

TO:	MAYOR & COUNCILLORS
FROM:	CHIEF LIBRARIAN
SUBJECT:	CAMERON LIBRARY STAFFING
PURPOSE:	To request Council approval for three new positions at Temporary Cameron Library to accommodate an increase in activity levels.

RECOMMENDATION

THAT Council approve three new positions at Temporary Cameron Library as outlined in the report “Cameron Library Staffing” dated November 18, 2024, to accommodate an increase in activity levels.

1.0 POLICY SECTION

Not Applicable

2.0 BACKGROUND

In April 2024, Burnaby Public Library opened the Temporary Cameron Library in Lougheed Town Centre for the duration of the new Cameron Community Centre and Library construction project.

Temporary Cameron Library is 6,000 square feet – 1,000 square feet more than the previous location – and offers 8 public internet stations with a networked printer and scanner. The Temporary Cameron Branch hosts programs, including storytimes, class visits, and English Language Learning Conversation Circles, and has a free courtesy phone for its users.

3.0 GENERAL INFORMATION

The new location has seen increased activity in all levels, including a 46% increase in foot traffic during the third quarter of this year compared to the same quarter last year, and increases in circulation, computer use and patron questions.

Since the temporary location opened, the number of new library cards issued to members has increased by more than 100% over the same period last year. The branch shares space with the Community Centre, which opened in September. This includes a common children’s play area and lounge, which is very popular with families. In addition, the library has work, study and lounge seating areas, and a designated space just for teens.

The Library opened with no changes to its existing staff complement. The Library is requesting an additional \$154,900 in staffing costs to support this increased demand. The budget ask is for one full-time and one part-time Information Clerk, and one part-time Page. This ask reduces the 2028 budget request for increased staffing for the new Cameron Community Centre and Library by \$154,900.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

Not Applicable

5.0 FINANCIAL CONSIDERATIONS

A budget increase of \$154,900, along with the associated FTE, has been submitted in the 2025 – 2029 Financial Plan to support this staffing requirement.

Respectfully submitted,

Heidi Schiller, Director, Public Service
For
Beth Davies, Chief Librarian

REPORT CONTRIBUTORS

This report was prepared by Heidi Schiller, Director, Public Service, and Des Baron, Cameron Branch Manager.