Chemicals or Flammables 151+ Persons	\$1,774.00	\$1,336.00	N/A
Manufacturer – Processing Food 1-50 Persons	\$1,122.00	\$588.00	N/A
Manufacturer – Processing Food 51-150 Persons	\$1,453.00	\$908.00	N/A
Manufacturer – Processing Food 151+ Persons	\$1,849.00	\$1,282.00	N/A
Miscellaneous Resident	\$641.00	\$192.00	\$192.00
Mobile Business	\$364.00	\$128.00	N/A
Not for Profit	\$80.00	\$37.00	\$37.00
Nursery	\$641.00	\$192.00	\$192.00
Office – Accountant	\$641.00	\$192.00	\$192.00
Office – Architect	\$641.00	\$192.00	\$192.00
Office – Barrister and Solicitor	\$641.00	\$192.00	\$192.00
Office – Cartage/Express	\$641.00	\$192.00	\$192.00
Office – Engineer	\$641.00	\$192.00	\$192.00
Office – General	\$641.00	\$192.00	\$192.00
Office – Manufacturer’s Agent	\$641.00	\$192.00	\$192.00
Oil Refinery	\$4,489.00	\$4,489.00	N/A
Oil Storage Plant and Distribution	\$4,489.00	\$4,489.00	N/A
Parking Lot	\$641.00	\$192.00	N/A
Passenger Directed Vehicle or Driving Instruction Business or Car Share	\$641.00	\$192.00	N/A
Passenger Directed Vehicle – per standard vehicle	\$160.00	\$160.00	N/A
Passenger Directed Vehicle – per accessible vehicle	\$0.00	\$0.00	N/A
Passenger Directed Vehicle – per zero emission vehicle	\$32.00	\$32.00	N/A
Pawnbroker	\$641.00	\$192.00	N/A
Peddler – General (Mobile)	\$364.00	\$128.00	N/A
Peddler – Food	\$491.00	\$214.00	N/A
Personal Care Facility (Adult Nursing Home and Supportive Housing Facility)	\$940.00	\$417.00	N/A
Personal Care Facility (Daycare – Children)	\$438.00	\$192.00	N/A
Personal Service Establishment	\$706.00	\$235.00	\$235.00

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Photographer – Studio and Office	\$887.00	\$406.00	\$406.00
Photographer – Mobile	\$364.00	\$128.00	N/A
Pool Hall	\$4,489.00	\$3,527.00	N/A
Printer	\$641.00	\$192.00	N/A
Private Hospital	\$2,458.00	\$1,924.00	N/A
Private Patrol and Guard Service (Mobile)	\$364.00	\$128.00	N/A
Private Patrol Agency Office	\$641.00	\$192.00	\$192.00
Private School	\$940.00	\$459.00	N/A
Public Hall	\$759.00	\$385.00	N/A
Real Estate or Insurance Office	\$641.00	\$192.00	\$192.00
Research/Development/Lab	\$641.00	\$192.00	N/A
Restaurant – Take Out	\$887.00	\$321.00	\$321.00
Restaurant 1-10 Seats	\$1,186.00	\$556.00	\$556.00
Restaurant 11-50 Seats	\$1,186.00	\$556.00	\$556.00
Restaurant 51-150 Seats	\$1,186.00	\$556.00	\$556.00
Restaurant 151 and Over Seats	\$1,250.00	\$609.00	\$609.00
Retail Sale, Rental and Repair	\$641.00	\$192.00	\$192.00
Retail Trader – General 1-10 Persons	\$641.00	\$192.00	\$192.00
Retail Trader – General 11-50 Persons	\$908.00	\$332.00	\$332.00
Retail Trader – General 51+ Persons	\$1,475.00	\$1,357.00	\$1,357.00
Retail Trader – Food 1-10 Persons	\$887.00	\$406.00	\$406.00
Retail Trader – Food 11-50 Persons	\$1,176.00	\$684.00	\$684.00
Retail Trader – Food 51+ Persons	\$1,635.00	\$1,357.00	\$1,357.00
Second Hand Dealer	\$641.00	\$192.00	N/A
Shoe Repairer	\$641.00	\$192.00	\$192.00
Short Term Rental*	\$267.00	\$267.00	N/A
N/A Special Event	\$160.00	N/A	N/A
Tailor/Seamstress	\$641.00	\$192.00	\$192.00
Telephone Communications Facility 1-50 Persons	\$759.00	\$289.00	N/A
Telephone Communications Facility 51-150 Persons	\$983.00	\$470.00	N/A

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Telephone Communication Facility 151+ Persons	\$1,453.00	\$770.00	N/A
Theatre – Indoor	\$983.00	\$470.00	N/A
Trailer Camp/Court	\$823.00	\$395.00	N/A
Travel Agent	\$641.00	\$192.00	\$192.00
Truck Freight Company	\$641.00	\$192.00	\$192.00
TV, Radio and/or Production Studio 1-50 Persons	\$759.00	\$289.00	N/A
TV, Radio and/or Production Studio 51-150 Persons	\$983.00	\$470.00	N/A
TV, Radio and/or Production Studio 151+ Persons	\$1,453.00	\$770.00	N/A
Upholsterer	\$641.00	\$192.00	\$192.00
Vending Machine (Amusement or Recreation)	\$107.00	\$107.00	N/A
Vending Machine (Any type) Using a Credit Card	\$107.00	\$107.00	N/A
Veterinarian	\$641.00	\$192.00	\$192.00
Warehouse – Chemicals, Flammables & Food 1-50 Persons	\$1,047.00	\$566.00	N/A
Warehouse – Chemicals, Flammables & Food 51-150 Persons	\$1,229.00	\$684.00	N/A
Warehouse – Chemicals, Flammables & Food 151+ Persons	\$1,218.00	\$972.00	N/A
Warehouse – General 1-50 Persons	\$759.00	\$289.00	N/A
Warehouse – General 51-150 Persons	\$759.00	\$332.00	N/A
Warehouse – General 151+ Persons	\$823.00	\$395.00	N/A
Wholesaler – Chemicals, Flammables & Food 1-50 Persons	\$908.00	\$470.00	N/A
Wholesaler – Chemicals, Flammables & Food 51-150 Persons	\$1,229.00	\$684.00	N/A
Wholesaler – Chemicals, Flammables & Food 151+ Persons	\$1,753.00	\$1,026.00	N/A
Wholesaler – General 1-50 Persons	\$759.00	\$289.00	N/A
Wholesaler – General 51-150 Persons	\$823.00	\$342.00	N/A
Wholesaler – General 151+ Persons	\$876.00	\$395.00	N/A

ADDITIONAL FEES	Fee
▪ Application fee	\$53.00
▪ Late payment fee	\$53.00
▪ Transfer fee	\$80.00

Not applicable N/A

** Business Licence is valid from January 01 to December 31 of each year, or portion thereof, regardless of issuance date (no proration).*

SCHEDULE A3 – CONTROLLED SUBSTANCE PROPERTY BYLAW

STAFF COST (Section 5.1)	Fee
▪ Fire Department Staff (Fee per hour or part thereof)	
○ Senior Captain	\$150.00
○ Captain	\$145.00
○ Firefighter	\$124.00
○ Assistant Chief	\$181.00
○ Fire Inspector/Investigator	\$124.00
▪ Police Department Staff (Fee per hour or part thereof)	
○ Police Officer	\$119.00
▪ City of Burnaby Staff Costs	
○ (Hourly wages paid for all individuals attending or providing services in accordance with the Bylaw, as determined by the applicable employment/collective agreement or pay grid for non-union staff, plus a percentage which equates to additional personnel costs incurred by the City for such individuals)	Hourly wages plus 29%

EQUIPMENT AND ANALYSIS COST (Section 5.1)	Fee
▪ Fire Department Vehicles (Fee per hour or part thereof)	
○ Engine truck	\$465.50
○ Ladder truck	\$1,397.00
○ Rescue truck	\$776.00
○ Command unit	\$310.50
○ Special operations vehicle and equipment	\$1,397.00
▪ Police Vehicle	
○ Per hour, minimum 3 hours	\$15.50
▪ Replacement of equipment due to exposure to contaminants	Cost to City
▪ Replacement of consumable equipment	Cost to City
▪ Analysis and tests of materials or conditions	Cost to City

INSPECTION FEES (<i>Section 4.1</i>)	Fee
▪ Inspection under section 4.1 of Bylaw	
○ Per inspection	\$550.00

OTHER CITY COSTS (<i>Section 4.5</i>)	Fee
▪ Costs incurred by the City under section 4.5 of Bylaw	Cost to City

ADMINISTRATION FEE	Fee
▪ Administration and overhead fee for invoice processing and collection	
○ Per invoice	\$110.00

SCHEDULE A4 – EMERGENCY RADIO BUILDING AMPLIFICATION BYLAW

LICENSE OR RENEWAL FEE (<i>Section 5.4</i>)	Fee
▪ Radio amplification equipment license or renewal fee	
○ Per license	Actual cost

SCHEDULE A5 – FALSE ALARM BYLAW

FALSE ALARM FEES (Police) (<i>Section 3</i>)	Fee
▪ Fees for False Alarms in a calendar year	
○ First false alarm	Free
○ Second false alarm	Free
○ Third false alarm	\$155.00
○ Fourth false alarm	\$155.00
○ Fifth and each subsequent false alarm	\$310.50

SCHEDULE A6 – FIRE SERVICES BYLAW

SERVICE	Fee
▪ Burning Permit (Section 31(1))	
○ One-time special event fire	\$110.00
▪ Inspection at request of owner or occupier (Section 52(1))	
○ Comfort Letter	\$105.00
▪ Film industry inspection request (Section 52(1))	
○ Inspection	\$105.00

SERVICE	Fee
▪ Re-inspection after first inspection (per re-inspection) (Section 52(3))	
○ First re-inspection and each subsequent re-inspection	\$522.50
▪ Storage Tank Permit and Inspection (Section 52(1))	
○ Commercial/Industrial	\$105.00
○ Residential	\$52.00
▪ Fireworks permit-sale (Section 42(1)(d))	\$275.00
▪ Fireworks permit-detonation (Section 42(5)and (6))	\$110.00
▪ Fire Safety Plan Review (Section 23)	
○ Up to 6 stories (New construction or renovation)	\$157.00
○ Above 6 stories (Group 'B' or high building)	\$314.00
○ Revision to existing fire safety plan	\$0.00
▪ Fire Investigation Report (Section 52(4))	
○ Report	\$522.50
○ Copy of fire investigation report	\$210.00
○ Copy of motor vehicle incident report or medical incident report	\$105.00
○ Copy of any other report	\$157.00

SCHEDULE A7 – POLICE SERVICES FEES

SERVICE OR INFORMATION	Fee
▪ Police Information Check	\$70.00
▪ Police Information Check for Volunteers <i>(Must be accompanied by a signed and dated verification letter from the non-profit organization, including; the applicant's name and address, and a description of their duties with the organization. To qualify as a volunteer, a person must not receive any direct or indirect financial benefit from the non-profit organization for whom they are volunteering. Home stays, Post-Secondary Practicum/Work Experiences, Private School Fee Reductions, and any positions where an honorarium is given are not considered to be volunteering even if the work done is unpaid).</i>	
○ First search in calendar year	\$0.00
○ Second and each subsequent search in calendar year	\$10.50
▪ Police Certificate	
○ For visas, foreign work permits and foreign travel purposes	\$62.00
▪ Fingerprints	
Fees do not apply if required for the purpose of Indigenous peoples, residential school survivors and their family members changing to Indigenous name, effective until May 30, 2026.	
○ Up to three sets (Additional Federal Fees may apply)	\$65.00
▪ Record Suspension	
○ Local police records check	\$70.00
▪ Motor Vehicle Accident	
○ Copy of traffic accident report (Form MV6020 or similar)	\$55.00
○ Copy of collision analyst report (Technical reconstruction of MV accident scene)	\$615.00
○ Copy of field drawing (MV accident scene – not to scale)	\$41.50
○ Copy of scale drawing (MV accident scene – to scale)	\$155.00
○ Copy of mechanical report (Certified mechanic's vehicle inspection report)	\$207.00
○ Copy of scene measurements (measurements taken at MV accident scene)	\$77.50
▪ Passport Letter	
○ Confirmation of lost passport	\$51.50
▪ File Synopsis Letter	
○ Confirmation of loss or theft of property	\$51.50
▪ Insurance Claim Report	
○ Details of loss or theft of property	\$60.00
▪ Court Ordered File Disclosure Report	
○ Synopsis or police summary of the case	\$60.00

SERVICE OR INFORMATION	Fee
▪ Copies and materials - (Per page / copy)	
○ Photocopies	\$0.55
○ Copies of photographs	\$2.85
○ Copies of video tape or DVD	\$51.50
○ CD of photographs – per CD	\$51.50
○ CD of photographs – per CD	\$51.50

SCHEDULE B – CORPORATE SERVICES

SCHEDULE B1 – BOARD OF VARIANCE BYLAW

FEE FOR APPLICANTS	Fee
▪ Application Fee	
○ Board of variance application fee for up to three (3) variances	\$1,282.50
○ Board of variance application fee for more than (3) variances	\$1,923.50

SCHEDULE B2 – BURNABY FREEDOM OF INFORMATION BYLAW

FEE FOR APPLICANTS (For applicants other than commercial applicants)	Fee
▪ FOI Request Application Fee	
○ per request (for access to general information)	\$10.00
▪ For locating and retrieving a record	
○ per ¼ hour after the first 3 hours	\$7.50
▪ For producing a record manually	
○ per ¼ hour for producing a record	\$7.50
▪ For producing a record from a machine-readable record from a server or computer	
○ per ¼ hour for producing a record from a machine-readable record from a server or computer	\$7.50
○ per ¼ hour for developing a computer program to produce the record	\$7.50
▪ For preparing a record for disclosure and handling a record	
○ per ¼ hour	\$7.50
▪ For shipping copies	
○ shipping method chosen by applicant	Actual cost of shipping
▪ For Commercial Applicants	
○ for each service listing under Schedule B2 of this bylaw or the Freedom of Information and Protection of Privacy Act Regulation	Actual cost of service

FEE FOR COPYING RECORDS	Fee
▪ Floppy Discs	
○ per disk	\$2.00
▪ CDs and DVDs, recordable or rewritable	
○ per disk	\$4.00
▪ Computer Tapes	
○ per tape, up to 2400 feet	\$40.00
▪ Microfiche	
○ per copy	\$3.00
▪ Microfilm Duplication	
○ per roll for 16mm microfilm	\$25.00
○ per roll for 35 mm microfilm	\$40.00
▪ Microfilm To Paper Duplication	
○ per copy	\$0.50
▪ Photographs (Colour Or Black And White) (Per Page)	
○ to produce a negative	\$5.00
○ each for 16" x 20"	\$12.00
○ each for 11" x 14"	\$9.00
○ each for 8" x 10"	\$4.00
○ each for 5" x 7"	\$3.00
▪ Photographic Print	
○ Textual, Graphic Or Cartographic Record Black And White	\$12.50
▪ Dot Matrix, Ink Jet, Laser Print Or Photocopy, Black And White	
○ per page (8.5" x 11", 8.5" x 14 or 11" x 17")	\$0.25
▪ Dot Matrix, Ink Jet, Laser Print Or Photocopy, Colour	
○ per page (8.5" x 11", 8.5" x 14 or 11" x 17")	\$1.65
▪ Scanned Electronic Copy Of A Paper Record	
○ per page	\$0.10
▪ Photomechanical Reproduction Of 105 Mm Cartographic Record/Plan	
○ per copy	\$3.00
▪ Slide Duplication	
○ per slide	\$0.95
▪ Audio Cassette Tape (90 Minutes Or Fewer) Duplication	
○ base fee	\$5.00
○ per ¼ hour of recording	\$7.00
▪ Video Cassette Recorder (VHS) Tape (120 Minutes Or Fewer) Duplication	
○ per 60 minute cassette, plus	\$5.00
○ per ¼ hour of recording	\$7.00
○ per 120 minute cassette, plus	N/A
○ per ¼ hour of recording	N/A

SCHEDULE B3 –LEGAL SERVICES FEES

FEES	Fee
▪ Document Preparation or Review (per agreement)	
○ Non-registered agreement	\$714.00
○ Covenant	\$714.00
○ Statutory right of way	\$714.00
○ Priority agreement	\$54.50
▪ Air Space Agreement	
○ Single ASP	\$3,844.00
○ Per additional ASP	\$1,098.50
▪ Phased Strata Easement Agreement	
○ Per agreement	\$1,647.00
▪ Other Easement Agreements	
○ Per agreement	\$1,098.50
▪ Applications and Forms (per document)	
○ Application to deposit plan (City consent)	\$357.00
○ Application to deposit road closure plan	\$164.50
○ Form A transfer	\$357.00
○ Form D declaration road closure bylaw	\$164.50
○ Form 17 fee simple title	\$357.00
○ Form 17 cancellation of right of resumption	\$357.00
○ Form C release	\$164.50
○ Municipal notice	\$164.50
▪ Strata Dissolution	
○ Per dissolution	\$714.00
▪ Additional Drafting or Review Required	
○ Per hour	\$357.00
▪ Review of Agreement prepared by External Counsel	
○ Per agreement	\$357.00
▪ Land Title Fees	
○ Per title	Actual Cost
▪ Administration (per document)	
○ Contingency for notice to decline	\$32.00
○ Attending to electronic filing	\$32.00
○ Notice of disposition	Actual Cost

