

TO: MAYOR & COUNCILLORS
FROM: DEPUTY GENERAL MANAGER FINANCE
SUBJECT: **CE – LICENSES, INSPECTIONS AND PERMITS SYSTEM RENEWAL (ENERGOV)**
PURPOSE: To obtain Council approval to award a Contract Extension (CE) to Tyler Technologies Inc., for renewal of software support and maintenance of the EnerGov software suite.

RECOMMENDATION

THAT a one-year contract extension to Tyler Technologies Inc., for a total cost of \$314,492 USD, including GST and PST in the amount of \$33,696 as outlined in the report titled “CE – Licenses, Inspections and Permits System Renewal (EnerGov)” dated January 14, 2025 be approved; and

THAT final payment will be based on the actual quantity of services delivered.

1.0 POLICY SECTION

The City’s Procurement Policy requires Council approval for change orders, which individually or when accumulated with prior change orders, increase the total value of the contract by \$1,000,000.

2.0 BACKGROUND

On June 24, 2015, the City awarded a contract to Tyler Technologies Inc. for \$3,356,612 USD, including GST and PST in the amount of \$359,637. The scope of work included Phase 1 – Implementation Services of the EnerGov software system which is used extensively by the City’s Planning and Development department. The system allows for automated workflow and approvals, mobile inspections, permit and report issuance in the field, and tracking of development activities, and various other department functions.

The EnerGov system was selected in response to a Request for Proposal (RFP) to replace the previous system which was at the end of its service life. The work of the contract included software licences, professional services to implement the solution, training services, and support services once the solution was implemented.

Since award of this contract there have been six contract extensions totalling \$1,390,817 USD including GST and PST in the amount of \$149,016. These contract extensions include annual renewals for software support and maintenance, and fees for additional services requested by the City.

3.0 GENERAL INFORMATION

This contract extension is required to renew the software support and maintenance of the EnerGov software suite for the period January 1, 2025 – December 31, 2025. The 2025 Annual Support & Maintenance includes a full year of Tyler Assist, which provides enhanced dedicated support services for the Development Approval & Permitting Solution Modernization (DAPSM) program.

This recommendation is to approve a contract extension to Tyler Technologies Inc. in the amount of \$314,492 USD, including GST and PST in the amount of \$33,696.

The estimated total contract value is \$5,061,921 USD including GST and PST in the amount of \$542,349.

The Chief Information Officer and General Manager Planning and Development concurs with this recommendation.

Contract History	Date	Accumulative Total Change (including GST and PST)
Original Contract Award	June 2015 - 2018	\$ 3,356,612
Contract Extension #1 – Annual Support & Maintenance	2019	\$243,583
Contract Extension #2 – Annual Support & Maintenance	2020	\$250,891
Contract Extension #3 – Annual Support & Maintenance	2021	\$254,636
Contract Extension #4 – Annual Support & Maintenance	2022	\$187,951
Contract Extension #5 – Annual Support & Maintenance	2023	\$215,740
Contract Extension #6 – Annual Support & Maintenance	2024	\$238,016
Contract Extension – Annual Support & Maintenance	Pending	\$314,492
TOTAL		\$5,061,921

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

RFP #89-06-13 Supply, Design, Configuration and Implementation of a License, Inspection and Permit System was publicly advertised. Upon closing, the City received a total of two submissions.

5.0 FINANCIAL CONSIDERATIONS

Funding for this work is provided in the 2024 – 2028 Financial Plan under the IT operating budget.

Respectfully submitted,
 Ratan Grewal, Deputy General Manager Finance

ATTACHMENTS

Attachment 1 – RFP #89-06-13

REPORT CONTRIBUTORS

This report was prepared by Sonny Dherari, Senior Buyer, and reviewed by Sophan Lum, Senior Manager Procurement Services – Capital.