

EXECUTIVE COMMITTEE OF COUNCIL**TO:** *MAYOR AND COUNCILLORS***SUBJECT: COMMUNITY GRANT APPLICATION #24.23.I - DOWN SYNDROME
RESOURCE FOUNDATION****RECOMMENDATION:**

THAT the Initiative Grant (I) application from the Down Syndrome Resource Foundation, as outlined in the report titled “Community Grant Application #24.13.I - Down Syndrome Resource Foundation” dated November 6, 2024, of the Open meeting of the Executive Committee of Council, be considered and the grant amount of \$10,000 be approved.

REPORT

The Executive Committee of Council, at its meeting held on November 6, 2024, received and adopted the attached report seeking Council authorization to award an Initiative Grant to Down Syndrome Resource Foundation (#24.23.I).

On behalf of the Executive Committee of
Council,

Councillor Sav Dhaliwal
Chair

Councillor P. Calendino
Vice Chair

TO: EXECUTIVE COMMITTEE OF COUNCIL (ECC)
FROM: GENERAL MANAGER CORPORATE SERVICES
SUBJECT: **COMMUNITY GRANT APPLICATION #24.23.I – DOWN SYNDROME RESOURCE FOUNDATION**
PURPOSE: To review grant application #24.23.I – Down Syndrome Resource Foundation and seek authorization to award a grant.

RECOMMENDATION

THAT the Initiative Grant (I) application from the Down Syndrome Resource Foundation, as outlined in the report titled “Community Grant Application #24.13.I – Down Syndrome Foundation” dated November 6, 2024, of the Open meeting of the Executive Committee of Council, be considered and the grant amount of \$10,000 be approved.

1.0 POLICY SECTION

The provision of community grants is aligned with the following Council-adopted policies, plans, and strategies: *Burnaby Economic Development Strategy* (2020); *Social Sustainability Strategy* (2011), and the *Burnaby Strategic Plan* (2022) that identifies the importance of a sense of belonging, inclusion, and high quality of life.

2.0 BACKGROUND

At the October 21, 2024, open Council meeting, grant applications received with the 2024 Fall Intake of Community Grants were put forward for Council’s approval. In the covering report, the Executive Committee of Council (ECC) noted that the grant report incorrectly stated that the Down Syndrome Resource Foundation (“Foundation”) was not located in Burnaby.

Staff revisited the application and, as a result, it was confirmed that the Foundation is located in Burnaby. The Foundation’s initial application included an initiative that required a fee for entry to the event, which is why the application was deemed ineligible. The Community Grant Policy outlines that events with an entry fee are not eligible.

Following the meeting, staff contacted the Foundation to clarify why their application was ineligible and offered them an opportunity to provide an updated application.

3.0 GENERAL INFORMATION

#24.23.1 Down Syndrome Resource Foundation
 Initiative Grant – Social Inclusion Programs

An updated application was received from the Down Syndrome Resource Foundation in support of their Social Inclusion programs taking place from September 1 to August 30, 2025. Down Syndrome Resource Foundation designs a variety of free programs to encourage social inclusion such as a monthly Latino Parents Support Group, LGBTQ2+ youth Support Group, Aging Adults Support Group, as well as a Karaoke Club for teens and young adults with Down syndrome. The applicant noted the importance of these programs which extend the City’s ability to assist residents with Down syndrome by providing services specifically tailored to individuals with Down syndrome. Down syndrome is a rare condition, which means it is limited to a small segment of the population. The small size and unique nature of this population makes it especially vulnerable to marginalization.

Request: \$15,000
 CPA: 2023 – No Application
 2022 – \$10,000
 2021 – \$10,000
 2020 – \$10,000

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

Successful applicants of the Community Grant program must acknowledge the City’s financial assistance on all the program’s communications and promotional materials, including brochures, posters, advertisements, websites, news releases, signs, etc.

5.0 FINANCIAL CONSIDERATIONS

Community Grants 2024 Budget		Allocated (as of November 1, 2024)	Balance Remaining
Total	\$400,000	\$359,746	\$40,254

Respectfully submitted,

Juli Halliwell, General Manager Corporate Services

ATTACHMENTS

Attachment 1 – 24.23.1 – Down Syndrome Resource Foundation

Confidentiality Notice: Attachment 1 is not publicly available as per section 21 of the Freedom of Information and Protection of Privacy Act.

REPORT CONTRIBUTORS

This report was prepared by Kathryn Matts, Administrative Officer 2, and reviewed by Blanka Zeinabova, Sr. Manager Legislative Services