SCHEDULE C – ENGINEERING

SCHEDULE C1 – ARCHIVE, FILE RESEARCH, AND RECORD FEES

LAND TITLE SEARCH FEES	Fee
▪ Land title search	
○ Per search	\$17.00
▪ Land title document and plan image records	
○ Per search	\$22.00

LEGAL AGREEMENT AMENDMENT FEES	Fee
Amendments to existing legal agreements already registered at Land Title Office	
○ For first 3 amendment items	\$659.00
○ For more than 3 amendment items	\$1,098.00

FILE RESEARCH & IMAGE REPRODUCTION FEES	Fee
▪ Copies of Departmental Records or Drawings	
○ File research	\$32.00
○ Electronic copies (per image)	\$2.60
○ Paper copies (size 8.5x11 inches) per page	\$4.30
○ Paper copies (size 11x7 inches or larger) per page	\$10.00

SCHEDULE C2 – BOULEVARD TREE FEES

BOULEVARD TREE PERMIT FEES	Fee
▪ Inspection and Fencing	
○ North Burnaby	\$164.00
○ South Burnaby	\$164.00
▪ Tree Relocation / Removal / Planting	
○ North Burnaby	Actual cost
○ South Burnaby	Actual cost

SCHEDULE C3 – DEVELOPMENT RELATED CITY WORKS FEES

DEVELOPMENT RELATED CITY WORKS FEES	Fee
▪ Vehicle Culvert and Asphalt (as per current Engineering Operations unit rates)	
○ Installation of culvert, ditch, asphalt driveway crossings/curbs, or other asphalt work - (Refer to the list of fees in Schedule E2 – Building Bylaw section “Deduction for Damage to City Property (City to repair / replace)	As per Schedule E2, Deduction for Damage to City Property (City to repair / replace)

<ul style="list-style-type: none"> ▪ City Concrete Work (as per current Engineering Operations unit rates) <ul style="list-style-type: none"> ○ Installation of concrete driveway crossing, curb and gutter, sidewalk or other concrete work 	As per Schedule E2, Deduction for Damage to City Property (City to repair / replace)
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SCHEDULE C4 - LOCAL IMPROVEMENT CHARGES BYLAW

LOCAL AREA SERVICE FRONTAGE RATES (Section 2)	Fee
<ul style="list-style-type: none"> ▪ Annual interest rate <ul style="list-style-type: none"> ○ Used for commutation calculation and project rates 	4.04%
<ul style="list-style-type: none"> ▪ Street upgrade (New pavement with curb and gutter, sidewalks, storm sewer, and street trees as required) Term: 15 years. 	
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$39.25
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$11.96
<ul style="list-style-type: none"> ▪ Sidewalk (Only eligible for roads with existing curb and gutter) Term: 15 years. 	
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$15.09
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$4.60
<ul style="list-style-type: none"> ▪ Street lighting Term: 10 years. 	
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$16.63
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$5.07
<ul style="list-style-type: none"> ▪ Lane paving Term: 5 years. 	
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$21.10
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$6.43
<ul style="list-style-type: none"> ▪ New boulevard trees Term: 5 years. 	
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$10.40
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$3.17
<ul style="list-style-type: none"> ▪ Replacement boulevard trees Term: 5 years. 	
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$38.12
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$11.62

LOCAL IMPROVEMENT COMMUTATION TABLE

	Rate	Rate	Rate
	5 Years	10 Years	15 Years
Project Year	4.04%	4.04%	4.04%
15			11.087
14			10.535
13			9.961
12			9.363
11			8.742
10		8.095	8.095
9		7.422	7.422
8		6.722	6.722
7		5.993	5.993
6		5.235	5.235
5	4.447	4.447	4.447
4	3.626	3.626	3.626
3	2.773	2.773	2.773
2	1.885	1.885	1.885
1	0.961	0.961	0.961
	<i>*Based on Reported Municipal Portfolio Return for 2023</i>		

SCHEDULE C5 – NOISE OR SOUND ABATEMENT BYLAW

NOISE VARIANCE PERMIT FEES (Section 15(4))	Fee
▪ Permit Fee	
○ for the first week	\$120.00
○ for each additional week	\$60.00
○ renewal fee	\$60.00

SCHEDULE C6 – PARKING METER AND ELECTRIC VEHICLE CHARGING METER BYLAW

PARKING FEE RATES (Section 4)	Fee
▪ Permitted parking time (maximum parking fee rates)	
○ 3 minutes / 0.08 hours	\$0.50
○ 15 minutes / 0.25 hours	\$1.50
○ 30 minutes / 0.50 hours	\$3.00
○ 60 minutes / 1.0 hours	\$6.00

CHARGING FEE RATES (Section 5)	Fee
▪ Permitted parking time (maximum parking fee rates)	
○ 3 minutes / 0.08 hours	\$0.30
○ 15 minutes / 0.25 hours	\$1.30
○ 30 minutes / 0.50 hours	\$2.60
○ 60 minutes / 1.0 hours	\$5.20

PARKING METER FEES (Section 11A)	Fee
▪ Parking meter plating	
○ Labour (Per hour)	\$85.00
○ Materials	Actual Cost
▪ Parking meter removal/ reinstallation	
○ Each (no coring required)	\$91.00
▪ Replacement parking meter- single head	
○ Each	\$804.00
▪ Replacement parking meter- double head	
○ Each	\$1,607.00
▪ Temporary parking meter closure	
○ Based on revenue forgone- parking spaces x hours per day x days x hourly rate	Actual cost

PARKING SIGN INSTALLATION FEE (Section 11A)	Fee
▪ Sign installation- labour & materials	
○ As per current engineering operations unit rates	Actual cost

SCHEDULE C7 – SEWER CONNECTION BYLAW

SEWER CONNECTION FEES	Fee
▪ Connection Fees (Section 5)	
○ Sewer connection adjustment application	\$721.00
○ Sanitary service connection - single & two family	\$13,100
○ Sanitary service connection adjustments - single & two family	Actual cost
○ Sanitary service connection - multi-family & ICI	Actual Cost
○ Storm service connection - single & two family	\$13,100
○ Storm service connection adjustments – single & two family	Actual Cost
○ Storm service connection – multi-family & ICI	Actual Cost
○ Storm service connection Abandonment	\$1,345.00
○ Sanitary service connection Abandonment	\$1,345.00

SEWER CONNECTION FEES	Fee
▪ Inspection Fees (Section 15 (2))	
○ For each sanitary sewer connection inspection	\$104.00
○ For each storm sewer connection inspection	\$104.00
○ For each combined sewer connection inspection	\$104.00
○ For the third & each subsequent inspection (section 15(2))	\$71.00
○ Sanitary inspection chamber box - purchase	Agreed Cost
○ Storm inspection chamber box - purchase	Agreed Cost
○ Sewer video inspection - sanitary	\$570.00
Sewer video inspection - storm	\$570.00
▪ Beta Pump Station Recovery Fee	
○ Per Unit charge	\$252.00
○ Per square meter	\$1.15

SCHEDULE C7 (A) – SEWER CHARGE BYLAW

ANNUAL FLAT RATES <i>(Section 4A (1), (3) and Section 4B (1))</i>	If paid by March 17, 2025	If paid after March 17, 2025
▪ Strata lot (not part of a duplex)	\$333.45	\$351.00
▪ Two Family dwelling unit including strata, forming part of a duplex, each unit.	\$153.90	\$162.00
▪ Multiple Family Dwelling - (strata and non-strata, per unit), including Four-Plex, Tri-Plex, Townhouse, Apartment Etc	\$333.45	\$351.00
▪ Rental Suite in a Single Family Dwelling - Supplementary Utility Fee.	\$307.80	\$324.00
▪ Rental Suite in a Two Family Dwelling - Supplementary Utility Fee.	\$230.38	\$242.50
▪ Sewer Use - Exempt Properties (in lieu of Parcel Tax)	\$613.70	\$646.00
▪ Bare Land Strata Single Family Dwelling	\$333.45	\$351.00
▪ Laneway Home	\$307.80	\$324.00

METERED SEWER RATES AND RELATED CHARGES <i>(Section 2(3)(a) and 2(3)(b) - Customers receive a credit reduction based on an amount equal to one twelfth (1/12) / one quarter (1/4) of the current year's annual sewer parcel tax levied or charged against that parcel of real property. The exemption is not to exceed monthly / quarterly calculated meter charges).</i>	If paid by the due date	If paid after the due date
▪ Monthly Rates ○ Per cubic metre	1.0260	1.0800
▪ Quarterly Rates ○ Per cubic metre	1.0260	1.0800
▪ BOD/TSS Permitted Customer Monthly Rates ○ Per cubic metre	0.5130	0.5400
▪ BOD/TSS Permitted Customer Quarterly Rates ○ Per cubic metre	0.5130	0.5400

METER PURCHASE AND INSTALLATION	Fee
▪ Sanitary MR Box and drop off	\$550.00
▪ Storm MR Box and drop off	\$550.00

CONTAMINATED GROUNDWATER DISCHARGES <i>(Section 4A (1.1)) - (Rate applies to all consumption levels.)</i>	Fee
▪ Vancouver Sewerage Area - per cubic metre	0.9886
▪ Fraser Sewerage Area - per cubic metre	0.9886

SCHEDULE C7 (B) – SEWER PARCEL TAX BYLAW

SEWER PARCEL TAXES <i>(Section 3). (Sewer Parcel Taxes not paid in full by the due date for Property Taxes will be subject to a 5% penalty in line with other Property Taxes).</i>	Fee
▪ Every owner of every real parcel capable of being drained	
○ Municipal installed	\$615.50
○ Sub-divider installed (for installations prior to January 1, 2016)	\$307.50

SCHEDULE C8 – SOIL DEPOSIT BYLAW

SOIL DEPOSIT PERMIT FEES – (Section 4.1)	Fee
▪ Application fee	
○ Per permit	\$302.00

SCHEDULE C9 – SOIL REMOVAL REGULATION BYLAW

SOIL REMOVAL PERMIT FEES – (Section 4.1)	Fee
▪ Application fee	
○ Per permit	\$302.00

SCHEDULE C9 (A) – SOLID WASTE AND RECYCLING BYLAW

A. INSTITUTIONAL, COMMERCIAL AND INDUSTRIAL RATES FOR GARBAGE RECEPTACLES (Section 9(2))	Fee
▪ 6 cubic yards (skids only)	
○ Rent per month	\$41.00
○ Scheduled pick-up charges	\$59.00
○ Non-scheduled pick-up charges	\$66.00
▪ 4 cubic yards (skids only)	
○ Rent per month	\$40.00
○ Scheduled pick-up charges	\$45.00
○ Non-scheduled pick-up charges	\$53.00
▪ 4 cubic yards (castors only)	
○ Rent per month	\$47.00
○ Scheduled pick-up charges	\$45.00
○ Non-scheduled pick-up charges	\$53.00
▪ 3 cubic yards or less (skids only)	
○ Rent per month	\$38.00
○ Scheduled pick-up charges	\$39.00
○ Non-scheduled pick-up charges	\$45.00
▪ 3 cubic yards or less (castors only)	
○ Rent per month	\$47.00
○ Scheduled pick-up charges	\$39.00
○ Non-scheduled pick-up charges	\$45.00
▪ 360L cart	
○ Rent per month	\$17.00
○ Scheduled pick-up charges	\$9.00
○ Non-scheduled pick-up charges	N/A
▪ 180L or 240L cart	
○ Rent per month	\$17.00
○ Scheduled pick-up charges	\$7.00
○ Non-scheduled pick-up charges	N/A

B. MULTI-FAMILY STRATA, NON-PROFIT HOUSING, OR CO-OPERATIVE HOUSING RATES FOR GARBAGE RECEPTACLES <i>(Section 9(2))</i> <i>* First pick-up each week is at a discounted pick-up charge with rental of City receptacle for multi-family co-operatives, non-profit, and strata titled developments.</i>	Fee
▪ 6 cubic yards (skids only)	
<ul style="list-style-type: none"> ○ Rent per month 	\$41.00
<ul style="list-style-type: none"> ○ First scheduled pick-up charges* 	\$45.00
<ul style="list-style-type: none"> ○ Additional scheduled pick-up charges 	\$59.00
<ul style="list-style-type: none"> ○ Non-scheduled pick-up charges 	\$66.00
▪ 4 cubic yards (skids only)	
<ul style="list-style-type: none"> ○ Rent per month 	\$40.00
<ul style="list-style-type: none"> ○ First scheduled pick-up charges* 	\$34.00
<ul style="list-style-type: none"> ○ Additional scheduled pick-up charges 	\$45.00
<ul style="list-style-type: none"> ○ Non-scheduled pick-up charges 	\$53.00
▪ 4 cubic yards (castors only)	
<ul style="list-style-type: none"> ○ Rent per month 	\$47.00
<ul style="list-style-type: none"> ○ First scheduled pick-up charges* 	\$34.00
<ul style="list-style-type: none"> ○ Additional scheduled pick-up charges 	\$45.00
<ul style="list-style-type: none"> ○ Non-scheduled pick-up charges 	\$53.00
▪ 3 cubic yards or less (skids only)	
<ul style="list-style-type: none"> ○ Rent per month 	\$38.00
<ul style="list-style-type: none"> ○ First scheduled pick-up charges* 	\$30.00
<ul style="list-style-type: none"> ○ Additional scheduled pick-up charges 	\$39.00
<ul style="list-style-type: none"> ○ Non-scheduled pick-up charges 	\$45.00
▪ 3 cubic yards or less (castors only)	
<ul style="list-style-type: none"> ○ Rent per month 	\$47.00
<ul style="list-style-type: none"> ○ First scheduled pick-up charges* 	\$30.00
<ul style="list-style-type: none"> ○ Additional scheduled pick-up charges 	\$39.00
<ul style="list-style-type: none"> ○ Non-scheduled pick-up charges 	\$45.00
▪ 360L cart	
<ul style="list-style-type: none"> ○ Rent per month 	\$17.00
<ul style="list-style-type: none"> ○ First scheduled pick-up charges* 	\$9.00
<ul style="list-style-type: none"> ○ Additional scheduled pick-up charges 	\$9.00
<ul style="list-style-type: none"> ○ Non-scheduled pick-up charges 	N/A
▪ 180L or 240L cart	
<ul style="list-style-type: none"> ○ Rent per month 	\$17.00
<ul style="list-style-type: none"> ○ First scheduled pick-up charges* 	\$7.00
<ul style="list-style-type: none"> ○ Additional scheduled pick-up charges 	\$7.00
<ul style="list-style-type: none"> ○ Non-scheduled pick-up charges 	N/A

C. MULTI-FAMILY, INSTITUTIONAL, COMMERCIAL AND INDUSTRIAL RATES FOR RECYCLING AND/OR GREEN BIN RECEPTACLES <i>(Section 9(2)) Recycling and/or green bin services only available to customers with an existing City garbage account – no pick up fees</i>	Rent per Month
▪ Municipal receptacle and type	
○ Cardboard container – 3,4 or 6 cubic yard	\$22.00
○ Recycling toter-mixed paper, newspaper or mixed containers	\$6.00
○ Green bin container – food scraps or yard waste	\$5.00

D. BURNABY YARD WASTE DROP-OFF CHARGES <i>(Section 9(3))</i>	Fee
▪ Charges	
○ Burnaby Yard Waste Drop-off Charges	As per applicable Green Waste Fees within the Metro Vancouver Tipping Fee and Solid Waste Regulation Bylaw
○ Minimum charge	None
○ Fee for a resident of Burnaby with a load of 100kg or less (limit of one free visit per day)	Free

E. GARBAGE AND YARD WASTE CONTAINER REPLACEMENT COSTS <i>(Section 9(4))</i>	Fee
▪ Container size	
○ 120 L (available for garbage container only)	\$62.00
○ 180 L	\$71.00
○ 240 L	\$80.00
○ 360 L	\$90.00

F. SINGLE FAMILY PROPERTIES, TWO FAMILY PROPERTIES, AND ROW HOUSING PROPERTIES THAT RECEIVE CURBSIDE COLLECTION SERVICE <i>(Section 9(1)) - Annual Charge per dwelling based on garbage receptacle volume (Taxes not applicable). Note: \$50 exchange fees is payable for all container exchanges</i>	Fee (5% discount applies if paid on or before the due date)
▪ Container size	
○ 120 L (available for garbage container only)	\$53.00
○ 180 L	\$139.00
○ 240 L	\$149.00
○ 360 L	\$427.00

