



SPECIAL COUNCIL MEETING

MINUTES

Tuesday, December 3, 2024, 4:30 p.m.

Burnaby School Board

4054 Norfolk Street, Burnaby, BC

PRESENT:

Mayor Mike Hurley, Chair
Councillor Pietro Calendino
Councillor Sav Dhaliwal (REGRETS)
Councillor Alison Gu
Councillor Joe Keithley (REGRETS)
Councillor Richard T. Lee
Councillor Maita Santiago
Councillor Daniel Tetrault
Councillor James Wang (REGRETS)

**SCHOOL BOARD
REPRESENTATIVES
AND STAFF:**

Trustee Kristin Schnider (Chair)
Trustee Jen Mezei (Vice Chair)
Trustee Bill Brassington
Trustee Peter Cech
Trustee Larry Hayes
Trustee Jen Mezei
Trustee Mikelle Sasakamoose (REGRETS)
Trustee Gary Wong
Karim Hachlaf, Superintendent of Schools
Ishver Khunguray, Secretary-Treasurer
Deanna Azzara, Executive Assistant

CITY STAFF:

Leon Gous, Chief Administrative Officer
Bob Klimek, Acting Chief Financial Officer
Juli Halliwell, General Manager Corporate Services
Mary Morrison-Clark, General Manager Parks, Recreation & Culture
Ed Kozak, General Manager Planning & Development
Lee-Ann Garnett, Deputy General Manager Planning & Development
Carmen Gonzalez, Deputy General Manager Parks, Recreation & Culture

Sarah Alexander, Director Business Operations Lands & Facilities
Johannes Schumann, Director Community Planning
Amy Choh, Director Engineering Transportation
Andre Isakov, Director PRC Planning
Rebecca Thandi, Director PRC Strategic Initiatives
Emmaline Hill, Director Cultural Services
Blanka Zeinabova, Sr. Manager Legislative Services (Deputy
Corporate Officer)
Kathryn Matts, Administrative Officer 2

1. CALL TO ORDER

Trustee Schnider acknowledged and thanked the Coast Salish Nations of Musqueam, Tseil-Waututh and Squamish on whose traditional territories we teach, learn and live, and welcomed Council members, Trustees and staff.

Mayor Hurley called the Special Open Council meeting with the School Board representatives to order at 4:35 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Hurley recognized the ancestral and unceded homelands of the hənqəminəḥḥ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

3. CITY OF BURNABY - PRESENTATIONS

**3.1 OFFICIAL COMMUNITY PLAN UPDATE - PUBLIC ENGAGEMENT
PRELIMINARY FEEDBACK ON DRAFT LAND USE DESIGNATIONS**

Johannes Schuman, Director Community Planning, provided, a PowerPoint presentation and a comprehensive overview of the Official Community Plan (OCP).

The Director Community Planning advised that the OCP project is a multi-year process with four phases that is currently in Phase 3: Drafting.

The speaker provided information on School Sites Designation and noted that school site selection is based on School District staff input, and the Long Range Facilities Plan and are located within areas of current and potential growth that provide good access and potential for co-location with other amenities. The

Director further noted that residential lands surrounding schools are primarily designated Townhouse or Small-Scale Multi-Unit forms.

The speaker provided a list of expanded school sites as well as noting new school locations and proposed school sites for removal.

The Director Community Planning noted the Long Range Facility Plan sets priorities independently to determine which sites get procured. The speaker noted there is no legal obligation to acquire school sites identified in the OCP Land Use Map and that the School District selects and prioritizes lands for purchase. The speaker further noted that the Facility Plan may need to be updated to fully align with Burnaby 2050 land use map and updated projections.

In conclusion, the Director Community Planning advised that the next steps in the OCP Project would be Phase 4: Confirming, which would include engagement and confirming that the draft OCP reflects the values and priorities of the community.

**Councillor Calendino arrived at 4:44 p.m.*

**Rajvir Rao arrived at 4:45 p.m.*

3.2 JOINT USE NEGOTIATION PROCESS

Rebecca Thandi, Director PRC Strategic Initiatives, provided a PowerPoint presentation and comprehensive overview of a joint use negotiation process. The speaker noted the proposed guiding principles for the joint use negotiation process were to:

- maximize resources and potential use of facilities through cooperation;
- pursue opportunities to develop and improve joint use facilities;
- maintain program continuity;
- consult and make reasonable efforts to meet joint interests; and
- mutually agreed upon guidelines for the planning and joint use of assets.

