

TO: MAYOR & COUNCILLORS
FROM: GENERAL MANAGER CORPORATE SERVICES
SUBJECT: **SU: Q3 2024 OPEN RESOLUTIONS AND BYLAW TRACKING**
PURPOSE: To provide Council with the Q3 2024 Open Council resolutions and Bylaw status update.

RECOMMENDATION

THAT the report titled “SU: Q3 2024 Open Resolutions and Bylaw Tracking” dated November 18, 2024, be received for information.

1.0 POLICY SECTION

This report aligns with the City’s Corporate Strategic Plan (2022).

2.0 BACKGROUND

In 2023, the Legislative Services Department implemented a new process in which Council resolutions requiring actions are numbered, tracked and assigned for follow-up by each department.

3.0 GENERAL INFORMATION

The Open Resolutions Tracking Index for Q3 and outstanding items from Q1 and Q2 periods (**Attachment 1**), consolidates resolutions from Council where staff are directed to act, whether related to existing priorities and workplans or providing additional direction. Each department reviews and updates the index on the status of each resolution and provides a brief description if the item is “ongoing”, “in progress”, “delayed” or “cancelled”.

The Bylaw Tracking Index for Q3 2024 is provided as **Attachment 2** to this report.

These information reports are provided on a quarterly basis for Council and public’s information. As each quarter is reported, any non-completed resolutions will be consolidated into the next reporting cycle.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

Not applicable.

5.0 FINANCIAL CONSIDERATIONS

Not applicable.

Respectfully submitted,
Juli Halliwell, General Manager Corporate Services

ATTACHMENTS

- Attachment 1 – Q3 2024 Open Council Resolution Index (Q1 to Q3)
- Attachment 2 – Q3 2024 Bylaw Tracking Index

REPORT CONTRIBUTORS

This report was prepared by Blanka Zeinabova, Sr. Manager Legislative Services, and reviewed by Nikki Best, Director Legislative Services.