G. MISCELLANEOUS ITEMS (Section 9(10))	Fee
▪ Composter	
○ Per unit	\$28.00
▪ Rain barrel	
○ Per unit	\$95.00
▪ Delivery	
○ Per trip	\$24.00

SCHEDULE C10 – STREET AND TRAFFIC BYLAW

TRAFFIC CONTROL PERMIT FEES (Section 24(2)(a))	Fee
▪ Application fee (one time application fee)	
○ Category 1	\$275.00
○ Category 2	\$550.00
○ Category 3	\$1,100.00
▪ Occupancy permit fee (per week)	
○ Per travel / Parking lane	\$520.00
○ Per sidewalk	\$310.00
○ Per cycling facility	\$310.00
○ Per combined pedestrian / Cycling facility	\$310.00
○ Per laneway	\$260.00

MINOR WORK PERMIT FEES (Section 24(2)(b))	Fee
▪ Application fee	
○ Valid for one month	\$362.00
▪ Extension fee	
○ For each additional month (per month)	\$180.00
▪ Annual renewal fee <i>Plus annual renewal fee per year for each monitoring well, test hole, installation, excavation, or work.</i>	
○ Up to 5 years (per year)	\$362.00
○ After 5 years (per year)	\$608.00
▪ Bonding (Variable based on value of potentially impacted City infrastructure)	
○ Fee	Variable

STREET WORK PERMIT FEES (Section 24(2)(c))	Fee
▪ Application fee	
○ First 50 metres	\$724.00
○ Each additional metre greater than first 50 metres	\$18.00
▪ Deposits and fees for works completed by city employees or contractors	
○ Engineering operations unit rate	Current rate
▪ Bonding	
○ Fee	Variable

DEVELOPMENT WORKS PERMIT FEES (<i>Section 24(2)(d)</i>)	Fee
▪ Application fee	
○ Hoarding	\$1,202.00
○ Shoring	\$1,202.00
▪ Renewal fee	
○ Per permit	\$603.00
▪ Anchor rod retention fee	
○ Per anchor rod	\$2,411.00
▪ Works completed by city employees or contractors. <i>*as per current engineering operations unit rates</i>	
○ Fees or deposits	Variable
▪ Bonding	
○ Anchor rod (per rod)	\$2,411.00
▪ Hoarding	
○ Base	\$12,064.00
○ Plus per metre of construction fencing	\$73.00
○ Plus per metre of covered scaffolding	\$120.00
○ Plus per metre of structured walkway	\$362.00
▪ Shoring <i>(shotcrete removal) per metre depending on difficulty of removal as determined by Engineering</i>	
○ Minimum	\$390.00
○ Maximum	\$2,169.00
○ Excavation per cubic metre	\$180.00
○ Other works	Variable

ANCHOR ROD INSTALLATION FEES	Fee
▪ Anchor rod installation (per square metre)	\$62.00

CONSTRUCTION HOARDING FEES	Fee
▪ Construction hoarding on City property (per square metre per month)	\$7.29

PLACEMENT OF TEMPORARY STORAGE CONTAINER FEES <i>(Section 24(2e))</i>	Fee
▪ Application fee – temporary storage container	
○ Per permit	\$113.00
▪ Temporary storage container placement	
○ Per day	\$17.00

OVERSIZED COMMERCIAL VEHICLE PERMIT FEES (<i>Section 49</i>)	Fee
▪ Single trip permit	
○ Per permit	\$36.00
▪ Yearly permit	

○ Per vehicle	\$252.00
▪ Duplicate permit	
○ Per permit	\$36.00

CURBSIDE RESERVATION PERMIT FEES	Fee
▪ Application fee	
○ Per Permit	\$150.00

SCHEDULE C11 – SURVEY MONUMENT FEES

REMOVAL OR REPLACEMENT OF SURVEY MONUMENTS	Fee
▪ Integrated survey area (ISA) control monument	
○ Each	\$1,924.00
▪ Secondary benchmark	
○ Each	\$3,558.00
▪ High precision network monument	
○ Each	\$8,015.00

SCHEDULE C12 – TRANSPORTATION RELATED FEES

TRANSPORTATION RELATED FEES	Fee
▪ Active sidewalk program permit	
○ Application fee	\$275.00
▪ Seasonal program (May 1st to October 31st program)	
○ Sidewalk patio – per set (1 table & two chairs)	\$83.00
○ Boulevard patio – per set (1 table & two chairs)	\$83.00
○ Curbside patio – per square metre	\$51.00
▪ Year round program	
○ Sidewalk patio – per set (1 table & two chairs)	\$124.00
○ Boulevard patio – per set (1 table & two chairs)	\$124.00
○ Curbside patio – per square metre	\$72.00
▪ Traffic signal timings inquiry letters	
○ Fee per letter response	\$534.00
▪ Annual fee for issuance of residential street parking decals	
○ 3800 Block Sunset Street & 3949 Smith Avenue (per decal)	\$41.00
▪ Shared Vehicle Decal	
○ Annual Fee (per decal)	\$50.00

SCHEDULE C13 – WATERCOURSE BYLAW

EROSION & SEDIMENT CONTROL SYSTEM PERMIT & INSPECTION FEES (Section 9(2))	Fee
▪ Erosion and sediment control system permit	

○ Erosion & sediment control system permit	1% of estimated erosion and sediment control system facilities
<p>▪ Erosion & sediment control inspection fee</p> <p><i>*Where it has been determined by the assigned Engineering Inspector that due to non-compliance with the provisions of the Bylaw or incomplete work re-inspection is required.</i></p>	
○ 1 st inspection	\$302.00
○ 2 nd inspection	\$423.00

SCHEDULE C14 – WATERWORKS REGULATION BYLAW

ANNUAL FLAT RATES <i>(Section 41 (1) and Section 33 (6))</i>	Proposed If paid by March 17 2025	Proposed If paid after March 17 2025
▪ Detached Single Family Dwelling	\$619.71	\$652.33
▪ Two Family Dwelling - non stratified (entire property)	\$929.57	\$978.50
▪ Two Family Dwelling - stratified (per unit)	\$464.74	\$489.20
▪ Multiple Family Dwelling - (strata and non-strata, per unit), including Four-Plex, Tri-Plex, Townhouse, Apartment Etc	\$355.82	\$374.54
▪ Bare Land Strata Single Family Dwelling <i>(% of SFD - 2023 75%, 2024 90%, 2025 100%)</i>	\$557.74	\$587.10
▪ Supplementary Utility Fee		
○ Rented Suite in a Single Family Dwelling	\$309.86	\$326.17
○ Rented Suite in a Two Family Dwelling	\$232.37	\$244.60
▪ Laneway Home	\$309.86	\$326.17
▪ Live / Work Unit	\$975.53	\$1,026.87
▪ Commercial Property (not more than 3 stores / offices):		
○ Commercial and living quarters, 1 family	\$1,239.43	\$1,304.66
○ Commercial and no living quarters	\$619.71	\$652.33
▪ Miscellaneous Structure (Rate per unit)	\$61.77	\$65.03
▪ City Facility (Rate per unit)	\$61.77	\$65.03
▪ Construction Water Flat Annual Charge		
○ 19 mm Connection	No discount	\$1,500.00
○ 25 mm Connection	No discount	\$3,860.00

○ 50 mm Connection	No discount	\$11,700.00
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METERED WATER RATES <i>(Section 17)</i>	If paid by the due date	If paid after the due date
▪ Monthly Rates		
○ Per cubic metres	\$1.651	\$1.737
○ Minimum monthly	\$51.653	\$54.371
▪ Quarterly Rates		
○ Per cubic metres	\$1.651	\$1.737
○ Minimum quarterly	\$154.929	\$163.083

METER INSTALLATION AND RELATED CHARGES <i>(Section 23 (a) and (c))</i>	Fee
▪ Meter Purchase and Installation	
○ Water Meter 5/8" to 10"	Actual cost
○ Water Meter 5/8" installation	\$367.80
○ Water Meter 3/4" installation	\$472.90
○ Water Meter 1" installation	\$683.00
○ Water Meter 1.5" installation	\$1,155.90
○ Water Meter 2" installation	\$1,313.60
○ Water Meter 3" installation	\$2,206.70
○ Water Meter 4" installation	\$2,732.10
○ Water Meter 6" installation	\$5,254.00
○ Water Meter 8" installation	\$6,830.20
○ Water Meter 10" installation	\$7,881.00
▪ Meter Test or retest	
○ 16 mm, 19 mm, 25 mm, 32 mm, 38 mm or 50 mm meters	\$135.30
○ 76 mm, 102 mm, 152 mm or meters over 152 mm	\$260.10
▪ Special Meter Reading	\$93.60
▪ Construction Meter Damage Deposit	\$5,360.00
▪ Construction Meter Charges	As per Metered rates
▪ Water Meter Box and installation – Commercial	\$1,530.00
▪ Water Meter Setter SFD/TFD installation	\$2,300
▪ Mtr Box and drop off	\$550.00

CONNECTION AND OTHER NON-REOCCURRING CHARGES <i>(Section 3 (1), Section 3B a and b, Section 12 (1) and (3))</i>	Fee
▪ Water Connection Single and Two Family (19mm connection)	\$9,000.00
▪ Water Connection Single and Two Family (38mm connection)	\$9,700.00
▪ Water Connection - Multi-Family & ICI	Actual Cost
▪ Water Service Connection Adjustment – SFD & TFD	Actual Cost
▪ Water Service Connection Abandonment	\$1,300
▪ Water Tie In	Actual Cost
▪ Water Transfers	Actual Cost
▪ Other Installation / Device Fees	

○ Fireline meter purchase - 6" to 10"	Actual cost
○ 6" Fireline Installation	\$5,254.00
○ 8" Fireline Installation	\$6,835.40
○ 10" Fireline Installation	\$7,886.20
▪ Fire Hydrant	
○ Hydrant Usage Application Fee	\$150.00
○ Post Use Hydrant Inspection Fee	\$166.50
○ Water use per day	\$100.00

CONNECTION AND OTHER NON-REOCCURRING CHARGES <i>(Section 3 (1), Section 3B a and b, Section 12 (1) and (3))</i>	Fee
▪ Service Disconnection	
○ At Property Line	\$380.00
○ At Main	\$3,760.00
▪ Watering Permit	\$62.40

SCHEDULE C15 – ENCROACHMENT FEES

STANDARD ENCROACHMENT FEES	Fee
▪ Standard Encroachment Application Fee	
○ Application fee collected for encroachment assessment on existing homes.	\$500.00
▪ Standard Development Encroachment Application Fee	
○ Application fee collected for encroachment assessment related to SFD/TFD development.	\$500.00

NON-STANDARD ENCROACHMENT FEES	Fee
▪ Non-Standard Private Encroachment Fee	
○ Additional fee collected in an event encroachment scenario is determined to be Non-Standard	Determined on a case-by-case basis
▪ Non-Standard Development Encroachment Fee	
○ Additional fee collected in an event encroachment scenario is determined to be Non-Standard for development related applications.	Determined on a case-by-case basis

SCHEDULE D – FINANCE

SCHEDULE D1 - CREDIT CARD MERCHANT FEE RECOVERY BYLAW

FEE FOR CREDIT CARD PAYMENTS	Current Fee
<ul style="list-style-type: none"> ▪ Percentage surcharge - (<i>Section 2</i>) <ul style="list-style-type: none"> ○ Non-refundable fee, charged in addition to the amount owed, based on the gross amount of the payment, including applicable taxes 	1.75%
<ul style="list-style-type: none"> ▪ Payment fee restriction - (<i>Section 3</i>) <ul style="list-style-type: none"> ○ Payment by credit card is not permitted for any single fee or charge exceeding \$50,000 	N/A

SCHEDULE D2 - FINANCIAL ADMINISTRATION FEES AND CHARGES

FEES AND CHARGES	Fee
<ul style="list-style-type: none"> ▪ Tax certificates (<i>a statement regarding the tax status of a property</i>) <ul style="list-style-type: none"> ○ Online (<i>per folio</i>) ○ Prepared manually (<i>per folio</i>) 	\$53.50 \$59.00
<ul style="list-style-type: none"> ▪ Mortgage information requests (<i>statement of taxes owing on one or more properties issued to and at the request of a financial institution or other mortgage lender</i>) <ul style="list-style-type: none"> ○ Mortgage Information Reports (<i>per folio</i>) 	\$25.00
<ul style="list-style-type: none"> ▪ Historical tax information (<i>the provision of historical tax or assessment information on a property</i>) <ul style="list-style-type: none"> ○ Per hour or part thereof 	\$59.00
<ul style="list-style-type: none"> ▪ Real Estate Board tax information file (<i>the provision of tax and assessment information on properties made available to the Greater Vancouver Real Estate Board at its request and available for upload to its MLS system</i>) <ul style="list-style-type: none"> ○ Per folio 	\$0.025
<ul style="list-style-type: none"> ▪ Refunds (<i>refund of any overpayment of taxes</i>) <ul style="list-style-type: none"> ○ Refunds (initiated by customer) 	\$30.00
<ul style="list-style-type: none"> ▪ NSF fee (<i>a fee charged to cover the administrative costs resulting from dishonored cheques or payments</i>) <ul style="list-style-type: none"> ○ Dishonored payments per item 	\$40.50
<ul style="list-style-type: none"> ▪ Apportionments (<i>the allocation and apportionment of taxes following the subdivision of a parcel of land to the new parcels created by the subdivision, including strata title subdivision</i>) <ul style="list-style-type: none"> ○ Per child folio 	\$42.00
<ul style="list-style-type: none"> ▪ Bonding replacement fee (<i>replacement of bonding that is currently on file at the City; including:</i> <ul style="list-style-type: none"> - replacement of a Letter of Credit from one (1) financial institution with that of another institution, - replacement of a Letter of Credit with cash for the same amount, - replacement of cash bonding with a Letter of Credit for the same amount, or a combination of any of the above.) 	
<ul style="list-style-type: none"> ○ Per replacement 	\$110.00

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SCHEDULE E – PLANNING AND DEVELOPMENT

SCHEDULE E1 – ARCHIVE, FILE RESEARCH, AND RECORD FEES

LAND TITLE SEARCH FEES	Fee
▪ Land title search	
○ Per search	\$17.00
▪ Land Title document and plan image records	
○ Per search	\$22.00

LEGAL AGREEMENT AMENDMENT FEES	Fee
▪ Amendments to existing legal agreements already registered at Land Title Office	
○ For first 3 amendment items	\$659.50
○ For more than 3 amendment items	\$1,098.50

FILE RESEARCH & IMAGE REPRODUCTION FEES	Fee
▪ Comfort letter - including all enquiry letters relating to subdivision, road closure, etc.	
○ Single-family or two-family dwelling – <i>per legal lot</i>	\$142.00
○ All other buildings – <i>per legal lot</i>	\$210.50
▪ Copies of departmental records or drawings	
○ File research	\$32.00
○ Electronic copies – <i>per image</i>	\$2.60
○ Paper copies (size 8.5x11 inches) <i>per page</i>	\$4.30
○ Paper copies (size 11x17 inches or larger) <i>per page</i>	\$10.15

SCHEDULE E2 – BUILDING BYLAW

BUILDING PERMIT AND INSPECTION FEES	Fee
▪ Application for a Building Permit <i>Section 9(2)(b) - 20% of estimated Building Permit Fee for all building permit applications</i>	
○ Minimum	\$75.00
○ Maximum	\$8,304.00
▪ Processing Fee for Development Cost Charge Instalments	
○ For all 3 instalments on an individual DCC	\$3,295.00

BUILDING PERMIT AND INSPECTION FEES	Fee
▪ Building permit <i>Section 14(1) Based on value of construction</i>	
○ \$0 to \$1000	\$75.00
○ \$1001 to \$20,000 (base fee)	\$75.00
○ \$1001 to \$20,000 (plus \$ per \$1,000 or part thereof over \$1,000)	\$22.00
○ \$20,001 to \$200,000 (base fee)	\$493.00
○ \$20,001 to \$200,000 (plus \$ per \$1,000 or part thereof over \$20,000)	\$15.00
○ \$200,001 and over (base fee)	\$3,193.00
○ \$200,001 and over (plus \$ per \$1,000 or part thereof over \$200,000)	\$13.15
▪ Building permit for a demolition – Section 14(1)	
○ Accessory building (when demolished separately from single- and two- family homes, or when the accessory building is associated with other building types)	\$86.50
○ Single-family or two-family home (fee includes accessory buildings, if the accessory buildings are being demolished at the same time)	\$369.00
○ Principal buildings and structures other than single- and two-family homes	\$922.50
▪ Building permit for temporary building or structure – <i>Section 14(1)</i>	
○ Per year from date of issue	\$648.50
▪ Application for forced air heating system – <i>Section 14(1) Fees based on maximum BTU input of the appliance with a minimum fee based on 50,000 BTU's</i>	
○ Per 1,000 BTU's heating appliance input	\$3.85
▪ Application for alternative solutions under the British Columbia building code <i>Section 10(1)</i>	
○ Per alternative solution on a development	\$663.50
○ Per revision	\$203.50
▪ Certificate by registered professionals – <i>Section 11(4) When a Building Permit is issued reliant upon the certification of a registered professional engineer or architect, the permit fee will be reduced by 2.5% of the fees payable, up to a maximum reduction amount</i>	
○ Maximum	\$549.50
▪ Review of preliminary or modified drawings and specifications – <i>Section 14(7)</i>	
○ Per hour (minimum 2 hours)	\$90.00
▪ Permit transfer or assignment fee – <i>Section 4(6)</i>	
○ For the transfer or assignment of a building permit or to record a change of contractor for a project	\$140.00
▪ Permit extension <i>Section 19(4)</i>	
○ 1st extension	\$241.50
○ 2nd extension	\$362.00
○ 3rd extension	\$482.00
○ Each additional extension	\$602.50