The Director PRC Strategic Initiatives advised on the progress of the process and noted that two (2) consulting firms submitted proposals which have now been reviewed by staff from both parties. The Director advised that the project will be awarded pending reference checks.

In conclusion, the speaker advised that it is hoped to have the background information review commence in January 2025 and the final document completed by June 2026.

4. DISCUSSION ITEMS REQUESTED BY BURNABY CITY COUNCIL

4.1 Joint strategy regarding how schools are built

Councillor Tetrault inquired if there is any opportunity for a joint strategy regarding new school buildings to help ensure they are built for projection as opposed to current.

School Trustee Schnider noted the current funding needs of Burnaby and the requirement to stretch the funding throughout the City.

4.2 Collaboration on school selection for street closing grant

Councillor Gu provided information on the street closing grant and the school selection process.

4.3 Collaboration on school traffic concerns

Discussion took place regarding general concerns with school traffic safety noting the congestion in school zones before and after school and the need for mitigation to ensure that safe zones exist around schools.

The importance of educating children and parents on best practices for safety and providing positive examples was stressed. It was noted that when there is a presence such as RCMP or Bylaw Officers it is impactful.

It was noted that Parent Advisory Council's have organized walking school buses to assist in getting children to school safely and lowering the number of cars in school zones.

4.4 Community use of school facilities

Councillor Lee raised the subject of making schools available to more community groups and residents after hours.

It was noted that Item 3.2 on the agenda provided information on the work being undertaken on the joint use of assets and more information would be available at a later date.

5. BURNABY SCHOOL DISTRICT - PRESENTATIONS

5.1 Background and Budget Overview

Ishver Khunguray, Secretary Treasurer, advised that the School Board has seen a rapid growth in student enrolment driven by temporary resident registrations. The speaker advised that this growth has led to construction of several portables, Ministry supported school expansions and new schools. The speaker noted the School District is seeing challenges on timelines that require City support and stated the need for coordination between City and District staff on capital projects during permitting process. In addition, the speaker stated the importance of collaboration on community planning for schools in future land development

5.2 Capital Projects Process

Ishver Khunguray, Secretary Treasurer, provided a breakdown on the Capital Projects Process noted that the projected 5-year capital plan is broken down into three (3) stages

- Stage One – Capital Plan Intake Workbook
- Stage Two – Concept Plan
- Stage Three – Project Definition/Report/Business Case

The speaker noted the funding sources for capital and other as follows:

- Ministry funded capital projects – rationale and need;
- local capital – Ministry process to determine district's ability to contribute;
- land capital – restricted to purchase land and funded by School Site Acquisition Charge;
- Special Purpose Funds – funds received for specific purposes (including funding for 60% of Community School operations); and
- Operating Fund – supports daily operations - includes requirement to fund portables.

5.3 Current Projects in Progress

Ishver Khunguray, Secretary Treasurer, advised to the Capital Projects current in progress and noted the following:

- Stride Avenue Elementary – Replacement Spring 2026

- Kitchener Elementary 20 classroom pre-fabricated modular expansion - Winter 2025
- Brentwood Park Elementary Seismic Upgrade, Expansion, Childcare - September 2027
- Cameron Elementary Replacement - September 2028 limitations on childcare due to space constraints

In addition, the speaker noted several Ministry Supported/Funded projects such as:

- Brentwood Town Centre East – New 895 student elementary school
- Nelson Elementary – 4 classroom pre-fabricated modular expansion
- Alpha Secondary – 12 classroom pre-fabricated modular expansion (Field available for upgrade)

5.4 Current Projects - Planning Phase

Ishver Khunguray, Secretary Treasurer, noted Maywood Community School is in the planning phase.

6. OTHER BUSINESS

There was no other business brought before Council at this time.

7. CLOSED

The public is excluded to consider matters concerning:

- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- 90(1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

By unanimous consent, and without objection, the Special Open Council meeting recessed at 6:15 p.m. and reconvened at 6:36 p.m.

CARRIED UNANIMOUSLY

8. **ADJOURNMENT**

By unanimous consent, and without objection, the Special Open meeting with the School Board representative adjourned at 6:36 p.m.

CARRIED UNANIMOUSLY

Mike Hurley
MAYOR

Blanka Zeinabova
DEPUTY CORPORATE OFFICER