BUILDING PERMIT AND INSPECTION FEES	Fee
<ul style="list-style-type: none"> ▪ Re-inspection fee <i>Section 14(8) Where it has been determined by the Building Inspector that due to non-compliance with the provisions of the Bylaw or incomplete work, re-inspection is required.</i> 	
<ul style="list-style-type: none"> ○ 1st re-inspection 	\$69.50
<ul style="list-style-type: none"> ○ 2nd re-inspection 	\$302.50
<ul style="list-style-type: none"> ○ 3rd re-inspection 	\$597.50
<ul style="list-style-type: none"> ○ 4th re-inspection 	\$1,194.00
<ul style="list-style-type: none"> ○ 5th re-inspection and each re-inspection thereafter 	\$1,496.50
<ul style="list-style-type: none"> ▪ Special inspections <i>Section 14(9)(a-d) and 26(1)(a) Special inspection fees subject to all applicable taxes and must be approved by the Chief Building Inspector.</i> 	
<ul style="list-style-type: none"> A) For an inspection outside the hours during which the offices of the City Hall are normally open 	
<ul style="list-style-type: none"> ○ Base fee 	\$647.50
<ul style="list-style-type: none"> ○ Plus \$ per hour or part thereof after the first four hrs. Travel time incl. 	\$165.50
<ul style="list-style-type: none"> B) <i>For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure</i> 	
<ul style="list-style-type: none"> ○ For first hour or part thereof 	\$301.50
<ul style="list-style-type: none"> ○ For each additional hour or part thereof 	\$115.50
<ul style="list-style-type: none"> ○ Minimum 	\$301.50
<ul style="list-style-type: none"> C) <i>For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise</i> 	
<ul style="list-style-type: none"> ○ Per hour or part thereof 	\$115.50
<ul style="list-style-type: none"> ○ Minimum 	\$115.50
<ul style="list-style-type: none"> D) Strata title subdivision application inspections 	
<ul style="list-style-type: none"> ○ Inspection fee 	\$255.50
<ul style="list-style-type: none"> E) For a special safety inspection following an electrical or gas disconnection 	
<ul style="list-style-type: none"> ○ Inspection fee 	\$698.00
<ul style="list-style-type: none"> ▪ Occupant load <i>Section 14(10)</i> 	
<ul style="list-style-type: none"> ○ For confirming occupant load for liquor licence related purposes 	\$246.50

BUILDING PERMIT AND INSPECTION FEES (REFUND OF FEES)	Fee
<ul style="list-style-type: none"> ▪ Building permit application fee refund where plan checking has not commenced. <i>Section 14(5) and (6). There will be no refund of any portion of the application fee once plan checking has started.</i> 	
<ul style="list-style-type: none"> ▪ Single or two-family dwellings, including renovations, additions & accessory buildings - 70% of application fee <ul style="list-style-type: none"> ○ Minimum non-refundable amount 	\$189.50
<ul style="list-style-type: none"> ▪ For all other applications - 70% of application fee <ul style="list-style-type: none"> ○ Minimum non-refundable amount 	\$189.50
<ul style="list-style-type: none"> ▪ Building Permit Fee Refund where construction has not commenced, no inspection has been made and a permit has not been extended or expired <i>Section 14(6) - 90% of the difference between the Building Permit Fee and the Building Permit Application Fee</i> <ul style="list-style-type: none"> ○ Minimum non-refundable amount 	\$380.50
<ul style="list-style-type: none"> ▪ For any permit or special inspection where no Application Fee is charged. Refund will be made only where work has not commenced, no inspection has been made and a permit has not been extended <i>Section 14(6) - 70% of application fee</i> <ul style="list-style-type: none"> ○ Minimum non-refundable amount 	\$380.50

DAMAGE DEPOSITS AND INSPECTION FEES	Fee
<ul style="list-style-type: none"> ▪ Damage Deposit <i>Section 14(12) No interest is payable on damage deposits paid to or held by the City</i> <ul style="list-style-type: none"> ○ Single or two family dwelling construction ○ Single or two family dwelling addition or demolition ○ Construction other than single or two family dwelling (15m frontage) ○ Construction other than single or two family dwelling (per metre of frontage thereafter) ○ Demolition other than single or two family dwelling (15m frontage) ○ Demolition other than single or two family dwelling (per metre of frontage thereafter) ○ Swimming pool installation ○ Construction of carport or garage 	
<ul style="list-style-type: none"> ○ Single or two family dwelling construction 	\$7,750.00
<ul style="list-style-type: none"> ○ Single or two family dwelling addition or demolition 	\$7,750.00
<ul style="list-style-type: none"> ○ Construction other than single or two family dwelling (15m frontage) 	\$10,687.00
<ul style="list-style-type: none"> ○ Construction other than single or two family dwelling (per metre of frontage thereafter) 	\$64.00
<ul style="list-style-type: none"> ○ Demolition other than single or two family dwelling (15m frontage) 	\$10,687.00
<ul style="list-style-type: none"> ○ Demolition other than single or two family dwelling (per metre of frontage thereafter) 	\$64.00
<ul style="list-style-type: none"> ○ Swimming pool installation 	\$5,340.00
<ul style="list-style-type: none"> ○ Construction of carport or garage 	\$5,340.00
<ul style="list-style-type: none"> ▪ Inspection Fee <i>Section 14(13)</i> <ul style="list-style-type: none"> ○ Single or two family dwelling construction ○ Single or two family dwelling addition or demolition ○ Construction other than single or two family dwelling ○ Demolition other than single or two family dwelling ○ Swimming pool installation ○ Construction of carport or garage 	
<ul style="list-style-type: none"> ○ Single or two family dwelling construction 	\$220.00
<ul style="list-style-type: none"> ○ Single or two family dwelling addition or demolition 	\$220.00
<ul style="list-style-type: none"> ○ Construction other than single or two family dwelling 	\$439.00
<ul style="list-style-type: none"> ○ Demolition other than single or two family dwelling 	\$296.00
<ul style="list-style-type: none"> ○ Swimming pool installation 	\$220.00
<ul style="list-style-type: none"> ○ Construction of carport or garage 	\$220.00

DAMAGE DEPOSITS AND INSPECTION FEES	Fee
<ul style="list-style-type: none"> ▪ Re-inspection Fee (for 3rd and each subsequent re-inspection) <i>Section 14(13)</i> 	
<ul style="list-style-type: none"> ○ Single or two family dwelling construction 	\$220.00
<ul style="list-style-type: none"> ○ Single or two family dwelling addition or demolition 	\$220.00
<ul style="list-style-type: none"> ○ Construction other than single or two family dwelling 	\$439.00
<ul style="list-style-type: none"> ○ Demolition other than single or two family dwelling 	\$296.00
<ul style="list-style-type: none"> ○ Swimming pool installation 	\$220.50
<ul style="list-style-type: none"> ○ Construction of carport or garage 	\$220.50
<ul style="list-style-type: none"> ▪ Deduction for Damage to City Property (City to repair / replace) <i>Section 14 (14)</i> 	
<ul style="list-style-type: none"> ○ Curb and gutter (per linear metre) 	\$383.00
<ul style="list-style-type: none"> ○ Curb only (Type D) (per linear metre) 	\$331.00
<ul style="list-style-type: none"> ○ Monolithic Sidewalk (per panel) 	\$879.00
<ul style="list-style-type: none"> ○ Separated or abutting sidewalk (per panel) 	\$631.00
<ul style="list-style-type: none"> ○ Stamped/coloured concrete (boulevard) (per square metre) 	\$465.00
<ul style="list-style-type: none"> ○ Asphalt, culvert removals (each) 	\$993.00
<ul style="list-style-type: none"> ○ Asphalt hand curbing (per linear metre) 	\$83.00
<ul style="list-style-type: none"> ○ Asphalt paving (per square metre) 	\$124.00
<ul style="list-style-type: none"> ○ Culvert wye (each) 	\$331.00
<ul style="list-style-type: none"> ○ Cleanout (culvert) (each) 	\$993.00
<ul style="list-style-type: none"> ○ Catch basin adjustments, raise or lower casting (each) 	\$993.00
<ul style="list-style-type: none"> ○ Culvert installations (each) 	
<ul style="list-style-type: none"> ➤ 1 metre 	\$1,086.00
<ul style="list-style-type: none"> ➤ 2 metres 	\$1,345.00
<ul style="list-style-type: none"> ➤ 3 metres 	\$1,552.00
<ul style="list-style-type: none"> ➤ 4 metres 	\$1,733.00
<ul style="list-style-type: none"> ➤ 5 metres 	\$1,914.00
<ul style="list-style-type: none"> ➤ 6 metres 	\$2,095.00
<ul style="list-style-type: none"> ➤ 7 metres 	\$2,234.00
<ul style="list-style-type: none"> ➤ 8 metres 	\$2,431.00
<ul style="list-style-type: none"> ➤ 9 metres 	\$2,586.00
<ul style="list-style-type: none"> ➤ 10 metres 	\$2,741.00
<ul style="list-style-type: none"> ▪ Deduction for Damage to City Property (City to repair / replace if not completed by owner within 3 months of notice of damage from City) <i>Section 14 (14)</i> 	
<ul style="list-style-type: none"> ○ Interim asphalt connector sidewalk (per square metre) 	\$103.00
<ul style="list-style-type: none"> ○ Basic boulevard restoration, handwork only (per square metre) 	\$11.00
<ul style="list-style-type: none"> ○ Major boulevard restoration, backhoe required (per square metre) 	\$41.00
Deduction for Damage to Other City Property (not listed above) <i>Section 14 (14)</i>	Actual Cost

SCHEDULE E3 - CONSTRUCTION AND DEMOLITION WASTE DIVERSION BYLAW

DEMOLITION WASTE DIVERSION FEES	Fee
▪ Demolition waste permit <i>Section 6.1(a)</i>	
○ Application fee (non-refundable)	\$258.50
DEMOLITION WASTE DIVERSION DEPOSITS AND REFUNDS	Fee
▪ Waste diversion deposit <i>Section 6.1(b)</i>	
○ Per net square footage of building being demolished	\$2.25
○ Maximum	\$50,000.00
▪ Refund of waste diversion deposit <i>Section 6.2</i>	
○ 70% or greater diversion	Full deposit refund
○ Less than 70% diversion	Level of Compliance (i.e. diversion rate) divided by 70 and multiplied by Waste Diversion Deposit

SCHEDULE E4 – DEVELOPMENT PROCEDURES BYLAW

TEMPORARY USE PERMIT APPLICATION FEES <i>Section 3.1(c)</i>	Fee
▪ Temporary use permit (TUP) applications	
○ TUP application	\$2,860.00
○ TUP renewal	\$1,757.00
○ TUP amendment	\$1,757.00
○ Additional fee based on the estimated construction value (per \$1,000), if the proposal includes the construction or extension of a building or structure, or development of land	
➤ Additional fee per \$1,000	\$3.10
➤ Minimum	\$321.50
○ For processing and reviewing compliance bonds for required works (e.g. tree replacement, landscaping, demolition/removal of building/structure, restoration of land, etc.)	1% of estimated compliance bonding
TEMPORARY USE PERMIT APPLICATION FEES <i>Section 3.1(c)</i>	Fee
○ For the removal of the public notice sign(s) by the City, if the applicant fails to remove the sign(s) within 10 days of Council decision.	\$274.50

DEVELOPMENT VARIANCE PERMIT APPLICATION FEES <i>(Section 3.1(c))</i>	Fee
▪ Development variance permit (DVP) applications	
○ DVP application fee (minor variance) for three or less variances	\$1,282.50
○ DVP application fee (minor variance) for more than three variances	\$1,923.50
○ DVP application fee (other than minor variance, or combination of minor variance and other variances) for three or less variances	\$2,351.50
○ DVP application fee (other than minor variance, or combination of minor variance and other variances) for more than three variances	\$2,992.50
○ DVP application fee (council reconsideration of minor variances)	\$1,068.50
○ DVP amendment fee	\$1,068.50

SECURITY AND SIGN REMOVAL FEES	Fee
▪ Public notice sign removal fee <i>(Section 5.5)</i>	
○ Sign removal fee	\$274.50
▪ Security administration fees <i>(Sections 6.1 and 6.4)</i>	
○ For processing and reviewing security for landscaping and remediation, and performance of terms of temporary use permit	1% of estimated security
▪ Security amount <i>(Sections 6.1 and 6.4)</i>	
○ See Schedule A of Development Procedures Bylaw for guidelines	Varies

SCHEDULE E5 – ELECTRICAL BYLAW

ELECTRICAL PERMIT AND INSPECTION FEES	Fee
▪ Electrical installations for new single and two family dwellings - <i>Section 22(1)(a)</i>	
○ Electrical system for a dwelling including service connection and temporary current permit	18% of building permit fee
○ Security system, data, cable, TV, vacuum, intercom, sound system and telephone	See electrical installations
<i>Fees shall be charged under electrical installations other than new one & two family detached dwellings</i>	
○ Minimum job value	\$274.50

ELECTRICAL PERMIT AND INSPECTION FEES	Fee
<ul style="list-style-type: none"> ▪ Electrical installations other than new single and two family dwellings <i>Section 22(1)(a)</i> Fee based on value of electrical installation including materials and labour (as approved by electrical inspector) <i>plus temporary current permit where applicable</i> 	
<ul style="list-style-type: none"> ○ \$100 or less 	\$55.50
<ul style="list-style-type: none"> ○ \$100.01 - \$250 	\$74.00
<ul style="list-style-type: none"> ○ \$250.01 - \$350 	\$92.00
<ul style="list-style-type: none"> ○ \$350.01 - \$500 	\$111.00
<ul style="list-style-type: none"> ○ \$500.01 - \$700 	\$138.00
<ul style="list-style-type: none"> ○ \$700.01 - \$1,000 	\$166.50
<ul style="list-style-type: none"> ○ \$1,000.01 - \$10,000 base fee 	\$166.50
<ul style="list-style-type: none"> ○ \$1,000.01 - \$10,000 plus \$ per \$1,000 or part thereof over \$1,000 	\$68.50
<ul style="list-style-type: none"> ○ \$10,000.01 - \$50,000 base fee 	\$783.00
<ul style="list-style-type: none"> ○ \$10,000.01 - \$50,000 plus \$ per \$1,000 or part thereof over \$10,000 	\$37.00
<ul style="list-style-type: none"> ○ \$50,000.01 - \$100,000 base fee 	\$2,263.00
<ul style="list-style-type: none"> ○ \$50,000.01 - \$100,000 plus \$ per \$1,000 or part thereof over \$50,000 	\$22.00
<ul style="list-style-type: none"> ○ \$100,000.01 - \$500,000 base fee 	\$3,363.00
<ul style="list-style-type: none"> ○ \$100,000.01 - \$500,000 plus \$ per \$1,000 or part thereof over \$100,000 	\$15.00
<ul style="list-style-type: none"> ○ \$500,000.01 - \$1,500,000 base fee 	\$9,363.00
<ul style="list-style-type: none"> ○ \$500,000.01 - \$1,500,000 plus \$ per \$1,000 or part thereof over \$500,000 	\$13.00
<ul style="list-style-type: none"> ○ \$1,500,000.01 and over base fee 	\$22,363.00
<ul style="list-style-type: none"> ○ \$1,500,000.01 and over plus \$ per \$1,000 or part thereof over \$1,500,000 	\$3.95
<ul style="list-style-type: none"> ▪ Temporary saw service <i>Section 22(1)(a) Fees shall be charged under electrical installations other than new one & two family detached dwellings</i> 	
<ul style="list-style-type: none"> ○ Minimum 	\$111.00
<ul style="list-style-type: none"> ▪ Permit fee to record work done without permit and inspection <i>Section 22(1)(a)</i> <i>Where electrical work has been carried out without a permit and a permit is accepted to approve and inspect the work after the fact, the fee shall be calculated under Electrical Installations based on the value of the electrical installation as estimated by the Chief Building Inspector at the time of application for the electrical permit</i> 	
<ul style="list-style-type: none"> ○ Minimum 	\$166.50
<ul style="list-style-type: none"> ▪ Temporary current permit <i>Section 22(1)(a) Not required for one- or two-family dwelling</i> 	
<ul style="list-style-type: none"> ○ Permit fee 	\$220.50

ELECTRICAL PERMIT AND INSPECTION FEES	Fee
▪ Operating permit for one commercial or industrial plant or establishment - Section 22(1)(a)	
○ Annual fee based on service capacity – per kVA	\$0.55
○ Minimum	\$264.00
○ Maximum	\$3,822.00
○ For each additional permit	\$264.00
▪ Operating permit for special event or film project- Section 22(1)(a) <i>One location, one project (include filming in studio)</i>	
○ 0 to 30 days	\$179.50
○ 0 to 60 days	\$317.50
○ 0 to 90 days	\$369.00
○ 0 to 180 days	\$495.00
○ 0 to 365 days	\$901.00
▪ Multi locations, one project permit valid for maximum 365 days - <i>Rates based on maximum 4 locations</i>	
○ 0 to 30 days per location	\$139.00
○ 0 to 30 days maximum	\$556.00
○ 0 to 60 days per location	\$183.50
○ 0 to 60 days maximum	\$734.00
○ 0 to 90 days per location	\$234.00
○ 0 to 90 days maximum	\$936.00
○ 0 to 180 days per location	\$265.00
○ 0 to 180 days maximum	\$1,060.00
○ 0 to 365 (annual permit) <i>for any number of locations</i>	\$2,298.50
○ Annual permit fee for film studio for repair and maintenance only – per kVA	\$0.65
○ Annual permit fee for film studio for repair and maintenance only – minimum	\$365.50
○ Annual permit fee for film studio for repair and maintenance only – maximum	\$3,826.00
▪ Neon signs - Section 22(1)(a)	
○ For first transformer	\$123.00
○ Each for the next two transformers	\$81.00
○ Each for the next two transformers	\$58.00
○ For each remaining transformer	\$42.00
▪ Fluorescent or light-emitting diode (LED)- Section 22(1)(a)	
○ For first 15 AMP branch circuit or equivalent	\$123.00
○ Each for the next two 15 AMP branch circuit or equivalent	\$81.00
○ Each for the next two 15 AMP branch circuit or equivalent	\$58.00
○ For each remaining 15 AMP branch circuit or equivalent	\$42.00
▪ Other signs requiring electrical installation <i>Section 22(1)(a) Fees shall be charged under electrical installations other than new one- & two-family detached dwellings</i>	
○ Minimum	\$138.00
▪ Review of preliminary or modified drawings and specifications <i>Section 22(3)(a)</i>	
○ Per hour (<i>minimum 0.5 hours</i>)	\$90.00

ELECTRICAL PERMIT AND INSPECTION FEES	Fee
<ul style="list-style-type: none"> ▪ Permit transfer or assignment fee <i>Section 22(3)(b) For the transfer or assignment of an electrical permit and to record a change of contractor for a project</i> 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Fee 	\$140.00
<ul style="list-style-type: none"> ▪ Permit extension <i>Section 22(3)(c)</i> 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Fee 	\$140.00
<ul style="list-style-type: none"> ▪ Re-inspection fee <i>Section 22(3)(d) Where it has been determined by the Electrical Inspector that due to non-compliance with the provisions of the Bylaw or incomplete work, re-inspection is required</i> 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ 1st re-inspection 	\$69.50
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ 2nd re-inspection 	\$302.50
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ 3rd re-inspection 	\$597.50
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ 4th re-inspection 	\$1,194.00
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ 5th re-inspection and each re-inspection thereafter 	\$1,496.50

SPECIAL INSPECTIONS <i>22(3)(e)(i – iv) Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector</i>	Fee
A) For an inspection outside the hours during which the offices of the City Hall are normally open	
<ul style="list-style-type: none"> ○ Base fee 	\$647.50
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Plus \$ per hour or part thereof after the first four hours (travel time incl.) 	\$165.50
B) For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure	
<ul style="list-style-type: none"> ○ Per hour or part thereof 	\$115.50
<ul style="list-style-type: none"> ○ Minimum 	\$115.50
C) For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise	
<ul style="list-style-type: none"> ○ Per hour or part thereof 	\$115.50
<ul style="list-style-type: none"> ○ Minimum 	\$115.50
D) Strata title subdivision application inspections	\$255.50

PERMIT FEE REFUND <i>Section 22(4) – 90% of the fee paid</i>	Fee
<ul style="list-style-type: none"> ○ Minimum non-refundable amount 	\$189.50

SCHEDULE E6 – GAS BYLAW

GAS PERMIT AND INSPECTION FEES	Fee
▪ Gas installations for single & two family dwellings <i>Appliance installation - Section 10(1)</i>	
○ For first appliance	\$67.00
○ For each additional appliance	\$37.00
▪ Gas installations for single & two family dwellings) <i>Vent installation - Section 10(1)</i>	
○ For first vent	\$67.00
○ For each additional vent	\$37.00
▪ Gas installations for single & two family dwellings <i>House piping only – no appliance installed - Section 10(1)</i>	
○ For the first 30 m of piping or portion thereof	\$64.00
○ For each additional 30 m of piping or portion thereof	\$36.00
▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family <i>For each appliance with input of 30 kW (102,000 BTU/Hr) or less - Section 10(1)</i>	
○ For first appliance	\$66.00
○ For each additional appliance	\$54.50

GAS PERMIT AND INSPECTION FEES	Fee
▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family <i>For each appliance with input of 31 to 120 kW (103,000 to 409,000 BTU/Hr) - Section 10(1)</i>	
○ For each appliance	\$112.00
▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family <i>For piping only - Section 10(1)</i>	
○ For first 30m or less	\$66.00
○ For each additional 30m or part thereof	\$46.00
▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family <i>For vent installation (no appliance) - Section 10(1)</i>	
○ For each vent installation	\$65.00
▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family <i>Laboratory equipment - Section 10(1)</i>	
○ For each 200,000 BTU's or part thereof in a room	\$93.00
▪ Review of preliminary or modified drawings and specifications <i>Section 10(3)(a)</i>	
○ Per hour (minimum 0.5 hours)	\$90.00
▪ Permit transfer or assignment fee <i>Section 10(3)(b)</i> For the transfer or assignment of a gas permit and to record a change of contractor for a project	
○ Fee	\$140.00
▪ Permit extension <i>Section 10(3)(c)</i>	
○ Fee	\$140.00

GAS PERMIT AND INSPECTION FEES	Fee
<ul style="list-style-type: none"> ▪ Re-inspection fee <i>Section 10(3)(d)</i> Where it has been determined by the Gas Inspector that due to non-compliance with the provisions of the Bylaw or incomplete work, re-inspection is required. 	
<ul style="list-style-type: none"> ○ 1st re-inspection 	\$69.50
<ul style="list-style-type: none"> ○ 2nd re-inspection 	\$302.50
<ul style="list-style-type: none"> ○ 3rd re-inspection 	\$597.50
<ul style="list-style-type: none"> ○ 4th re-inspection 	\$1,194.00
<ul style="list-style-type: none"> ○ 5th re-inspection and each re-inspection thereafter 	\$1,496.50

SPECIAL INSPECTIONS 10(3)(e)(i – iv) Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector	Fee
<ul style="list-style-type: none"> ▪ A) For an inspection outside the hours during which the offices of the City Hall are normally open 	
<ul style="list-style-type: none"> ○ Base fee 	\$647.50
<ul style="list-style-type: none"> ○ Plus \$ per hour or part thereof after the first four hours (travel time incl.) 	\$165.50
<ul style="list-style-type: none"> ▪ B) For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure 	
<ul style="list-style-type: none"> ○ Per hour or part thereof 	\$115.50
<ul style="list-style-type: none"> ○ Minimum 	\$115.50
<ul style="list-style-type: none"> ▪ C) For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise 	
<ul style="list-style-type: none"> ○ Per hour or part thereof 	\$115.50
<ul style="list-style-type: none"> ○ Minimum 	\$115.50
<ul style="list-style-type: none"> ▪ D) Strata title subdivision application inspections 	\$255.50

GAS PERMIT AND INSPECTION FEES	Fee
<ul style="list-style-type: none"> ▪ Permit fee refund <i>Section 10(4) – 90% of the fee paid</i> 	
<ul style="list-style-type: none"> ○ Minimum nonrefundable amount 	\$189.50

SCHEDULE E7 – LIQUOR LICENCE APPLICATION FEE BYLAW

LIQUOR LICENCE APPLICATION FEES (Section 2)	Fee
<ul style="list-style-type: none"> ▪ Liquor licence applications 	
<ul style="list-style-type: none"> ○ New licence or location 	\$1,047.50
<ul style="list-style-type: none"> ○ Amendments to existing liquor licences 	\$532.50

SCHEDULE E8 – PLUMBING BYLAW

PLUMBING PERMIT AND INSPECTION FEES	Fee
<ul style="list-style-type: none"> ▪ Plumbing fixtures <i>Section 8(3)</i> <i>For the rough-in and completion of each plumbing fixture (Fixtures shall include but not be limited to the following: roof drain, floor drain, dishwasher, clothes washer, water heater, water meter or backflow protection device under 4 inches in size with test ports)</i> 	
<ul style="list-style-type: none"> ▪ A) For new single- and two-family dwellings 	
<ul style="list-style-type: none"> ○ For complete plumbing installations with fixtures 	18% of building permit fee
<ul style="list-style-type: none"> ▪ B) For other than new single- and two-family dwellings 	
<ul style="list-style-type: none"> ○ for first fixture (for complete plumbing installations with fixtures) 	\$67.00
<ul style="list-style-type: none"> ○ for each additional fixture (for complete plumbing installations with fixtures) 	\$37.00
<ul style="list-style-type: none"> ▪ C) For all building types 	
<ul style="list-style-type: none"> ○ Backflow protection device less than 4 inches in size – for first fixture 	\$67.00
<ul style="list-style-type: none"> ○ Backflow protection device less than 4 inches in size – for each additional fixture 	\$37.00
<ul style="list-style-type: none"> ○ For each backflow protection device 4 inches or greater in size 	\$183.50
<ul style="list-style-type: none"> ○ For the removal of each fixture and the capping off of piping-for first fixture 	\$67.00
<ul style="list-style-type: none"> ○ For the removal of each fixture and the capping off of piping-for each additional fixture removed 	\$17.00
<ul style="list-style-type: none"> ▪ Replacement of Building Water Pipe <i>Section 8(3)</i> <i>For the removal and replacement of existing pipe</i> 	
<ul style="list-style-type: none"> ○ In multi-family residential buildings, hotels and motels – per unit 	\$33.00
<ul style="list-style-type: none"> ○ In all other buildings - for first 30m of piping or portion thereof 	\$111.00
<ul style="list-style-type: none"> ○ In all other buildings - for each additional 30m of piping or portion thereof 	\$64.00
<ul style="list-style-type: none"> ▪ Interceptors <i>Section 8(3)</i> <i>For the installation of a catch basin, sump, oil interceptor, manhole or trench drain</i> 	
<ul style="list-style-type: none"> ○ Per unit 	\$46.00
<ul style="list-style-type: none"> ▪ Other Piping <i>Section 8(3)</i> <i>For the installation or alteration of site piping (storm, sanitary, domestic water), rainwater leader, domestic water piping or any other plumbing pipe or where no fixtures are involved</i> 	
<ul style="list-style-type: none"> ○ For first 30 m of piping or portion thereof 	\$64.00
<ul style="list-style-type: none"> ○ For each additional 30 m of piping or portion thereof 	\$36.00
<ul style="list-style-type: none"> ▪ Site Fire Protection <i>Section 8(3)</i> <i>For the installation of underground fire-line or hydrants</i> 	
<ul style="list-style-type: none"> ○ For each 30 m or portion thereof 	\$46.00
<ul style="list-style-type: none"> ○ For each fire hydrant 	\$37.00
<ul style="list-style-type: none"> ▪ Hydronic Heating Permits <i>Section 8(3)</i> <i>Fees based on maximum BTU input of the appliance with a minimum fee of 50,000 BTU's</i> 	
<ul style="list-style-type: none"> ○ Per 1,000 BTU's heating appliance input 	\$3.85
<ul style="list-style-type: none"> ▪ Building Fire Protection Permits <i>Section 8(3)</i> <i>For the installation or relocation of the following fixtures</i> 	

PLUMBING PERMIT AND INSPECTION FEES	Fee
▪ A) Sprinkler heads	
○ for first sprinkler head	\$96.00
○ for each additional sprinkler head	\$3.25
▪ B) Fire pump test header	
○ Per test header	\$46.00
▪ C) Siamese connection, hose cabinet, hose outlet, wet/dry outlet or standpipe <i>Note: the second and subsequent fixtures do not have to be the same as the first fixture to qualify for the discount</i>	
○ For first fixture	\$46.00
○ For each additional fixture	\$31.00
▪ D) Installation or alteration of any above ground fire suppression piping where no fixtures are involved	
○ For each 30 m or portion thereof	\$46.00
▪ Review of Preliminary or Modified Drawings and Specifications <i>Section 8(22)(a)</i>	
○ Per hour (minimum 0.5 hours)	\$90.00
▪ Permit Transfer or Assignment Fee - Section 8(14)	
○ For the transfer or assignment of a plumbing permit and to record a change of contractor for a project	\$140.00
▪ Permit Extension - Section 8(17)	
○ Extension fee	\$140.00
▪ Re-inspection fee <i>Section 8(22)(b) Where it has been determined by the Plumbing inspector that due to non-compliance with the provisions of the Bylaw or incomplete work, re-inspection is required</i>	
○ 1 st re-inspection	\$69.50
○ 2 nd re-inspection	\$302.50
○ 3 rd re-inspection	\$597.50
○ 4 th re-inspection	\$1,194.00
○ 5 th re-inspection and each re-inspection thereafter	\$1,496.50
▪ Special inspections <i>Section 8(22)(c)(i – iv) Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector</i>	
▪ A) For an inspection outside the hours during which the offices of the City are normally open	
○ Base fee	\$647.50
○ Plus \$ per hour or part thereof after the first four hours (travel time incl.)	\$165.50
▪ B) For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure	
○ Per hour or part thereof	\$115.50
○ Minimum	\$115.50

PLUMBING PERMIT AND INSPECTION FEES	Fee
<ul style="list-style-type: none"> ▪ <i>C) For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise</i> 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Per hour or part thereof 	\$115.50
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Minimum 	\$115.50
<ul style="list-style-type: none"> ▪ <i>D) Strata title subdivision application inspections</i> 	\$255.50
<ul style="list-style-type: none"> ▪ Permit fee refund <i>Section 8(20)</i> 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Minimum non-refundable amount 	\$189.50

CROSS CONNECTION DEVICE CHARGES	Fee
<ul style="list-style-type: none"> ▪ Per device 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ If paid by March 15th 	\$56.05
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ If paid after March 15th 	\$59.00
<ul style="list-style-type: none"> ▪ Minimum Charge (device used by two or more units) 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ If paid by March 15th 	\$4.28
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ If paid after March 15th 	\$4.50

SCHEDULE E9 – SIGN BYLAW

SIGN REMOVAL FEES (<i>Section 6.8</i>)	Fee
<ul style="list-style-type: none"> ▪ Sign removal 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Fee 	\$53.50

SCHEDULE E10 – SUBDIVISION CONTROL BYLAW

SUBDIVISION APPLICATION FEES (Section 8)	Fee
<ul style="list-style-type: none"> ▪ Subdivision applications (airspace parcel subdivision application) <i>NOTE: FAR means “floor area ratio” as defined in Burnaby Zoning Bylaw, 1965</i> 	
<ul style="list-style-type: none"> ○ FAR of less than 2.0 	\$14,038.00
<ul style="list-style-type: none"> ○ FAR of 2.0 or greater 	\$21,054.00
<ul style="list-style-type: none"> ▪ Subdivision applications (strata title subdivision application) 	
<ul style="list-style-type: none"> ○ Small-Scale Multi-Unit Housing District (R1) and industrial/commercial conversions 	\$845.00
<ul style="list-style-type: none"> ○ Each additional residential/industrial/commercial unit 	\$48.00
<ul style="list-style-type: none"> ▪ Subdivision applications (phased strata plan) 	
<ul style="list-style-type: none"> ○ First phase 	\$5,884.00
<ul style="list-style-type: none"> ○ Each subsequent phase 	\$1,176.50
<ul style="list-style-type: none"> ○ Last phase 	\$1,176.50
<ul style="list-style-type: none"> ○ Amendment to Form P 	\$106.00
<ul style="list-style-type: none"> ▪ Subdivision application other than airspace parcel and strata title subdivision applications 	
<ul style="list-style-type: none"> ○ Small-Scale Multi-Unit Housing District (R1) subdivisions 	\$6,165.50
<ul style="list-style-type: none"> ○ Multiple family “s” district subdivisions 	\$18,492.00
<ul style="list-style-type: none"> ○ All subdivisions other than Small-Scale Multi-Unit Housing District (R1) & multiple family “s” district subdivisions but including multiple family RM districts 	\$12,329.00
<ul style="list-style-type: none"> ▪ Tentative approval extension 	
<ul style="list-style-type: none"> ○ Small-Scale Multi-Unit Housing District (R1) subdivision 	\$326.00
<ul style="list-style-type: none"> ○ Other subdivisions & servicing for rezoning & PPA’s 	\$728.00
<ul style="list-style-type: none"> ▪ Road closure/highway exchange 	
<ul style="list-style-type: none"> ○ Application fee 	\$2,880.00
<ul style="list-style-type: none"> ▪ Personal preference address change application <i>(no charge when included in application for subdivision)</i> 	
<ul style="list-style-type: none"> ○ Application fee 	\$1,176.50
<ul style="list-style-type: none"> ▪ Processing fee for development cost charges instalments 	
<ul style="list-style-type: none"> ○ For all 3 instalments 	\$3,295.00
<ul style="list-style-type: none"> ▪ Administration fees 	
<ul style="list-style-type: none"> ○ For processing and reviewing compliance bonds for required works (e.g. public walkways and improvements, private roads, tree replacement, landscaping, fencing, public art installations, etc.) 	1% of estimated compliance bonding

SCHEDULE E11 – TREE BYLAW

TREE PERMIT FEES (Section 5(1)a)	Fee
▪ Residential lot – no development applications	
○ Per tree	\$93.00
○ Maximum	\$665.50
▪ Site other than residential lot - no development applications	
○ Per tree	\$93.00
○ Maximum	\$665.50
▪ Residential lot – development application pending	
○ Per tree	\$199.50
○ Maximum	\$1,329.50
▪ Site other than residential lot – development application pending For site area up to 1,000 m2 (10,764 sq. ft)	
○ Base fee	\$797.00
○ Plus \$ per tree	\$199.50
○ Maximum	\$1,329.50
▪ For site area greater than 1,000 m2 (10,764 sq. ft.) or equal to 5,000 m2 (53,820 sq. ft)	
○ Base fee	\$1,595.50
○ Plus \$ per tree	\$199.50
○ Maximum	\$6,647.50
▪ For site area greater than 5,000 m2 (53,820 sq. ft.) or equal to 10,000 m2 (107,640 sq. ft)	
○ Base fee	\$2,393.00
○ Plus \$ per tree	\$199.50
○ Maximum	\$6,647.50
▪ For site area greater than 10,000 m2 (107, 640 sq. ft.) or equal to 20,000 m2 (215, 280 sq. ft)	
○ Base fee	\$3,191.50
○ Plus \$ per tree	\$199.50
○ Maximum	\$13,296.50
▪ For site area greater than 20,000 m2 (215,280 sq.ft.)	
○ Base fee	\$3,989.50
○ Plus \$ per tree	\$199.50
○ Maximum	\$13,296.50
▪ Minimum security for tree replacement - Section 7(a)(i)	
○ Minimum	\$1,064.50
▪ Payment to civic tree reserve fund - Section 13(5)	
○ Per tree	\$665.50

SCHEDULE E12 – ZONING BYLAW

REZONING APPLICATION FEES (Section 7.9) <i>NOTE: FAR means “floor area ratio” as defined in Burnaby Zoning Bylaw, 1965</i>	Fee
<ul style="list-style-type: none"> ▪ Rezoning applications 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> A) - CD Rezoning's with FAR less than 3.6, and Standard Rezoning's <ul style="list-style-type: none"> ○ First 1,700 m2 (18,299 sq ft) of site area or part thereof ○ Each additional 100 m2 (1,076 sq ft) of site area or part thereof 	\$2,860.00 plus public hearing fee \$77.00
<ul style="list-style-type: none"> ▪ Rezoning applications 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> B) - Master plan rezoning's <ul style="list-style-type: none"> ○ First 40,000 m2 (430,556 sq.ft.) of site area or part thereof ○ Each additional 100 m2 (1,076 sq.ft.) of site area or part thereof 	\$253,345.50 plus public hearing fee \$474.50
<ul style="list-style-type: none"> ▪ Rezoning applications 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> C) - CD rezoning's with FAR greater or equal to 3.6, and master plan amendments <ul style="list-style-type: none"> ○ First 8,000 m2 (86,111 sq.ft.) of site area and 3.6 FAR or part thereof ○ Each additional 100 m2 (1,076 sq.ft.) of site area or part thereof ○ Each additional 0.1 FAR or part thereof 	\$35,467.50 plus public hearing fee \$455.00 \$455.00
<ul style="list-style-type: none"> ▪ Administration of servicing requirements file For a Rezoning or Preliminary Plan Approval application that does not include a Subdivision application, or a Temporary Use Permit application; or For review of Title Summary Reports and/or Applications to Deposit Strata Plan, processing Replacement Agreements or other title documents and preparation of Legal Instructions for Statutory Rights-of-Way, Covenants, Easements, or other similar legal agreements and processes. 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ For first 3 servicing items where no servicing requirements applications required ○ For multiple family “s” district ○ For all others 	\$1,176.50 \$18,492.00 \$12,329.00
<ul style="list-style-type: none"> ▪ Public hearing 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ First public hearing ○ Each additional public hearing 	\$1,098.50 \$1,098.50
<ul style="list-style-type: none"> ▪ Area plan notification sign 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Fee 	\$274.50

PRELIMINARY PLAN APPROVAL APPLICATION FEES	Fee
<ul style="list-style-type: none"> ▪ Preliminary Plan Approval (PPA) Applications - Section 7.3(2)(b.1) 	
<ul style="list-style-type: none"> ○ For signs – per sign application 	\$164.50
<ul style="list-style-type: none"> ○ For comprehensive sign plans 	\$632.50
<ul style="list-style-type: none"> ○ For Integrated comprehensive sign plans for comprehensive development rezoning or master plan rezoning 	\$3,167.50
<ul style="list-style-type: none"> ○ For all other development: On estimated construction value per \$1,000.00 	\$3.10
<ul style="list-style-type: none"> ○ Minimum fee 	\$321.50
<ul style="list-style-type: none"> ○ For each extension 	\$193.50
<ul style="list-style-type: none"> ○ Review of preliminary or modified drawings & specifications (per hour, minimum 2 hours) 	\$90.00

ENVIRONMENTAL REVIEW APPLICATION FEES	Fee
<ul style="list-style-type: none"> ▪ Environmental review (ERC) applications - Section 6.23(3) 	
<ul style="list-style-type: none"> ○ New developments (other than Small-Scale Multi-Unit Housing District (R1) developments) 	\$1,318.00
<ul style="list-style-type: none"> ○ Small-Scale Multi-Unit Housing District (R1) developments 	\$659.50

PAYMENT-IN-LIEU OF PARKING FEES	Fee
<ul style="list-style-type: none"> ▪ Payment-In-Lieu of Parking - Section 800.5.1 	
<ul style="list-style-type: none"> ○ Per off-street parking space not provided as required in Schedule VIII (Section 800.4) of Burnaby Zoning Bylaw, 1965 	\$26,718.50

SCHEDULE F – PARKS, RECREATION AND CULTURE

SCHEDULE F1 – FOOD SERVICES

Prices for food products and services are established according to industry practice and market acceptance. All Food Services banquet facilities – including Alan Emmott, Barnet Beach and Burnaby Lake Pavilion – will follow established Food Services reservation and booking practices for general social events and meetings. Room reservation rates for user groups and ad hoc meetings are included in established Recreation fees and charges, as appropriate.

FOOD TRUCK PERMIT	Fee
▪ Food Truck Permit Operating application	\$165.00

SCHEDULE F2 – Golf

Weekday = Monday through Thursday

Weekend = Friday, Saturday, Sunday & Stat Holidays (with exception of Sunrise, available M-F)

Note:

- Rates may be adjusted based on market and/or weather conditions.
- Special Rates for 9-hole and maintenance days are based on season and availability.

□ **BURNABY MOUNTAIN GOLF COURSE**

BURNABY MOUNTAIN GOLF COURSE – ADULT	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$48.00	\$42.00
○ Early Bird (9 holes)	\$30.00	\$28.00
○ Sunrise	\$45.00	\$39.00
○ Twilight 1	\$38.50	\$35.00
○ Twilight 2	\$29.00	\$26.50
○ Sunset	\$21.50	\$22.50
▪ Weekend		
○ 18 Holes	\$59.50	\$46.00
○ Early Bird (9 holes)	\$36.00	\$27.50
○ Sunrise (Weekend Friday only)	\$50.00	\$41.00
○ Twilight 1	\$47.00	\$36.50
○ Twilight 2	\$33.00	\$26.00
○ Sunset	\$24.00	\$18.50

BURNABY MOUNTAIN GOLF COURSE – SENIOR	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$34.50	\$28.00
○ Early Bird (9 holes)	\$21.00	\$17.00
○ Sunrise	\$32.50	\$25.50
○ Twilight 1	\$28.00	\$23.00
○ Twilight 2	\$20.50	\$16.50
○ Sunset	\$15.50	\$13.50
▪ Weekend		
○ 18 Holes	\$59.50	\$46.00
○ Early Bird (9 holes)	\$36.00	\$27.50
○ Sunrise (Weekend Friday only)	\$36.00	\$30.00
○ Twilight 1	\$47.00	\$36.50
○ Twilight 2	\$33.00	\$26.00
○ Sunset	\$24.00	\$18.50

BURNABY MOUNTAIN GOLF COURSE – JUNIOR AND INDUSTRY RATE	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$29.50	\$24.00
○ Early Bird (9 holes)	\$18.00	\$15.00
○ Sunrise	\$26.50	\$22.00
○ Twilight 1	\$23.50	\$19.50
○ Twilight 2	\$17.50	\$14.50
○ Sunset	\$13.00	\$11.50
▪ Weekend		
○ 18 Holes	\$59.50	\$46.00
○ Early Bird (9 holes)	\$36.00	\$27.50
○ Sunrise (Weekend Friday only)	\$31.00	\$26.00
○ Twilight 1	\$46.50	\$36.00
○ Twilight 2	\$17.50	\$14.50
○ Sunset	\$12.50	\$11.50

□ RIVERWAY GOLF COURSE

RIVERWAY GOLF COURSE – ADULT	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$59.50	\$48.00
○ Early Bird (9 holes)	\$38.50	\$31.00
○ Sunrise	\$55.50	\$44.50
○ Twilight 1	\$49.00	\$39.00
○ Twilight 2	\$38.50	\$29.50
○ Sunset	\$26.50	\$21.00
▪ Weekend		
○ 18 Holes	\$71.50	\$55.50
○ Early Bird (9 holes)	\$42.50	\$34.00
○ Sunrise (Weekend Friday only)	\$62.50	\$50.00
○ Twilight 1	\$56.50	\$44.00
○ Twilight 2	\$41.50	\$33.50
○ Sunset	\$28.50	\$23.50

RIVERWAY GOLF COURSE – SENIOR	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$43.50	\$36.50
○ Early Bird (9 holes)	\$28.00	\$23.50
○ Sunrise	\$41.00	\$33.50
○ Twilight 1	\$35.50	\$29.50
○ Twilight 2	\$28.00	\$22.00
○ Sunset	\$18.00	\$16.00
▪ Weekend		
○ 18 Holes	\$71.50	\$55.50
○ Early Bird (9 holes)	\$42.50	\$34.00
○ Sunrise (Weekend Friday only)	\$46.00	\$39.00
○ Twilight 1	\$56.50	\$44.00
○ Twilight 2	\$41.50	\$33.50
○ Sunset	\$28.50	\$23.50

RIVERWAY GOLF COURSE – JUNIOR	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$36.50	\$30.50
○ Early Bird (9 holes)	\$23.50	\$19.50
○ Sunrise	\$33.50	\$28.50
○ Twilight 1	\$29.50	\$24.50
○ Twilight 2	\$22.50	\$18.50
○ Sunset	\$15.50	\$13.50
▪ Weekend		
○ 18 Holes	\$71.50	\$55.50
○ Early Bird (9 holes)	\$42.50	\$34.00
○ Sunrise (Weekend Friday only)	\$39.50	\$32.50
○ Twilight 1	\$56.50	\$44.00
○ Twilight 2	\$22.50	\$18.50
○ Sunset	\$15.50	\$13.50

□ **PITCH AND PUTT**

PITCH AND PUTT - ADULT	Regular Season	Off Season
	Fee	Fee
▪ Weekday		
○ 18 Holes	\$14.50	\$11.50
○ Sunrise	\$13.00	N/A
○ Twilight	\$10.00	\$7.50
▪ Weekend		
○ 18 Holes	\$14.50	\$11.50
○ Twilight	\$10.00	\$7.50

PITCH AND PUTT - SENIOR	Regular Season	Off Season
	Fee	Fee
▪ Weekday		
○ 18 Holes	\$11.00	\$8.50
○ Sunrise	\$10.00	N/A
○ Twilight	\$7.50	\$6.00
▪ Weekend		
○ 18 Holes	\$14.50	\$11.50
○ Twilight	\$7.50	\$6.00

PITCH AND PUTT - JUNIOR	Regular Season	Off Season
	Fee	Fee
▪ Weekday		
○ 18 Holes	\$9.50	\$7.50
○ Sunrise	\$8.50	N/A
○ Twilight	\$6.50	\$5.50
▪ Weekend		
○ 18 Holes	\$14.50	\$11.50
○ Twilight	\$6.50	\$5.50

OTHER

CITY DONATED PASSES & PROMOTIONS	Value
Used for promotional activities, public relations initiatives, or to reimburse for disruption in services, as well as for course familiarization and training for staff.	
▪ Maximum Annual Value	\$95,000

BURNABY GOLF FREQUENT PLAYER PROGRAM	Value
▪ The Burnaby Golf Frequent Player Program - annual reward program. This program rewards Burnaby's regular customers with a reduced overall cost of playing at our facilities, and additional benefits / discounts.	
○ Annual Program membership: (maximum annual allowance of 300 cards)	\$200.00

ADVANCED BOOKING FEE	Fee
▪ Advance Booking Fee (5 – 14 days)	\$5.00
▪ Advance Booking Fee (15 - 30 days)	\$10.00
▪ Corporate Booking Fee	\$15.00

DRIVING RANGE	Fee
▪ 1/2 Bucket - 25 balls	\$4.00
▪ Bucket - 50 balls	\$7.00
▪ 3 Buckets - 150 balls	\$19.50
▪ 15 Buckets – 750 balls	\$90.00
▪ 30 Buckets – 1500 balls	\$165.00
▪ 60 Buckets – 3000 balls	\$300.00

GOLF TOURNAMENTS	Fee
<i>Package total fee will include all of the following*</i>	
▪ Adult Green Fee (based on course / season)	See Adult Green Fees
▪ Tournament Booking Fee	\$15.00
▪ Specialty Format (shotgun/ crossover)	\$10.00
▪ Pro Shop Allowance	\$5.00
▪ PGA Championship tournament fees	Negotiated

**All Food Beverage Packages provided by Burnaby Food Services*

SCHEDULE F3 – RECREATION AND CULTURE *(Effective September 1, 2024)*

ADMISSIONS & PASSES

Admission/Pass Age Categories:	Year Range
▪ Tot	0-4 years
▪ Child	5-14 years
▪ Youth	15-25 years
▪ Adult	26-64 years
▪ Senior	65 years and up

A. [Be Active Pass](#)

(Access to all drop-in activities: Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight Room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Squash/Racquetball,

*Skate Rental included).

Admission/Pass Age Categories:	Fee
▪ Tot	
○ Day pass	No charge
○ 10 visit pass	No charge
○ 1 month pass	No charge
○ Annual pass	No charge
○ Annual pass (monthly payment option)	No charge
▪ Child	
○ Day pass	\$3.43
○ 10 visit pass	\$30.70
○ 1 month pass	\$30.70
○ Annual pass	\$217.50
○ Annual pass (12 monthly payment option)	\$18.13
○ Grade 5 "Be Active Pass" - (<i>Burnaby residents only</i>)	No charge

Admission/Pass Age Categories:	Fee
▪ Youth / Senior	
○ Day pass	\$5.14
○ 10 visit pass	\$46.20
○ 1 month pass	\$46.20
○ Annual pass	\$326.25
○ Annual pass (12 monthly payment option)	\$27.19
▪ Adult	
○ Day pass	\$6.86
○ 10 visit pass	\$61.70
○ 1 month pass	\$61.70
○ Annual pass	\$436.50
○ Annual pass (12 monthly payment option)	\$36.38
○ Grade 5 "Be Active Pass" - (<i>Burnaby residents only</i>)	No charge

B. [Be Active Pass - City Employee](#)

BE ACTIVE PASS - CITY EMPLOYEE:	Rate of Discount
▪ Day pass	60% off adult rate
▪ 10 visit pass	60% off adult rate
▪ 1 month pass	60% off adult rate
▪ Annual pass (full payment)	60% off adult rate
▪ Annual pass with monthly payment (monthly payment)	60% off adult rate

C. [Summer Fun Pass](#)

(Access to all drop-In activities: Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Toonie Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Table Tennis/ Squash/Racquetball *skate rental included). Age restrictions may apply to some activities.

PASS VALIDITY PERIOD:	Fee
▪ Valid June 28-September 2, 2025 Burnaby Burnaby Residents 5-18 years	\$20.00

D. [Indoor/Outdoor Pool & Arena Admissions](#)

Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool.

*Skate Rentals Included. (Age limits may apply to some activities).

INDOOR/OUTDOOR POOL & ARENA ADMISSIONS	Fee
▪ Loonie swim per person	\$0.95
▪ Toonie skate (includes skate and helmet rental) per person	\$1.90
▪ Free swim / Free skate per person	No charge
▪ Family swim / Family skate 1 visit pass per person	\$3.43
▪ Family swim/ Family skate 10 visit pass per person	\$30.70

E. [Burnaby Village Museum](#)

Burnaby Village Museum	Fee
▪ Museum yearly membership – all ages (includes unlimited carousel rides, guided tours and special events)	\$45.70
▪ Carousel single ride – all ages	\$2.62
▪ Carousel bakers dozen (13 rides) – all ages	\$31.45
▪ Single admission and group rates	No charge

ARENA SERVICE FEE

ITEM	Fee
▪ School Board skate & helmet (per 30 student skate rentals)	\$65.30
▪ Skate rental	\$3.39
▪ Skate rental (10 rental pass)	\$30.50
▪ Skate sharpening	\$6.47
▪ Sledge rental	No charge
▪ Helmets/pads (single)	No charge

INDOOR TENNIS

1 HOUR COURT RESERVATION – limit 2 prime and 2 non-prime time reservations per week	Fee
▪ Prime time (all ages)	\$26.50
▪ Adult Non-prime time	\$24.00
▪ Youth/Senior Non-prime time	\$18.00

MISCELLANEOUS FEES

A) SHOWER, TOWEL & RACQUET FEES	Fee
▪ Shower fee	\$0.95
▪ Towel fee	\$1.90
▪ Racquets and Table Tennis paddles	\$1.90

B) EXTERNAL THERAPIST AND EXTERNAL PERSONAL TRAINER FEES	Fee
▪ Therapist/Trainer (includes client)	\$20.60

C) CHILDMINDING FEES <i>0-5 Years, 2 Hours Maximum Per Day</i>	Fee
▪ Hourly rate	\$5.30
▪ Each additional sibling 50% of childminding rate	\$2.65
▪ Visit Pass (40 x 15 minutes)	\$47.70

D) SENIORS MEMBERSHIP	Fee
▪ 55+ Single Centre	\$21.00
▪ 55+ Multicentre	\$52.50
▪ Seniors Lifetime Card (90 years and Burnaby resident)	No charge

SCHOOL PROGRAMS

A) BURNABY VILLAGE MUSEUM	Fee
▪ Half-Day Program/Self-Guided Visit (per student)	\$8.80
▪ Half-Day Discounted Program (per student)	\$5.70
▪ Add on Program (per student)	\$4.15
▪ Virtual/Outreach program (per class)	\$129.30
▪ Education Kit #1	\$50.00
▪ Education Kit #2	\$50.00
▪ Education Kit Deposit (per kit)	\$100.00

B) BURNABY ART GALLERY	Fee
▪ Outreach school programs (online, all zones – 1.5 hrs.)	
○ base fee	\$124.00
○ base fee zone A	\$124.00
○ base fee zone B	\$129.50
○ base fee zone C	\$134.50
▪ Gallery tour no studio (30 minutes – 1 hour)	\$51.50
▪ Gallery tour “Art and Me” (Preschool – K 1.5 hrs.)	\$93.00
▪ Gallery tour with studio - Grades K - 2 (1.5 hrs.)	\$103.50
▪ Gallery tour with studio - Grades 2 - 12 (2 hrs.)	\$119.00
▪ BAG in a box	\$36.00
▪ Adult professional development/online (per person)	\$7.25
▪ Additional Program Fees: Deposit	\$62.00
▪ Travel zone B add-on	\$10.50
▪ Travel zone C add-on	\$15.50

C) OUTDOOR – CANOE LESSONS	Fee
▪ Per hour	\$7.05

GENERAL FACILITY RESERVATIONS

(Minimum rental times may apply)

ROOM RESERVATIONS	Fee
▪ As per Appendix A – Room Size Categories	
○ Small rooms per hour	\$31.00
○ Medium rooms per hour	\$49.50
○ Large rooms per hour	\$95.00
○ Premium rooms per hour	\$142.50
○ Shadbolt centre atrium per hour	\$110.00

GYMNASIUM RESERVATIONS (Reservations for activities, including standards, nets and exclusive use of the gymnasium(s))	Fee
<ul style="list-style-type: none"> ▪ Single Gym – per hour (equivalent to one full basketball court) <ul style="list-style-type: none"> ○ Bonsor Recreation Complex ○ Cameron Recreation Complex ○ Christine Sinclair Community Centre ○ Edmonds Community Centre 	
	\$119.00
	\$119.00
	\$119.00
	\$119.00

□ **COMMUNITY FACILITY RESERVATIONS**

ROOM RESERVATIONS (All reservations for regular, intermittent activities and special events. All reservations for any Burnaby based political group meeting).	Fee
<ul style="list-style-type: none"> ▪ As per Appendix A – Room Size Categories <ul style="list-style-type: none"> ○ Small rooms per hour ○ Medium rooms per hour ○ Large rooms per hour ○ Premium rooms per hour ○ Shadbolt centre atrium per hour ○ Bonsor Judo Room per hour 	
	\$14.00
	\$22.50
	\$42.50
	\$64.00
	\$71.50
	\$6.50

AD HOC MEETINGS (Community group/association criteria: a) Group must utilize City of Burnaby facilities on a regular and ongoing basis. b) May have meeting to review regular group business ONE time per month. c) One room only, 4 hours maximum. d) Ad hoc meetings will only be accepted if space is permitted, 3 – 5 days in advance. e) Meeting to take place in designated room at the following locations:	Fee
<ul style="list-style-type: none"> ▪ Alan Emmott - Room #2 ▪ Bill Copeland Arena – Conference Room ▪ Bonsor Recreation Complex – Conference Room ▪ Burnaby Lake Arena – Meeting Room & Club Room ▪ Burnaby Lake Sports Complex West – Meeting Room #2 ▪ BVM – Discovery Room ▪ Cameron Recreation Complex – Juniper Room ▪ Charles Rummel Centre – Committee Room ▪ Christine Sinclair Community Centre – Multi-purpose 1 ▪ Edmonds Community Centre – Meeting Room #3 ▪ Kensington Complex – Community Room ▪ Wesburn Centre – Committee Room ▪ Willingdon Community Centre – Community Room 	
	No Charge
	No Charge
	No Charge
	No Charge
	No Charge
	No Charge
	No Charge
	No Charge
	No Charge
	No Charge
	No Charge
	No Charge
	No Charge
	No Charge

YOUTH ACTIVITIES	Fee
<ul style="list-style-type: none"> ▪ Activities exclusively for youth 	No Charge

GYMNASIUMS (Single gym based on equivalent of one full basketball court)	Fee
▪ Activities exclusively for youth	No Charge
▪ Activities for Adult/mixed ages per hour	
○ Bonsor Recreation Complex	\$77.50
○ Cameron Recreation Complex	\$77.50
○ Christine Sinclair Community Centre	\$77.50
○ Edmonds Community Centre	\$77.50

FUND RAISING Limit of 1 reservation per group, per year, for the purpose of raising funds to support the community group's activities.	Fee
▪ Fund raising	Rate is 55% of general reservation rates

MISCELLANEOUS RESERVATIONS	Fee
▪ City public meetings	No Charge
▪ City employee retirements (Mon-Fri, non-prime time, no janitor is required)	No Charge
▪ City elections	No Charge
▪ Public Services meetings	No Charge

SCHOOL GYMNASIUMS Registered societies, not-for-profit community groups or informal community groups with a membership of more than 60% Burnaby residents or employees/employers of a Burnaby based company.	Fee
▪ Activities for Adult/mixed ages - per hour	\$37.50
○ Elementary Schools	
○ École Alpha Secondary School	\$47.00
○ École Cariboo Hill Secondary School	\$47.00
○ École Marlborough Elementary	\$47.00
○ Burnaby North Secondary School (sm)	\$47.00
○ Burnaby Mountain Secondary School	\$56.00
○ Burnaby North Secondary School (large)	\$56.00
▪ Activities exclusively for Youth – per hour	
○ Elementary & Secondary School gyms	No Charge
▪ Activities for Youth, Adult/mixed ages - per hour (less than 60% Burnaby residents)	
○ Elementary School gyms	\$81.50
○ Secondary School gyms	\$150.00

□ **OUTDOOR FACILITY RESERVATIONS**

(All field sports)

GENERAL RESERVATIONS	Fee
Not-for-profit community groups or informal community groups with a membership of less than 60% Burnaby residents. Prime-Time: Weekdays 6pm – close; Weekends & Holidays All Day Non-Prime-Time: Weekdays before 6pm	
▪ A – Artificial Turf	
○ Youth - Prime-Time - per hour	\$63.00
○ Youth - Non-Prime-Time - per hour	\$54.00
○ Adult - Prime-Time - per hour	\$91.50
○ Adult - Non-Prime-Time - per hour	\$73.00
▪ B – Grass Field - per hour	\$29.00
▪ C – All-Weather fields with lights - per hour	\$21.50
▪ D – Grass or All-Weather fields, practice fields & lacrosse boxes - per hour	\$14.50

COMMUNITY RESERVATIONS	Fee
Not-for-profit community groups or informal community groups with a membership 60% or more Burnaby residents or employees/employers of a Burnaby based company. Prime-Time: Weekdays 6pm - close; Weekends & Holidays All Day Non-Prime-Time: Weekdays before 6pm	
▪ A – Artificial Turf	
○ Prime Time - per hour	\$49.00
○ Non-Prime Time - per hour	\$35.00
○ Ultra-Non Prime-Time - per hour	\$26.00
▪ B – Grass field - per hour	\$16.00
▪ C – All-weather fields with lights - per hour	\$12.00
▪ D – Grass or All-weather fields, Practice fields & Lacrosse boxes - per hour	\$7.20

YOUTH	Fee
▪ Standard Use	
○ Artificial turf - per hour	\$24.00
○ Grass field	No Charge
○ All-weather field	No Charge
▪ Tournament – Per Field/Diamond	
○ Grass field (8 hours) - per field	\$56.50
○ Additional hour 50% of Grass field – per field	\$9.25

OUTDOOR COVERED SPORTS BOX	Fee
Jack Crosby and Sohen Gill General – Not-for-profit community groups or informal community groups with a membership of less than 60% Burnaby residents. Community – Not-for-profit community groups or informal community groups with a membership 60% or more Burnaby residents or employees.	
▪ Community – Youth – per hour	\$18.00
▪ Community – Mixed/Adult – per hour	\$32.00
▪ General – Youth – per hour	\$51.00
▪ General – Mixed/Adult – per hour	\$52.50

GENERAL SPORT DEVELOPMENT CAMPS	Fee
▪ Grass – per hour	\$26.50
▪ Artificial Turf – per hour	\$57.50
▪ All-Weather – per hour	\$17.00

BEER GARDENS	Fee
▪ Per day per site	\$236.00

FOOD CONCESSIONS	Fee
▪ Burnaby Lake Sports Complex West - 5 hours or less	
○ 1 Field Reservation	\$154.50
○ 2 Field Reservation	\$232.00
○ 3 Field Reservation	\$309.50
▪ Burnaby Lake Sports Complex West - More than 5 hours	
○ 1 Field Reservation	\$232.00
○ 2 Field Reservation	\$309.50
○ 3 Field Reservation	\$464.00
▪ Other Sports Fields	15% of Gross Sales
▪ Utility Recovery Fee (Concessions in Fieldhouses – per month)	\$16.00

STORAGE	Fee
▪ Equipment storage rental fee (monthly) (Burnaby Lake Sports Complex West and Swangard)	\$41.50
▪ Boat Storage (1,788 square feet) – per square foot (Rowing Pavilion – Burnaby Lake)	\$2.30

OUTDOOR TENNIS COURTS – PER COURT – TOURNAMENT ONLY	Fee
▪ Per Court – per hour	\$9.05
OUTDOOR PICKLEBALL – PER COURT – TOURNAMENT ONLY	
▪ Per Court – per hour	\$6.40
OUTDOOR GROUP FITNESS ACTIVITIES	
▪ Various locations – per activity	\$24.00
ARCHERY RANGE FEE	
▪ Fee per member	\$14.50
MODEL PLANE FLYER FEE	
▪ Fee per member	\$29.00

□ FILMING & PHOTOGRAPHY FEES

FILMING APPLICATION FEES	Fee
▪ Student filming application	\$50.00
▪ Minimal Impact Production	\$250
▪ Production Application Fee (non-refundable; applicable for all productions in Burnaby, regardless of filming location)	\$500
▪ On-Location Film Permit (<i>daily charge for on-location filming, per filming day</i>)	\$100
▪ Administration Fee (<i>internal and external, percentage of total production cost before applicable taxes</i>)	20%
▪ Permit Changes During Active Filming	\$300
▪ Commercial Drone Use Permit	\$240
▪ **10% discount on daily on-location film permit fees for clean energy initiatives, as determined by the Film Office	

PARKING LOTS/STREET USE	Fee
▪ Parking Lots, Street Use and Site Rental Fees for Filming & Non-Filming Days (<i>per quotation</i>)	Per quotation

COMMERCIALS/PROFESSIONAL PHOTOGRAPHY/CONTENT CREATION	Fee
▪ Simple (one day) – Minimum staff time, no vans on site, limited props, etc.	\$277.00
▪ Complex (per day, per location) Equipment, props, van on site, supervision	\$400.00
▪ Student filming (film students)	\$0.00

MOVIE/TV SERIES FILMING (Minimum fee per location per day, additional charges may be applicable to some spaces)	Fee
▪ Filming & Non-Filming Days	
○ Parks	By Quote
○ City Facilities	By Quote
○ Student Filming	\$0
▪ Additional Charges	
○ Rescheduling/Cancellations	\$313.00
○ Admin Fee for internal and external film coordination	20%
○ Location rental of City power tie-ins, based on availability. (flat rate, per day)	\$350.00

□ PICNIC RESERVATIONS

PICNIC RESERVATIONS	Fee
▪ Up to 100 people	
○ Confederation Park, Deer Lake South/West Lawns	\$127.50
○ Fraser Foreshore, Barnet Marine Park, Central Park	\$116.50
○ BVM Carousel patio (max 7 hours)	\$334.50
▪ Over 100 people	
○ Confederation Park, Deer Lake South/West Lawns	\$256.50
○ Fraser Foreshore, Barnet Marine Park, Central Park	\$234.00
○ BVM Carousel meadow (100–500 ppl, max 7 hours)	\$821.00
○ BVM Carousel meadow (500–1000 ppl, max 7 hours)	\$1365.50

SWANGARD STADIUM

GENERAL – EVENTS	Fee
▪ Base fee - Max 7 hour rental	
○ Up to 1,999 people	\$1,154.50
○ 2,000 - 3,999 people	\$3,175.00
○ 4,000 people & over	\$4,618.00
▪ Additional hours – per hour	\$165.00

COMMUNITY – EVENTS	Fee
▪ Base fee - (maximum 7 hour rental)	
○ Up to 1,999 people	\$769.50
○ 2,000 - 3,999 people	\$2,116.50
○ 4,000 people & over	\$3,078.50
▪ Additional hours – per hour	\$110.00

SCHOOL TRACK MEETS	Fee
▪ Base fee - (min. 4 hours/max. 7 hours rental)	\$769.50

TRACK AND FIELD GROUP PRACTICES	Fee
▪ Group Fee per Season	
○ Adult or Mixed Ages	\$1,044.00
○ Youth (Under 19)	\$655.50
MISCELLANEOUS	Fee
▪ Lights per hour	\$82.00
▪ Hospitality Room per hour	
○ General	\$91.00
○ Community	\$64.50
▪ Marquee tents (per tent)	\$406.50

BURNABY CENTRAL SECONDARY SCHOOL TRACK

SCHOOL TRACK MEETS	Fee
▪ Base fee (min. 4 hour/max 7 hours rental)	\$577.50
▪ Additional hours – per hour	\$82.50

TRACK GROUP PRACTICES	Fee
▪ Group fee per Season	
○ Adult or Mixed Ages (19 yrs & over) Track & Field group practice	\$783.00
○ Youth (under 19 yrs) Track & Field group practice	\$499.00

OUTDOOR SPECIAL EVENTS

EVENTS (Walkathons, runs, weddings, church services, etc.) Note that Civic Square and Edmonds Community Centre there is a 4 hour max.	Fee
▪ Level 1 – per event Staff approval only, site visits or consultation meetings not required. Maximum 100 people, max 3 hrs, including set-up and take-down.	\$73.50
▪ Level 2 – per event Staff approval only, site visits or consultation meetings may be required. Max 8 hrs, including set-up and take-down.	\$220.50
▪ Level 3 – per event Council approval may be required may be required. Site meetings and/or consultation meetings required. Max one day.	\$589.50

Event Participation Fee (For a Table / Station at City Event)	Fee
▪ Per hour – attendance under 5000	
○ Non-profit organization	No Charge
○ Artisan and Creator	\$8.55
○ Commercial Vendor	\$15.50
▪ Per hour – attendance over 5000	
○ Non-profit organization	No Charge
○ Artisan and Creator	\$17.00
○ Commercial Vendor	\$31.00

RACQUET AREA RESERVATIONS

RACQUETBALL/SQUASH	Fee
▪ Court Reservation 45 minute reservation	\$22.00
▪ School Board use (Burnaby) 45 minute reservation	\$6.35

WALLYBALL	Fee
▪ Prime-time Court Reservation, 45 minute reservation	\$22.00
▪ School Board use (Burnaby)	\$12.50

AQUATICS RESERVATIONS

INDOOR POOL RESERVATIONS (Cost per hour) - Non-Programmed Time	Fee
▪ General per lane (plus staff costs) per hour	\$34.50
▪ General - for full pool (plus staff costs) based on 6 x per lane cost	\$208.00
▪ Community per lane (plus staff costs) per hour	\$14.50
▪ Community - for full pool (plus staff costs) based on 6 x per lane cost	\$87.50

OUTDOOR POOL RESERVATIONS (Cost per hour) – Community Youth Aquatic Reservations/Competitions (plus staff cost) Community Groups with membership of 60% or more Burnaby residents or employees/employers of Burnaby based company.	Fee
▪ Central Park Pool	
○ General (plus staff costs)	\$139.00
○ Community (practices/preseason, includes 1 lifeguard)	\$83.50
○ Swim meets (plus staff costs)	\$83.50
○ Community Youth Aquatic Reservation	\$62.50
▪ Kensington/MacPherson/Robert Burnaby	
○ General lane reservation (per lane)	\$104.50
○ Community Lane Reservation (per lane)	\$72.00
○ Swim meets (plus staff costs)	\$72.00
○ Community Youth Aquatic Reservation	\$54.00
▪ All Pools	
○ General Lane Reservation (per lane)	\$34.50
○ Community Lane Reservation (per lane)	\$14.50

□ **ARENAS RESERVATIONS**

Ice Reservations (All Arenas)

Prime-time: Monday to Friday, 6-11pm, Saturday and Sunday

8am-11pm Non-prime-time: Monday to Friday 3-6pm, Monday to

Sunday 11pm-8am Non-prime-time, off hours: Monday to Friday

8am-3pm

KENSINGTON, BURNABY LAKE, AND ROSEMARY BROWN ARENAS (Per hour cost, all meeting rooms and use of lobby(ies) are included during tournament bookings)	Fee
▪ General	
○ Prime-time	\$335.00
○ Non-prime-time	\$192.00
○ Non-prime-time off Hours	\$137.50
▪ Community (not-for-profit sports organizations)	
○ Prime-time	\$118.00
○ Non-prime-time	\$77.00
▪ Burnaby Schools/Community Youth Groups	
○ Weekdays (9am-3pm)	\$58.00
○ Burnaby Women's Hockey	\$229.00

BILL COPELAND SPORTS CENTRE (Per hour cost)	Fee
▪ General	
○ Prime-time	\$335.00
○ Non-prime-time	\$192.00
○ Non-prime-time off Hours	\$137.50

BILL COPELAND SPORTS CENTRE (Per hour cost)	Fee
▪ Community (not-for-profit sports organizations)	
○ Prime-time	\$135.00
○ Non-prime-time	\$89.00
▪ Burnaby Schools/Community Youth Groups	
○ Weekdays (9am-3pm)	\$58.00
○ Burnaby Women's Hockey	\$229.00

SPECIAL EVENTS (ICE IN OR OUT) (All meeting rooms and use of lobby(ies) are included during events)	Fee
▪ Burnaby Lake, Kensington, Rosemary Brown Arenas	
○ General Per day (10 hours)	\$1,739.00
○ General Per hour	\$253.00
○ General Set-up/Take-down per hour	\$121.00
○ Community Per day (10 hours)	\$1,071.50
○ Community Per hour	\$136.50
○ Community Set-up/Take-down per hour	\$73.00
▪ Bill Copeland Sport Centre	
○ General Per day (10 hours)	\$2,757.50
○ General Per hour	\$288.50
○ General Set-up/Take-down per hour	\$184.00
○ Community Per day (10 hours)	\$1,483.50
○ Community Per hour	\$156.00
○ Community Set-up/Take-down per hour	\$99.00

SUMMER FLOOR RESERVATIONS Prime-time: Monday to Friday 6-10:30pm, Saturday and Sunday 8am-10:30pm Non-prime-time: Monday to Friday 8am-6pm, Monday to Sunday 10:30pm-12:30am	Fee
Burnaby Lake, Kensington, Rosemary Brown Arenas (per hour costs)	
▪ Dry Floor Activities - Prime-Time	
○ Burnaby School use (weekdays 9am-3pm)	\$34.50
○ Youth (Community)	\$46.50
○ Adult	\$106.00
▪ Dry Floor Activities - Non Prime-Time	
○ Burnaby School use (weekdays 9am-3pm)	\$34.50
○ Youth (Community)	\$37.50
○ Adult	\$80.50
▪ Burnaby Lacrosse	
○ Junior "A" – prime-time	\$70.50
○ Junior "A" – non-prime-time	\$70.50

SUMMER FLOOR RESERVATIONS	Fee
Prime-time: Monday to Friday 6-10:30pm, Saturday and Sunday 8am-10:30pm Non-prime-time: Monday to Friday 8am-6pm, Monday to Sunday 10:30pm-12:30am	
Bill Copeland Sport Centre	
▪ Dry Floor Activities - Prime-Time	
○ Burnaby School use (weekdays 9am-3pm)	\$34.50
○ Youth (Community)	\$55.00
○ Adult	\$110.00
▪ Dry Floor Activities - Non Prime-Time	
○ Burnaby School use (weekdays 9am-3pm)	\$34.50
○ Youth (Community)	\$45.50
○ Adult	\$86.00
▪ Burnaby Lacrosse	
○ Junior "A" – prime-time	\$81.50
○ Junior "A" – non-prime-time	\$81.50

□ **CULTURAL FACILITY RESERVATIONS**

GENERAL - SHADBOLT CENTRE THEATRES	Fee
▪ Studio Theatre per day	\$805.00
▪ Weekly rental fee per seat	75% of regular rate
▪ Theatre facility fee per seat	\$3.25
▪ Ancillary revenues (i.e. sale of merchandise, foods, beverage by rental group or organization)	15% of gross

COMMUNITY – SHADBOLT CENTRE THEATRES PERFORMANCES AND RECITALS	Fee
▪ Studio Theatre per day	\$523.50
▪ Weekly rental fee per seat	75% of regular rate
▪ Theatre facility fee per seat	\$3.25
▪ Ancillary revenues (i.e. sale of merchandise, foods, beverage by rental group or organization)	No Charge

GENERAL – CULTURAL SITE RESERVATION	Fee
▪ Shadbolt Centre Outdoor Concert Bowl	\$6,000, base plus 8-15% of gross ticket sales plus \$1.00 - 3.00 per seat
○ Shadbolt Concert Bowl (set-up and strike days)	\$1,500.00 to \$3,000.00
▪ Shadbolt Centre for the Arts (East Plaza, South Plaza, Meadow West 1 & 2, West Lawn, South Lawn, or Century Gardens)	\$379.50
▪ Civic Square	\$173.50

GENERAL – CULTURAL SITE RESERVATION	Fee
▪ Burnaby Village Museum Church	
○ Wedding / Memorial Service / Baptism	\$514.50
○ Intimate Outdoor Wedding (up to 16 people)	\$207.00
○ Wedding photos during non-public hours per hour	\$137.50
▪ Burnaby Village Museum Carousel Pavilion (4 hour reservation – up to 263 people)	
○ With rides	\$1,230.00
○ Additional hours per hour	\$244.50
▪ Burnaby Village Museum Entire Site (7 hour max.)	
○ Up to 500 people	\$3,366.00
○ 501 – 1000 people	\$4,337.00
○ 1001 – 1500 people	\$5,292.50
○ 1501 – 2000 people	\$6,312.50

SHADBOLT KILN RESERVATIONS (PER FIRING)	Fee
▪ Test Kiln	\$18.50
▪ Electric 6.5 cu. ft. bisque	\$78.50
▪ Electric 10 cu ft. bisque	\$81.50
▪ Electric 6.5 cu. ft. glaze to cone 6	\$95.00
▪ Electric 10 cu. ft. glaze to cone 6	\$97.50
▪ Electric 6.5 cu. ft. cone 9	\$114.50
▪ Electric 10 cu. ft. cone 10	\$118.50
▪ Raku (first three hours)	\$294.00
▪ Raku (additional hours after three)	\$58.00
▪ Sawdust Kiln	\$89.50
▪ Top Hat Gas Kiln	\$178.00
▪ Blaauw Gas Kiln	\$412.50
▪ Soda – glazing included	\$1,531.00
▪ Soda – glazing not included	\$1,172.00
▪ Wood – base price	\$3,699.50
▪ Wood – glazing included	\$4,367.00

PROGRAM FEES

Program fees are based upon instructional staff costs, supply costs, plus a percentage of recovery of facility costs. Programs are cancelled if attendance is insufficient to rec over the costs of the program.

The variety of programs offered depends upon public demand and requests for services.

RECREATION CREDIT PROGRAM

BE ACTIVE ANNUAL PASS AND RECREATION CREDIT FOR BURNABY RESIDENTS IN FINANCIAL NEED AS DETERMINED BY THE FAIR PLAY PROGRAM CRITERIA.	Value
▪ Be Active Annual pass per person	As per Schedule F Section A

▪ Credit per person, per year, 14 years of age and under	\$500.00
▪ Credit per person, per year, over 14 years of age	\$250.00

COMPLIMENTARY PASSES

Issued to Freeman, current Mayor and Councilors. Passes provide access to arenas, pools, golf courses, indoor courts, weight rooms and the Burnaby Village Museum.

COMPLIMENTARY PASSES	Value
▪ Maximum Per Person, Per Year	\$1,500.00

FEE WAIVERS

Fee waivers are occasionally granted for special events such as the Burnaby Charity Golf Classic, Jack Crosby Novice All-Star Tournament, etc.

FEE WAIVERS	Value
▪ Credit per person, per year	\$75,000.00

COURTESY PASSES/PROMOTIONS

COURTESY PASSES Used for promotional activities, public relations initiatives, or to reimburse for disruption in services. (Note: Does not include golf services and Burnaby Village Museum)	Value
▪ Annual maximum value	\$40,000.00

BURNABY VILLAGE MUSEUM PROMOTIONAL COUPONS New Marketing initiatives for museum, i.e. used to promote the attraction	Value
▪ Annual maximum value	\$15,000.00

BURNABY VILLAGE MUSEUM COURTESY PASSES Used for promotional activities, public relations initiatives or to reimburse for disruption in service.	Value
▪ Annual maximum value	\$10,000.00

EXTRA FEES

ITEMS Fees per day unless otherwise noted	Fee
▪ Projector – Intermediate	\$67.00
▪ Projector / AV systems – premium	\$129.50
▪ Flip Chart	\$10.50
▪ Whiteboard with markers	\$10.50
▪ TV (portable)	\$26.00
▪ TV (wall mounted)	\$26.00
▪ Portable Bar	\$33.00
▪ Coffee Urn / Hot Water Dispenser	\$10.50
▪ Linen Tablecloths - Each	\$10.50
▪ Grand Piano (1 ST day)	\$103.50
▪ Grand Piano (each additional day)	\$51.50

▪ Piano Tuning	\$181.00
▪ Upright Piano (1st day)	\$41.50

ITEMS	Fee
Fees per day unless otherwise noted	
▪ Upright Piano (each additional day)	\$20.50
▪ Portable Stage / Pipe and Drape (per section) - Each	\$10.50
▪ Lost/Stolen Key	\$51.50
▪ Extra Power Fee (Shadbolt Site only)	\$310.50
▪ NBA Portable Basketball Hoops (CCSC) - Each	\$51.50
▪ Boxing Equipment (CCSC)	\$103.50
▪ Specialized Fitness Equipment	\$103.50

APPENDIX A

□ ROOM SIZE CATEGORIES

SMALL ROOMS	
▪ Bill Copeland	Activity Room, Conference Room, Lakeview Room Conference Room
▪ Bonsor	Meeting Room, Multi-purpose Room 3
▪ Bonsor 55+	Activity Room, Conference Room, Lakeview Room Conference Room
▪ Burnaby Lake Arena	Meeting Room
▪ Burnaby Lake West	Meeting Room 1 & 2
▪ Cameron	Arbutus Lounge, Cedar Room, Juniper Room, Willow Room, Hemlock Room, Spruce Room, Maple Room
▪ Lougheed Mall (Cameron temporary spaces)	Meeting Room (124a), Meeting Room Large (114), Meeting Room Small (112), Multi-purpose Room (111), Recreation Lounge (100b), Seniors Lounge (101), Recreation Living Room (100a)
▪ Charles Rummel	Committee Room
▪ Christine Sinclair	Conference Room 1, Atrium Lounge, Fireplace Lounge, Multi-purpose Room 6
▪ Confederation	Meeting Room, Civil Defense Building Room, Program Room 1, Program Room 2
▪ Edmonds	Childminding Room, Meeting/Music Room 1 & 2, Multi-purpose Room 3, Youth Lounge
▪ Kensington	Community Room
▪ Rosemary Brown Arena	Meeting Room
▪ Shadbolt	Studio 104, 105 , 203, 204, 205 , 206, 207, 209, 210 , Terrace
▪ Wesburn	Committee Room
▪ Willingdon	Community Room, Multi-purpose Room 2

MEDIUM ROOMS & SMALL HALLS	
▪ Alan Emmott	Meeting Room 2
▪ Burnaby Art Gallery	Outdoor Verandah only (no lawn)
▪ Barnet Beach	Activity Room
▪ Bonsor	Arts Room, Multi-purpose Room 1, 2, 4 & 5 combined, SBMC Room
▪ Bonsor 55+	Multipurpose Room 1 & 2

MEDIUM ROOMS & SMALL HALLS	
▪ Cameron	Hemlock & Spruce rooms combined
▪ Lougheed Mall (Cameron Temporary spaces)	Activity Room A (102), Activity Room B (103)
▪ Charles Rummel	Main Hall Main Hall
▪ Christine Sinclair	Multi-purpose Room 1, Multi-purpose Room 2, Cardio Functional Training Room, Boxing Studio, Conference Room, Multi-purpose Room 3, 4, 5
▪ Confederation	Program Room 3
▪ Edmonds	Multi-purpose Room 1 & 4
▪ Eileen Dailly Pool	Multi-purpose Room
▪ Rosemary Brown Arena	Multi-purpose Room
▪ Shadbolt	Studio 106 & 211
▪ Wesburn	Main Hall
▪ Willingdon	Main Hall Main Hall

LARGE ROOMS	
▪ Alan Emmott	Banquet Hall
▪ Burnaby Art Gallery	Barn Studio
▪ Bonsor	Active Studio, Fitness Dance Studio, Multi-purpose Room 1 & 2 combined
▪ Bonsor 55+	Multi-purpose Room 1 & 2 combined
▪ Burnaby Village Museum	Carousel Activity Room, Discovery Room
▪ Cameron	Evergreen Room
▪ Lougheed Mall (Cameron Temporary spaces)	Activity Room
▪ Christine Sinclair	Active Studio, Fitness Studio
▪ Confederation	Activity Room 1, Activity Room 2
▪ Edmonds	Arts Room, Multi-purpose Room 2
▪ Shadbolt	Studio 101, 102 & 200

PREMIUM ROOMS	
▪ Bonsor	Banquet Hall
▪ Burnaby Art Gallery	Fireside Room, Outdoor Verandah and Lawn (combined)
▪ Confederation	Activity Room
▪ Edmonds	Active Studio
▪ Pavillion	Banquet Hall
▪ Shadbolt	Studio 103 & 201 (professional dance only)